



BULLETIN

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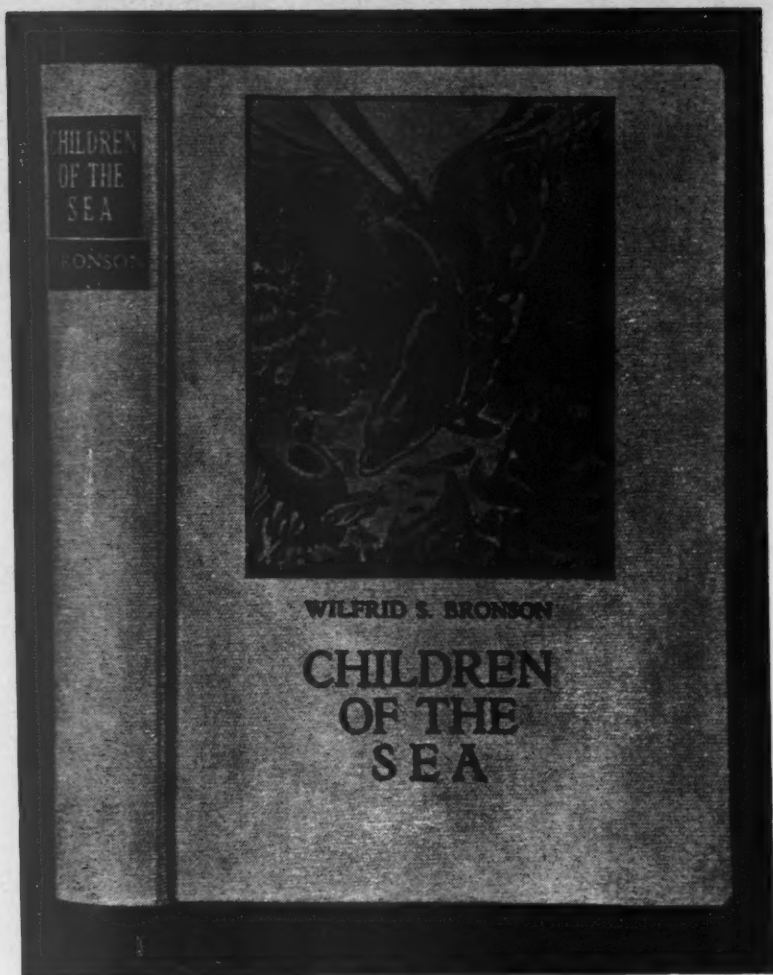
**CALIFORNIA
LIBRARY
ASSOCIATION**



SEPTEMBER, 1940

Volume 2

Number 1



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CALIFORNIA LIBRARY ASSOCIATION

BULLETIN



*Handbook and Proceedings of the
Forty-fifth Annual Meeting and
Public Relations Institute*



LONG BEACH, APRIL 17-20, 1940

PUBLICATIONS COMMITTEE

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Address: P. O. Box 963, Sacramento, California



● THE BULLETIN is published quarterly by the California Library Association and is distributed to members. Subscription price for non-members is \$1 a year. Single copies of the HANDBOOK and PROCEEDINGS (one number of each BULLETIN volume) are 50c, and other issues are 25c each.



CALIFORNIA LIBRARY ASSOCIATION BULLETIN



Jean Casad, Executive Secretary

Grace Murray, Editor

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Notices

1940 ANNUAL MEETING

At the meeting of the C.L.A. Executive Board in San Francisco, September 21-22, the tentative date and place for the next annual meeting was set for October 1941 at Del Monte. Heretofore the annual meetings have been in the spring. They were often at a time so close to the A.L.A. meetings that there were difficulties in getting the speakers desired. Since the adoption of the Association's new constitution a fall meeting seems more feasible. Also a fall meeting will not conflict with the time when many librarians are most busy planning new fiscal budgets. Under this plan the district meetings will build up to the annual conference. An institute type of meeting is anticipated.

DATES AHEAD

- October 12, 1940—Mt. Shasta District Meeting in Yreka.
- October 26, 1940—Golden Empire District Meeting in San Andreas.
- October 26-27, 1940—School Library Association of California at Hotel Johnson, Visalia.
- December 27-30, 1940—A.L.A. Midwinter Meeting at the Drake Hotel, Chicago.
- February 8-9, 1941—Portola Meeting.
- June 19-25, 1941—63rd Annual Conference of A.L.A. to be held in Boston at the Mechanics Hall and Hotel Statler.
- October 16-18, 1941—46th annual meeting of the California Library Association at Del Monte.

INDEX

The Index for volume I of the **Bulletin** will be ready for distribution in December. Copies will be distributed free of charge to institutional members of the California Library Association. But the Index **will be sent to individual members only if they file requests for a copy before November 25, 1940.**

Since the number of copies printed will be limited to advance orders, requests should be sent at once to the Executive Secretary, on the form below.

Libraries which are not included in the list of institutional members will need to order copies for binding with the **Bulletin**.

Miss Jean Casad
P. O. Box 963
Sacramento, California.

October, 1940.

Dear Miss Casad:

Please send me a copy of the **Index** for volume I of the California Library Association **Bulletin**, when it is ready for distribution in December, 1940.

Signed.....

Address.....

HAZEL GIBSON LEEPER

Members of the Association will be interested to learn that Hazel Gibson Leeper is now director of the Music Hour Piano School, and teacher of piano and harmony. Associated with Mrs. Leeper is Theodor Gilbert, teacher of violin. Their studio is at 729 Ninth Street, Santa Monica.

Mrs. Leeper was Secretary-Treasurer of C.L.A. from 1922 until her resignation this year. To those who have known her only as that friendly, efficient person who sent out membership bills and took minutes of the annual meetings (those obvious details of her many duties) it will be news that she is also well known as a musician. Mrs. Leeper is a pupil of Olga Steeb of Los Angeles and has taught for several years under Miss Steeb's supervision. She studied pipe organ with the late Wallace A. Sabin at the University of California and has served as church organist in Berkeley, Sacramento and Santa Monica. She is now devoting full time to her musical career, and continuing graduate work in music this fall at the University of California in Los Angeles.

The California Library Association has sent to Mrs. Leeper a silver set of a creamer and sugar bowl on a tray, engraved "In Appreciation, C.L.A. 1940."

GRETCHEN FLOWER

We were all shocked and saddened by the seemingly sudden death of Gretchen Flower on July 25. We had known of former illnesses, but she had seemed very well recently, and as she had not wished her library friends to know of her desperate condition those last few weeks, we were unprepared for the news of her death.

Miss Flower had been Tulare County Librarian for almost twenty years. A graduate of Wisconsin Library School in 1910, she came to California in 1917 after experience in Wisconsin, Minnesota and Kansas. From 1917-18 she was acting librarian of the State Nor-

mal School, San Diego. In 1919 she served as cataloger in the Tulare County Library, leaving there the first of January, 1920, to take up her duties as librarian of Tehama County. She was called back to Tulare County in August of that year and served continuously first as acting librarian, then as librarian, until her death. She was twice president of the 4th District, C.L.A., 1926-27 and 1931-32.

Miss Flower's outstanding characteristics, well known to all who have been associated with her through the years, were a firm belief in the value and importance of county library service and an extraordinary sense of duty and responsibility toward that service. We shall miss her from the ranks of those who have helped in the development of county libraries in California from their earlier years.

(From the August letter to county librarians by Mabel R. Gillis, State Librarian.)

KATE M. FOLEY

Kate M. Foley, teacher and friend of the blind in California for the past forty years, passed away October sixth at her brother's home in Los Angeles. Miss Foley was blind herself from birth. Because of her remarkable ability as a teacher and because of the inspiration her own courage afforded others, she became nationally known and respected in her field. She had assisted through advice and volunteer teaching ever since service to the blind was made a function of the California State Library late in 1904. She was appointed to the Library staff in 1914 as home teacher of the blind in and around Los Angeles, and was transferred to work in the San Francisco Bay region in November, 1917. She had been ill since the first of the year, and retired from active service in July.

Miss Foley taught hundreds of blind people to read through lessons given personally and by correspondence. She was particularly successful in inspiring

those who had become blind in middle age or later to take up life again in as nearly a normal way as possible, not only teaching the newly blinded to read but also to adjust themselves to living in a world strange to sighted people.

During and after the World War she taught classes of Red Cross workers to transcribe books for the blind. Begun in order to build up collections of books for blinded soldiers, hand copying has continued through the years as a means of augmenting library resources for all the blind. Prevention of blindness was always of great interest to her, too; and she was of the greatest assistance when prevention legislation was enacted, such as forbidding the use of roller towels in public places, proper care of the eyes at birth and the use of safety devices in industry.

Kate Foley worked unceasingly for a better attitude toward the blind by the general public. She advocated that they be given a chance to work, and

she encouraged and assisted many blind persons in their studies for competitive examinations that would enable them to work in the same fields as sighted people, her attitude being tempered, however, by the realization that the blind should not attempt those things which they quite evidently could not do, but should be exceedingly well prepared for those occupations for which they are fitted.

Miss Foley has been recognized as a leader not only in California but also was prominent in national organizations for the blind. She made countless fine talks to groups and service clubs as well as over the radio. An inspiring speaker, she moved an audience always by her sincerity, her intelligent use of words and incidents, and her fine voice and manner. Her passing will be mourned throughout the United States; for she has long been considered one of the most outstanding workers for the blind in this country.

INTERNATIONAL HOUSE TO HOUSE LIBRARIANS

The Directors of the three International Houses—in New York, Chicago, and Berkeley—request the cooperation of librarians in locating all of their former resident members who are librarians by profession, wherever they may be, and regardless of whether or not they are now in active service. The three Houses are compiling a cooperative directory of all their former members (who now number several thousand), with information on their occupation. It has been found that librarians are an important percentage of the Houses' membership. News received will be published in the *International Quarterly* and will help the Houses in their survey of the professional problems and accomplishments of former members.

It is requested that full names and addresses be sent, and that the maiden names also be given in the case of librarians now married.

The cooperation of librarians in this project will be appreciated. Letters may be addressed either to the Director or to the Library Committee of the House concerned.

POEMS

If any one would like to have a copy, either for their library or personal collection, of Charles S. Greene's book of Poems, *From Sierra to the Sea*, Elsie Schaufler (Order Department, Oakland Public Library) will be glad to send them a copy on receipt of ten cents in coin, to cover the cost of wrapping and mailing. She has the remaining stock of the edition which was published in 1930, shortly before Mr. Greene's death. Mr. Greene was librarian of the Oakland Public Library from 1899 to 1927.

Newsprint

Come annual report time and newspaper items from libraries fairly bristle with facts and figures. Eye-catching publicity for the Palo Alto Public Library was headed: "If Each Library Patron Took Six Books Cupboard Would Be Bare But Staff Would Be Busy." And statistics were rolled together in one sugary ball to read:

"If every one of the 9860 members of the Palo Alto Public Library exercised his or her privilege of taking out six books at one time, nearly all the 67,398 books in the library would be off the shelves..." (Palo Alto **Times** 9-6-40.)

* * * *

Those who go in for weighty reading should like this even better: "County Law Books Weigh 256 Tons! More than 256 tons of laws—and not one to prohibit women monopolizing barber shops during rush hours!

"Anyhow, be that as it may, Los Angeles county has that much legal lore on the shelves of its law library, which includes the main library in the hall of records and three branches. Officials who recently completed a survey today reported a new all time high has been established with 128,474 legal tomes on file when the count was taken. Of that number 6923 volumes have been added within the last year or a little more than 13 tons, since the books average four pounds each in weight." (L. A. **News** 8-1-40.)

* * * *

Stockton Public Library got another angle for its statistical story with the headlines, "Like to Read? Spend 271 Years in Stockton's Public Library." One simply had to read on from there, expecting to be a little short of the centuries specified (as was the little girl photographed at the fairy tale book shelf):

"Have you ever had a desire to read every book in the Stockton Public Library and revel in the vast store of knowledge and entertainment contained between their covers? If so, better banish the thought. For it would be necessary, by reading one book a day, to devote 271 years, five months and 18 days to this weighty undertaking. The tip is passed along by Miss Ida Condit, head librarian, who reports there are 99,183 volumes of fiction and non-fiction now on hand in the main library and its county branches. Consequently, she advises you to take with a grain of salt any statement that 'I've read practically every book in our local library.'" (Stockton **Record** 8-14-40.)

* * * *

"Circulation of the Kern County Free Library shows an increase of 8 per cent during 1939-40, which means that approximately a million books were circulated this fiscal year, the 29th annual report of the county library, completed yesterday by Gretchen D. Knief, county librarian, shows.

"...The county librarian's report to the board reads in part, 'Were our library a commercial enterprise, were you a board of directors and your county librarian the manager of your company, it would be a pleasure indeed to report that our business had increased another eight per cent during 1939-40. If books were shoes, or eggs, or tires, or barrels of oil, it would please you as owners of such a business to know that we had sold 989,023 items during the year. Compared to 913,272 items sold for 1938-39, this would mean an increase of 75,751 shoes, eggs, etc...'

"Declaring that books are not merely shoes, or eggs or other tangible commodities that are disposed of at so much a dozen, Miss Knief pointed out in her report that books are life and ideas, knowledge and power, hope and faith, vision and action..." (*Kern Herald* 7-28-40.)

* * * *

Spreading gloom with a heavy hand was the Los Angeles Public Library, as it curtailed library services in accord with a newly restricted budget. The Angeles Mesa *News* thundered in great black headlines, "Economy Blitzkrieg 'Bombs' Libraries." Effects of the \$47,000 budget cut were summed up in many city papers.

"The Board of Library Commissioners announces with deepest regret that for the first time in its 68 years of history the public library is forced to make sharp reductions in service, beginning October 1, in order to operate within its reduced income.

"The six smallest branches will be converted into stations with hours cut to 21 per week. Five stations located nearest to branch libraries must be closed... Los Feliz branch will be closed. Hours in most of the other branch libraries will be reduced.

"The cause of these cuts is the reduction of the tax allocation for library purposes for the fiscal year 1940-41. The library's income is now nearly half a million dollars less than eleven years ago in 1939-40, although the population of the city has increased twenty per cent. This is because the city charter provision for library support based on seven cents in each \$100 of real property valuation is no longer sufficient, due to reduced valuations."

—(Lincoln Hgts. *Bulletin News* 9-12-40.)

* * * *

Here lies the joker in the pile of clippings.

"A proposal to establish a county library system in Shasta county was voted down by the board of supervisors Wednesday, 3 to 1, following a stormy hearing on two petitions—one to establish the library and the other against it. While the petitions in favor of the system had the most names signed to them, most of the argument offered appeared to be opposed to the plan, with more speakers against than for it..." (*Orland Register* 8-8-40.)

According to editorials sizzling in newspapers up and down the state, coals are to be heaped on the head of one man who spoke loudly in opposition of a proposal apparently "highly dangerous if not actually seditious." He is quoted as claiming that "Books breed Communism and other things. What the country needs is practical education to fit school graduates for a job instead of useless theories found in books."

Redding's editor (*Record* 8-9-40) pointed in fine scorn that, "Shasta county is one of 10 counties in California without a library system to make books available in the rural areas and to schools. The other 48 counties have had library systems for a number of years; if as a result they've had a revolution or are ruled by Moscow, that's news."

Another in Fresno (*Bee and Republican* 8-13-40) concluded:

"Sometimes the mere bystander is compelled to wonder which is the worst menace in the country—the out and out Red or the reactionary mind so filled with haunting fears and steeped in prejudices that even the innocent perusal of a wild western or a detective story is interpreted as a form of Marxism."

"The fine and rare 'Atmos' or 'perpetual motion' clock which Santa Barbara won as sweepstakes prize in Pasadena's 1940 Tournament of Roses is now installed in the Santa Barbara public library to which it was presented by Mayor Maher. The mayor made this presentation because he was certain that, in the library, the unusual clock would be seen by more Santa Barbara visitors and residents than in any other public building in this city...

"Strictly speaking, this 'Atmos' clock is not perpetual motion, but...it would seem that this mechanical marvel should be good for a service of 30,000 years, which for all intents and purposes is perpetual motion—almost."

The "eyes" have it. (Santa Barbara **News-Press** 7-25-40.)

* * * *

The Fairfield **Republican** (8-8-40) threw a hat into the Leap Year ring with its headline, "YOUNG BACHELOR COUNTY LIBRARIAN. The county board of supervisors on Monday accepted the resignation of Miss Dorothy E. Wents as county librarian and named Mr. Frederick Wemmer of Bakersfield to the post...

"Mr. Wemmer, 32, and unmarried, is a graduate of California University library school, and for several years has been with the Kern County library at Bakersfield. He is the first male librarian in Solano County." Later was supplied the important detail of the photograph, to prove just how eligible he is!

And, by the way, Dorothy Wents, who set off to New York with the avowed intention of studying at Columbia University School of Library Science, was married to Thomas M. Iiams of Hamilton, New York, on the last day of August.

* * * *

"Miss Eleanor Wilson, formerly of Riverside, this week prepared to start a systematic program of traveling to all parts of Tulare county to visit each of the 45 branch libraries over which she will have supervision as Tulare county librarian. Miss Wilson began her work as librarian last week, succeeding the late Gretchen Fower..." (Pixley **Enterprise** 9-13-40.)

William E. Junkert succeeded to Miss Wilson's former position at Riverside.

There have been many other changes in California library personnel since summer. Among these, Roberta Bowler was named assistant librarian (in charge of extension) of the Public Library, Los Angeles.

Edwin Castagna resigned as librarian of the Ukiah Public Library to become assistant librarian in the Washoe County Library, Reno, Nevada. He was succeeded in the Ukiah position by Ralph Long on September 1.

Mrs. Madline Cochran is now librarian of Placencia Library District Library. She succeeds Frances Schalles, who resigned to accept a library position in the San Diego State College. Mrs. Cochran had been acting librarian while Miss Schalles was on leave of absence for a year.

Alberta E. Fish has moved to Sacramento to be librarian for the State Department of Employment.

Doris Gates is on the staff of San Jose State College, teaching story telling and children's literature. She left the Fresno County Library, where she had been children's librarian for the past 10 years, during September. "Miss Gates, the author of several children's books, also plans to continue her writing."

—(S. F. **Chronicle** 9-16-40.)

"Grapes of Wrath Sour on Vine in Kern County." This is positively the last time we'll mention that controversy, but this looked like a good final word.

"Continued banning of John Steinbeck's controversial book, 'Grapes of Wrath,' by the Kern County Board of Supervisors will hardly be necessary it appears. Demand for the Pulitzer prize novel has dropped off so much during the past few months that the Los Angeles News Company, a magazine and book distributing company, has announced that it is selling the saga of migratory labor in California for half price. Meanwhile, 27 copies of 'Grapes of Wrath,' which come under the heading of frozen assets as far as the Kern County Free Library is concerned, repose in the office of the county librarian." (*Kern Herald* 8-8-40.)

* * * *

Believe it or not, salaries of the librarian and assistant of the San Bruno Public library were raised **more** than a councilman on the library board had asked for; so he resigned! (*San Mateo Times* 8-15-40.)

* * * *

"Last week-end saw the dedication and opening in Palo Alto of the new Children's Library, a gift to the children of the community from Mrs. Louis Stern. The low, modern building, complementary in design to the charming Palo Alto Community Playhouse, was packed with exploring youngsters Saturday, September 14, for the open house and program. Designed by Architect Birge M. Clark, the building is appointed throughout to scale for its small clientele—miniature tables, chairs and divans placed in the reading room and before the large fireplace at the end of the main room. Nursery rhymes furnish the motif for the decorative detail in such items as fireplace tiles and andirons, and the low stacks already house a collection of hundreds of favorite children's books.

"Miss Dorothy Hamilton is to be librarian, assisted by Miss Audrey Bartholomew and Miss Wanda Stormer...

"The dedication address was given by Mrs. Frances Clarke Sayers, author and professor of Children's literature at the University of California. A fire-lighting ceremony, which brought the dedication service to a close, was conducted by Miss Anne Hadden." (*San Francisco Chronicle* 9-22-40.)

ROUNABOUT

A Roundabout of Books, a classified guide to the best reading for boys and girls as well as a record of current titles, is published monthly except in July and August. Subscriptions are fifty cents a year. Orders may be sent to the

CALIFORNIA LIBRARY ASSOCIATION
Section for Library Work with Boys and Girls
P. O. Box 963, Sacramento.

Correspondence Invited

How do you like the **Bulletin**? What would you like to see printed in future issues? What do you think of library participation in the National Defense Program? Of the new C.L.A. Constitution? Of C.L.A. District meetings and programs? Of in-service training for librarians? Of buying more copies of fewer titles for the book collection, or vice versa?

What do you know that would be news of interest to other California librarians—personnel changes, meeting dates, buildings planned, successful publicity, new policies or services?

Bring your light out from "under the bushel." Send in news and views to the **Bulletin** for printing in succeeding issues as the librarians' open forum.

* * * *

From letters of the past month came these opinions on the **Bulletin**. Do you agree that:

"Ideas for broadening the scope of the magazine to take in general library news, letters from librarians, etc., are fine... The more points we can touch, the greater the interest will be in the magazine."

"Articles were very readable and informative... The note of informality... was maintained."

"...A little too frothy. I should like to see a more scholarly approach... How about a survey of special collections in all libraries in the state?"

"My chief criticism: many of the articles were too long."

"Each issue should have one or more long, meaty articles to give stimulation and ideas, and enough news items to give the reader a good deal of information about what is going on in California libraries."

"While it would be fine if the advertising were enough to pay the expense of the **Bulletin**, still we all pay dues, and to use some of that money for a good magazine is not unthinkable."

"Make the **Bulletin** the spokesman for the Association; give evidence that ideas about professional activities are stirring here and there; make it touch the individual as far as it is possible without being simply gossipy."

"Should like to suggest that the interests of college and university librarians be considered in selecting material."

"As a fairly new librarian in California, I am interested in the personalities in C.L.A. and would like to see occasional short biographies included."

"The article on 1939 legislation affecting libraries was important, and I hope that it has established a precedent so that all such legislation will be recorded in the **Bulletin** in years to come."

"...Increase our professional awareness. If librarians are ever to make a splash in the professional pond we have to keep from going to sleep on the bank."

HANDBOOK

Officers and Committees 1940-41

President, JOHN D. HENDERSON, State Library, Sacramento.

First Vice-President and President-Elect, MABEL INNESS, A. K. Smiley Public Library, Redlands.

Second Vice-President, DR. EVELYN STEEL LITTLE, Mills College, Oakland.

Executive Secretary, JEAN CASAD, P. O. Box 963, Sacramento.

Treasurer, CORNELIA D. PLAISTER, Public Library, San Diego.

EXECUTIVE BOARD

President, First Vice-President, Second Vice-President, Executive Secretary, Treasurer, Retiring President Mrs. Bess R. Yates (Public Library, Glendale), and the following District presidents:

Roxie Hall, Calaveras County Library, San Andreas.

Edith E. Gray, Siskiyou County Library, Yreka.

Mrs. Louane L. Newsome, Public Library, Petaluma.

Mrs. Helen A. Everett, Humboldt State College Library, Arcata.

Edwin T. Coman, Jr., Graduate School of Business Library,
Stanford University.

George G. Young, Public Library, Porterville.

Mrs. Carma R. Zimmerman, Orange County Library, Santa Ana.

SECTIONS

College and University Libraries Section

Chairman, ROBERT L. GITLER, State College Library, San Jose.

Secretary, RUTH L. STEINMETZ, Stanford University Libraries, Stanford University.

Junior Members Section

Chairman, MRS. MARIE WILD, Public Library, Oakland.

Secretary, EVELYN MASSAU, Public Library, Oakland.

Municipal Libraries Section

Chairman, ETHEL DEWITT, City Free Library, Sacramento.

Secretary, MURIEL MITCHELL, Public Library, Watsonville.

Section For Library Work With Boys and Girls

Chairman, NANETTE V. MORGAN, Public Library, Oakland.

Secretary-Treasurer, GRACE SMITH, Public Library, San Francisco.

Trustees Section

Chairman, P. J. KRAMER, Public Library, Oakland.

Secretary, LESTER PERRY, Public Library, Hayward.

STANDING COMMITTEES

Education For Librarianship:

Eleanor Stephens, *Chairman*, County Public Library, Los Angeles.

Dr. Evelyn Steel Little, Mills College Library, Oakland.

Beulah Mumm, State Library, Sacramento.

Elizabeth Neal, Junior College Library, Compton.

Frances Woodworth, Public Library, Oxnard.

Finance:

Cornelia D. Plaister, *Chairman, ex officio*, Public Library, San Diego.
Margaret W. Peirce, County Free Library, Fresno.
Ethel De Witt, City Free Library, Sacramento.

Legislative:

Herbert V. Clayton, *Chairman*, State Library, Sacramento.
Thomas S. Dabagh, County Law Library, Los Angeles.
John B. Kaiser, Public Library, Oakland.

Library Standards:**Term Expires:**

1945 Eleanor Hitt, *Chairman*, State Library, Sacramento.
1944 Mrs. Theodora R. Brewitt, Public Library, Long Beach.
1943 Mrs. Ella Packer Morse, County Library, Colusa.
1942 C. Louise Roewekamp, Manual Arts High School Library, Los Angeles.
1941 John Boynton Kaiser, Public Library, Oakland.

Membership:

Mabel Inness, *Chairman, ex officio*, A. K. Smiley Public Library, Redlands.
Edwin T. Coman, Jr., Graduate School of Business Library, Stanford University.
Mrs. Helen A. Everett, Humboldt State College Library, Arcata.
Edith E. Gray, Siskiyou County Library, Yreka.
Roxie Hall, Calaveras County Library, San Andreas.
Mrs. Louane L. Newsome, Public Library, Petaluma.
George G. Young, Public Library, Porterville.
Mrs. Carma Zimmerman, Orange County Library, Santa Ana.

Public Relations:

Mrs. Bertha D. Hellum, *Chairman*, Public Library, Monterey.
Mrs. Harriet S. Davids, Kings County Library, Hanford.
Mrs. Virginia W. Marvin, 1628 Santa Rosa Avenue, Glendale.
Althea Warren, Public Library, Los Angeles.
Frederick A. Wemmer, Solano County Library, Fairfield.

Publications:

Grace Murray, *Chairman*, State Library, Sacramento.
Jean Casad, *ex officio* member, P. O. Box 963, Sacramento.
Josephine De Witt, Public Library, Oakland.
Gretchen Knief, Kern County Library, Bakersfield.
Bertha Marshall, Public Library, Los Angeles.
Elizabeth Paterson, County Library, Napa.
Lawrence Clark Powell, The Library, University of California at Los Angeles.

Resolutions:

Dr. Evelyn Steel Little, *Chairman, ex officio*, Mills College Library, Oakland.
Mary Barmby, Alameda County Library, Oakland.
Mrs. Dorothy Engstrum Rosen, University of Southern California Library,
Los Angeles.

Parliamentarian:

Thomas S. Dabagh, County Law Library, Los Angeles.

SPECIAL COMMITTEES

Advertising:

Members to be appointed later.

California State Documents:

Edwin T. Coman, Jr., *Chairman*, Graduate School of Business Library, Stanford University.

Alice J. Haines, State Library, Sacramento.

Rachel Thayer, Public Library, Long Beach.

Minna Stillman, Stanford University Libraries, Stanford University.

Jerome K. Wilcox, University of California Library, Berkeley.

Constitutional Revision:

Members to be appointed later.

Index to Publications:

Jeannette M. Hitchcock, *Chairman*, Stanford University Libraries, Stanford University.

Mrs. Galdys Brown, Public Library, Oakland.

Lolita Carden, Public Library, Berkeley.

Elizabeth B. Sawe, Public Library, Redwood City.

Maude Wood, Public Library, Richmond.

Intellectual Freedom:

Helen E. Haines, *Chairman*, 1175 North Mentor Avenue, Pasadena.

Mrs. Theodora R. Brewitt, Public Library, Long Beach.

Robert Gitler, State College Library, San Jose.

Jens Nyholm, University of California Library, Berkeley.

Grace Taylor, City Free Library, Sacramento.

Regional Cooperation and Professional Relations:

Isabella Frost, *Chairman*, Safeway Stores Library, Oakland.

Muriel Mitchell, Public Library, Watsonville.

Emma G. Quigley, Los Angeles Railway Corporation Library, Los Angeles.

Edith Schofield, United States Forest Service Library, San Francisco.

John Paul Stone, State College Library, San Diego.

To Consider Advancing Money for Publication No. 4, Southern**California Chapter Special Libraries Association:**

Mrs. Bess R. Yates, *Chairman*, Public Library, Glendale.

Mrs. Carma R. Zimmerman, Orange County Library, Santa Ana.

Mabel Inness, A. K. Smiley Public Library, Redlands.

Cornelia D. Plaister, Public Library, San Diego.

W. P. A. Advisory:

Mrs. Allie S. Moore, *Chairman*, 1206 Santee Street, Los Angeles.

Althea Warren, Public Library, Los Angeles.

Cornelia D. Plaister, Public Library, San Diego.

Mrs. Carma R. Zimmerman, Orange County Library, Santa Ana.

Elizabeth R. Topping, County Library, Ventura.

Elizabeth Neal, Junior College Library, Compton.

DISTRICT OFFICERS AND DISTRICTS 1940-41

Golden Empire District

President, Roxie Hall, Calaveras County Library, San Andreas.

Vice President, Mrs. Katherine W. Dom-
baugh, Public Library, Woodland.

Secretary, Mrs. Henrietta G. Eudey,
Amador County Library, Jackson.

The Golden Empire District consists of the following counties: Alpine, Amador, Calaveras, El Dorado, Mono, Nevada, Placer, Sacramento, San Joaquin, Yolo.

Mt. Shasta District

President, Edith E. Gray, Siskiyou County Library, Yreka.

Vice President, Thyra G. Morgue, Glenn County Library, Orland.

Secretary, Mrs. Grace Simpson, Siskiyou County Library, Yreka.

The Mt. Shasta District consists of the following counties: Butte, Colusa, Glenn, Lassen, Modoc, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Yuba.

Portola District

President, Mrs. Louane L. Newsome,
Public Library, Petaluma.

Vice President, Mrs. Bertha D. Hellum,
Public Library, Monterey.

Secretary, Elizabeth Singletary, Santa Clara County Library, San Jose.

The Portola District consists of the following counties: Alameda (excepting Alameda, Berkeley, and Oakland), Contra Costa, Lake, Marin, Mendocino, Monterey, Napa, San Benito, San Mateo, Santa Clara (excepting Stanford University Libraries and San Jose State College Library), Santa Cruz, Solano, Sonoma.

Redwood District

President, Mrs. Helen A. Everett, Humboldt State College Library, Arcata.

Vice President, Edna D. Davis, Humboldt County Library, Eureka.

Secretary, Margaret B. Davis, High School Library, Eureka.

The Redwood District consists of the following counties: Del Norte, Humboldt.

San Francisco Bay District

President, Edwin T. Coman, Jr., Graduate School of Business Library, Stanford University.

Vice President, Natalie Mayo, Public Library, San Francisco.

Secretary, Gladys M. Andrews, Stanford University Libraries, Stanford University.

The San Francisco Bay District consists of the following cities: Alameda, Berkeley, Oakland, San Francisco; and the following libraries: Leland Stanford Junior University Libraries, Mills College Library, and San Jose State College Library.

Southern District

President, Mrs. Carma R. Zimmerman,
Orange County Library, Santa Ana.

Vice President, Marion L. Horton, Library and Textbook Section, Board of Education, Los Angeles.

Secretary, Carrie Shepard, Public Library, Fullerton.

The Southern District consists of the following counties: Imperial, Inyo, Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, Ventura.

Yosemite District

President, George G. Young, Public Library, Porterville.

Vice President, Eleanor Wilson, Tulare County Library, Visalia.

Secretary, Dorothy D. Margo, Public Library, Porterville.

Yosemite District consists of the following counties: Fresno, Kern, Kings, Madera, Mariposa, Merced, Stanislaus, Tulare, and Tuolumne.

COOPERATING ORGANIZATIONS

California Society of Secondary Education:

Margaret V. Girdner, Bureau of Texts and Libraries, Public Schools, San Francisco, Association representative on the editorial board of the *Journal of Secondary Education*.

League of California Cities. Librarians Section:*

President, Elizabeth R. Topping, Public Library, Ventura.

Vice-President, Katherine M. Whelan, Public Library, Santa Monica.

Secretary, Frances Woodworth, Public Library, Oxnard.

National Special Libraries Association:***San Francisco Bay Region Chapter:***

President, Edwin T. Coman, Jr., Graduate School of Business Library, Stanford University.

Vice-President, Elizabeth Scarf, Pacific Union Club Library, San Francisco.

Secretary-Treasurer, Jeannette M. Hitchcock, Stanford University Libraries, Stanford University.

Southern California Chapter:

President, Thomas S. Dabagh, County Law Library, Los Angeles.

Vice-President, Helen Gladys Percey, Research Department, Paramount Pictures, Hollywood.

Secretary-Treasurer, Blanche Colwell, Public Health Department, Los Angeles County Health Department.

School Library Association of California:***State Officers:***

President, Myrtle Barrier, Union High School Library, Monrovia.

Secretary, Opha Beckwith, Woodrow Wilson Junior High School Library, Glendale.

Treasurer, Natalie Lapike, High School Library, Visalia.

Northern Section:

President, Marguerite Grayson, Galileo High School Library, San Francisco.

Vice-President, Florence Gardiner, San Leandro High School Library, Oakland.

Secretary, Zelma Reeve, High School Library, Richmond.

Treasurer, Maurine S. Hardin, University High School Library, Oakland.

Southern Section:

President, Elizabeth Williams, Library and Textbook Section, City Schools, Los Angeles.

Vice-President, Ruby Charlton, Belvidere Junior High School Library, Los Angeles.

Secretary, Janice Pidduck, City College Library, Los Angeles.

Treasurer, Ethel Lane, Washington High School Library, Los Angeles.

*The nominating committee has not reported on officers for 1940-41, pending selection of a convention city for the next annual meeting. The 1939-40 officers will serve meanwhile.

PAST GENERAL OFFICERS

The California Library Association was established in 1895, under the title of "Library Association of Central California," which in 1898 was changed to "Library Association of California," and in 1906 to its present name. In 1906 the State was divided into four Library Districts, which in 1908 were increased to nine. In 1930-31 the Second and Third Districts consolidated, as did also the Eighth and Ninth. In 1936 the practice of using numbers to designate districts was discontinued, and descriptive names, as selected by the respective districts and approved by the Association, were substituted for district numbers. In 1937 the San Jose State College Library withdrew from the Portola District and joined the San Francisco Bay District, following procedure given in Article IV, Section 1b, of the Association By-Laws.

1895—President, J. C. Rowell; Vice-President, George T. Clark; Secretary, A. M. Jellison; Treasurer, Andrew J. Cleary.

1896—President, J. C. Rowell; Vice-President, George T. Clark; Secretary, A. M. Jellison; Treasurer, Andrew J. Cleary.

1897—President, J. C. Rowell; Vice-President, George T. Clark; Secretary, A. M. Jellison; Treasurer, Andrew J. Cleary.

1898—President, George T. Clark; Vice-President, A. M. Jellison; Secretary, Frederick J. Teggart; Treasurer, Emily I. Wade.

1899—President, Frederick J. Teggart; Vice-President, Mrs. Harriet C. Wadleigh; Secretary, Robert E. Cowan; Treasurer, Emily I. Wade.

1900—President, Herbert C. Nash; Vice-President, Nellie M. Russ; Secretary, J. H. Wood; Treasurer, Emily I. Wade.

1901—President, Charles S. Greene; Vice-President, Mary L. Jones; Secretary, Francis B. Graves; Treasurer, Mary F. Williams.

1902—President, Charles S. Greene; Vice-President, Mary A. Walker; Secretary, Robert E. Cowan; Treasurer, Francis B. Graves.

1903—President, Francis B. Graves; Vice-President, James L. Gillis; Secretary, Robert E. Cowan; Treasurer, Florence B. Whittier.

1904—President, Joy Lichtenstein; Vice-President, Mrs. Bertha K. Schurch; Secretary, Margaret A. Schmidt; Treasurer, Florence B. Whittier.

1905—President, Joy Lichtenstein; Vice-President, Minerva H. Waterman; Secretary, Anna L. Sawyer; Treasurer, Anna K. Fossler.

1906—President, James L. Gillis; Vice-President, Melvin G. Dodge; Secretary, Mary L. Sutliff; Treasurer, David M. Belfrage.

1907*—President, James L. Gillis; Vice-President, Melvin G. Dodge; Secretary-Treasurer, Alice J. Haines.

1908—President, James L. Gillis; Vice-President, Mrs. A. H. Hollabaugh; Secretary-Treasurer, Alice J. Haines.

1909—President, James L. Gillis; Vice-President, Lauren W. Ripley; Secretary-Treasurer, Alice J. Haines.

1910—President, Lauren W. Ripley; Vice-President, Mrs. Frances B. Linn; Secretary-Treasurer, Mabel G. Huntley.

1911—President, James L. Gillis; Vice-President, Celia Gleason; Secretary-Treasurer, Alice J. Haines.

1912—President, James L. Gillis; Vice-President, Caroline S. Waters; Secretary-Treasurer, Alice J. Haines.

1913—President, James L. Gillis; Vice-President, Victoria Ellis; Secretary-Treasurer, Alice J. Haines.

1914—President, James L. Gillis; Vice-President, Mrs. Jennie H. Herrman; Secretary-Treasurer, Alice J. Haines.

1915—President, Harold L. Leupp; Vice-President, Helen T. Kennedy; Secretary-Treasurer, Edith M. Coulter.

1916—President, Everett R. Perry; Vice-President, Mary Barmby; Secretary-Treasurer, Mrs. Charlotte C. McNally.

1917—President, Sarah E. McCardle; Vice-President, Robert Rea; Secretary-Treasurer, Nell Strother.

1918—President, Milton J. Ferguson; Vice-President, Althea Warren; Secretary-Treasurer, Alice J. Haines.

1919—President, Carleton B. Joeckel; Vice-President, Cornelia D. Provines; Secretary-Treasurer, Alice J. Haines.

1920—President, Cornelia D. Provines; Vice-President, Zaidee Brown; Secretary-Treasurer, Alice J. Haines.

1921—President, Althea Warren; Vice-President, Sydney B. Mitchell; Secretary-Treasurer, Eleanor Hitt.

1922—President, Susan T. Smith; Vice-President, Jeannette M. Drake; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1923—President, Jeannette M. Drake; Vice-President, H. O. Parkinson; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1924—President, H. O. Parkinson; Vice-President, Helen T. Kennedy; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1925—President, Mrs. T. R. Brewitt; Vice-President, Mabel R. Gillis; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1926—President, Milton J. Ferguson; Vice-President, Mrs. Frances B. Linn; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1927—President, Mrs. Frances B. Linn; Vice-President, Minette L. Stoddard; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1928—President, Mabel R. Gillis; Vice-President, Eleanor Hitt; Secretary-Treasurer, Mrs. Hazel G. Leeper.

* This year the offices of Secretary and Treasurer merged.

1929—President, Mrs. J. G. Babcock; Vice-President, John B. Kaiser; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1930—President, Mary Barmby; Vice-President, Willis H. Kerr; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1931—President, Willis H. Kerr; Vice-President, Mabel W. Thomas; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1932—President, John B. Kaiser; Vice-President, Caroline S. Waters; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1933—President, Jasmine Britton; Vice-President, Bessie B. Silverthorn; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1934—President, Eleanor Hitt; Vice-President, Blanche Galloway; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1935—President, Cornelia D. Plaister; First Vice-President, Charles F. Woods; Second Vice-President, Jessica M. Fredericks; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1936—President, Robert Rea; First Vice-President, John D. Henderson; Second Vice-President, Sarah M. Jacobus; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1937—President, Mrs. Anne Fraser Leiden-deker; First Vice-President, Ida M. Reagan; Second Vice-President, Mary Boynton; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1938—President, Sydney B. Mitchell; First Vice-President, Mrs. Dorothy E. Rosen; Second Vice-President, Grace R. Taylor; Secretary-Treasurer, Mrs. Hazel G. Leeper.

1939—President, Mrs. Bess Ranton Yates; First Vice-President, Coit Coolidge; Second Vice-President, John E. Goodwin; Secretary-Treasurer, Mrs. Hazel G. Leeper.

(N. B.—A cumulative list of Past District Officers, 1906-1932, appears in the Index to Handbook and Proceedings, 1895-1932, Publication No. 34. Shorter cumulations may be found as follows: 1906-1910, in Publication No. 12, Handbook, 1911; 1911-1915, in Publication No. 17, Handbook, 1916; 1916-1920, in Publication No. 21, Handbook, 1920-1921.)

PAST ANNUAL MEETINGS AND ATTENDANCE

Date	Place	Attendance
1907, Jan. 3-4	Redlands	N. B. There was no register of attendance prior to the 1909 meeting.
1908, Feb. 17-21	San Jose	
1909, Apr. 15-17	Oakland	
1910, Apr. 25-27	Long Beach	
1911, May 18-24	Pasadena	244
	(In connection with 33rd A. L. A. Conference)	
1912, June 17-22	Lake Tahoe	123
1913, June 9-12	Santa Barbara	148
1914, June 15-20	Coronado	198
1915, June 3-9	Berkeley	
	(In connection with 37th A. L. A. Conference)	
1916, July 21-26	Santa Cruz	155
1917, June 4-9	Hollywood	360
1918, June 18-22	Del Monte	165
1919, June 10-13	Del Monte	200
1920, Apr. 30 - May 3	Riverside	245
1921, June 13-15	Lake Tahoe	163
1922, June 12-15	Coronado	245
1923, June 4-6	Yosemite National Park	237
1924, Apr. 28-30	Pasadena	501
1925, June 29 - July 1	Eureka	211
1926, June 3-5	Long Beach	551
1927, June 13-15	Gearhart, Oregon	109
	(Joint meeting with P. N. L. A.)	
1928, Apr. 3-5	Riverside	549
1929, May 6-8	Sacramento	445
1930, June 23-28	Los Angeles	261
	(In connection with 52nd A. L. A. Conference)	
1931, Apr. 13-15	Del Monte	305
1932, May 9-11	Santa Barbara	304
1933, Apr. 9-12	Oakland	512
1934, May 2-5	Pasadena	587
1935, June 5-8	Sacramento	360
1936, Apr. 29 - May 2	Coronado	467
1937, May 19-22	Yosemite National Park	415
1938, May 18-21	Los Angeles	887
1939, June 18-24	San Francisco	333
	(In connection with 61st A. L. A. Conference)	
1940, April 17-20	Long Beach	881

THE CITIZENS LIBRARY COUNCIL OF CALIFORNIA

Edson F. Adams	Piedmont
Warren H. Atherton	Stockton
W. L. Blair	Pasadena
Anson S. Blake	San Francisco
Reynold E. Blight	Los Angeles
Albert E. Boynton	San Francisco
Annie Florence Brown	Oakland
Lewis Browne	Santa Monica
Mrs. John P. Buwalda	Pasadena
Mrs. E. L. Doheny	Los Angeles
Francis P. Farquhar	San Francisco
Mrs. Harriet Geggie	Los Angeles
Mrs. W. J. Gerrish	Oakland
Mrs. Frederick F. Gundrum	Sacramento
Phil Townsend Hanna	Los Angeles
Alfred Harrell	Bakersfield
Howard H. Hayes	Riverside
Dr. Rockwell D. Hunt	Los Angeles
Joseph Henry Jackson	San Francisco
Joseph R. Knowland	Oakland
Dr. Benjamin H. Lehman	Berkeley
Mrs. J. Richardson Lucas	San Francisco
Mrs. James K. Lytle	Los Angeles
Frank J. McCoy	Santa Maria
Maynard McFie	Los Angeles
Rabbi Edgar F. Magnin	Los Angeles
Dr. Alexander Meiklejohn	San Francisco
Herbert F. Orriss	Santa Barbara
Robert S. Person	La Canada
Lloyd M. Robbins	San Francisco
Albert A. Rosenshine	San Francisco
Almon E. Roth	Stanford University
Chester Rowell	San Francisco
Paul Scharrenberg	San Francisco
Dr. Walter John Sherman	San Diego
Mrs. M. C. Sloss	San Francisco
William L. Stephens	Long Beach
Julius Wangerheim	San Diego
F. W. Wentworth	Berkeley

CONSTITUTION OF THE CALIFORNIA LIBRARY ASSOCIATION*

Adopted April 20, 1940

ARTICLE I—NAME

The name of this Association shall be the California Library Association.

ARTICLE II—OBJECT

The object of the California Library Association shall be to promote library service and librarianship.

ARTICLE III—MEMBERSHIP

Section 1. **Types of Membership.**

- a. Active members. Any person or institution actually or previously engaged in library work may become an active member of this Association and be entitled to all its privileges upon payment of the initiation fee and dues as provided in the By-Laws.
- b. *Affiliate members. Out of state, retired or unemployed librarians may become affiliate members upon payment of the initiation fee and dues as provided in the By-Laws.*
- c. Associate members. Upon payment of the initiation fee and dues as provided in the By-Laws:
 1. Any person interested in library work may become an associate member.
 2. Any library association or other organization may become an associate member upon approval of the Executive Board.
- d. Life members. Any person eligible for active membership may become a life member upon payment of fees as provided in the By-Laws.
- e. Honorary members. Upon recommendation of the Executive Committee, persons who have rendered important service to library interests or to the cause of education in general may be elected to honorary membership.
- f. Ex-Officio members. A library's membership in this Association shall entitle the members of its governing board to be ex-officio members.

Section 2. **Voting Privilege.** Each active and life member of the Association in good standing shall be entitled to all voting privileges. Governing boards of libraries, through a delegated representative, may have one vote in all questions which come before the Association.

ARTICLE IV—ORGANIZATION

Section 1. **Districts.** To facilitate the work of the Association, the state shall be divided into districts, as provided in the By-Laws, the number of districts to be conditioned by the growth of libraries throughout the state.

Section 2. **Sections.** To stimulate the interest of special groups, sections of this Association may be created from time to time, with the approval of the Executive Board, in accordance with the provisions in the By-Laws.

Section 3. **A. L. A. Chapter.** To widen its contacts, this Association may affiliate with the American Library Association as a chapter and shall elect annually a delegate to the Council of the American Library Association, as provided in the By-Laws.

Section 4. **Regional Association.** *Upon recommendation of the Executive Board and two-thirds vote of the entire membership this association may join as a chapter with library associations in neighboring states to form a regional association or may join as a chapter with any such existing regional association.*

ARTICLE V—MANAGEMENT

Section 1. **Officers.** The officers of this Association shall be a President, a Vice-President, *who shall be President-Elect*, a Second Vice-President, and a Treasurer. These officers shall perform the duties usually pertaining to their offices and any other duties mentioned in the By-Laws.

Section 2. **Executive Board Members.** There shall be a general Executive Board consisting of the officers named in Section 1 of this Article, the retiring President and the District Presidents. This Board shall serve in an advisory capacity to the President and the Association, and shall be empowered to authorize expenditures as indicated in the By-Laws. The Executive Secretary shall serve as an ex-officio member of this Board.

Section 3. **Vacancies.** In the case of a vacancy in any office, except that of President, the Executive Board may designate some person to discharge the duties of the office until the next annual meeting.

ARTICLE VI—COMMITTEES

Section 1. **Standing Committees.** The President shall appoint, *in accordance with the By-Laws and subject to the approval of the Executive Board, the chairmen of the following standing committees: Education, Finance, Legislative, Library Standards, Membership, Public Relations, Publications, Resolutions, and Nominating. The personnel of these committees, with the exception of*

*Index printed at end of the Constitution and By-Laws.

Italics indicate changes from provisions of former Constitution and By-Laws.

the Finance, Library Standards, and the Resolutions Committees, shall consist of the chairmen of the like District committees from those districts where such committees exist. In those cases where fewer than two Districts have like committees to those of the state association, the President may appoint a member or members from different areas of the state to bring the committee membership to at least five. The President shall serve as ex-officio member of all committees and shall cast a deciding vote whenever such is required.

Section 2. **Special Committees.** The President may appoint other special committees, subject to the approval of the Executive Board.

ARTICLE VII—APPOINTMENT OF EXECUTIVE SECRETARY AND PARLIAMENTARIAN

Section 1. **Executive Secretary.** *The Executive Secretary, whose compensation shall be fixed by the Executive Board, shall be appointed by and hold office at its pleasure.*

Section 2. **Parliamentarian.** *The President shall appoint as Parliamentarian a member of the Association familiar with parliamentary procedure.*

ARTICLE VIII—NOMINATION AND ELECTION OF OFFICERS

Section 1. **Method.** *All officers listed in Article V, Section 1 of this Constitution, shall be nominated and elected as provided in the By-Laws.*

Section 2. **Term of Office.** *All officers and all members of the Executive Board shall hold office for one year or until their successors are elected (or appointed) and qualified for office. Officers shall assume their duties immediately after adjournment of the last business session of the annual meeting.*

ARTICLE IX—MEETINGS

Meetings shall be held as provided in the By-Laws.

ARTICLE X—BY-LAWS

Amendments to by-laws may be proposed either by initiatory petition of twenty-five active members or by resolution of the Executive Board or by written report of a special committee appointed to report thereon. By-Laws may be amended by two-thirds vote of the active members present and voting at any annual business meeting provided that written notice of such change shall have been mailed to all active members at least fifteen days prior to such meeting. Any by-law may be suspended by a two-thirds vote of those present at any meeting of the Association.

ARTICLE XI—AMENDMENTS

Amendments to the Constitution may be proposed by initiatory petition of twenty-five active members or by written report of a special committee appointed to report thereon. All such amendments must be approved and submitted by the Executive Board.

This Constitution may be amended by a two-thirds vote of the active members of the association present and voting at any annual meeting provided notice of the proposed amendment shall have been mailed to all active members at least fifteen days prior to such meeting.

BY-LAWS OF THE CALIFORNIA LIBRARY ASSOCIATION

Adopted April 20, 1940

ARTICLE I—OFFICIAL YEARS

Section 1. **Fiscal Year.** *The fiscal year of the California Library Association shall cover the period from September 1st of a given year through August 31st of the following year.*

Section 2. **Membership Year.** *The membership year shall be the calendar year, from January 1st to December 31st of a given year.*

Section 3. **Conference Year.** *The conference year shall begin with the adjournment of the annual meeting and continue to the adjournment of the next annual meeting.*

ARTICLE II—DUES AND FEES

Section 1. **Initiation Fee.** *An initiation fee of one dollar (\$1.00) shall be paid by individual members upon joining or rejoining the Association.*

Section 2. **Annual Dues.** *Annual dues for individual active members shall be computed on a sliding scale based on the monthly salary received by the member during the last fiscal year:*

Monthly Salary	Dues
to - \$124.99	\$1.00
\$125 - 199.99	1.50
200 - 299.99	2.00
300 - up	3.00

Annual dues for affiliate members shall be one dollar (\$1.00).

Annual dues for individual associate members shall be two dollars (\$2.00).

Annual dues for libraries, affiliated library associations and other organizations shall be five dollars (\$5.00).

Dues shall be due and payable in advance in January of each year.

Section 3. **Life Members.** Life membership, including exemption from dues, may be secured by any active member upon payment of *fifty dollars (\$50.00) which may be paid in installments spread over not more than five years.* All funds received from these memberships shall be placed at interest, and the interest only expended.

Section 4. **Unpaid Dues.** Any member whose dues are unpaid on April 1st of a given year shall be notified by the *Executive Secretary* that if payment is not made by May 1st, he shall be dropped from membership rolls of the Association. (Omission here).

Section 5. **A. L. A. Chapter Dues.** Provision shall be made in the annual budget to pay to the American Library Association annual chapter dues, in accordance with its requirements.

ARTICLE III—MEETINGS

Section 1. **Annual Meeting.** The annual meeting of the California Library Association shall be held at the time and the place determined by the *Executive Board*.

Section 2. **Special Meetings.**

- a. On call of the President. The President, with the approval of the *Executive Board*, may call special meetings when deemed necessary.
- b. On Request of the Members. The President shall call a special meeting upon request of twenty-five or more active members, provided that each member of the Association shall be given fifteen days' notice in writing previous to the meeting, and that only business specified in the call shall be transacted.

Section 3. **Quorum.** Ten percent of the membership, as computed under these By-Laws, Article VI, Section 5, shall constitute a quorum at any meeting.

Section 4. **Board Meetings.** *The new Executive Board shall hold an organization meeting immediately following the close of the Annual meeting. Other board meetings shall be held on the call of the President.*

ARTICLE IV—LIBRARY DISTRICTS

Section 1. **Territory Prescribed.**

- A. President's Jurisdiction. The functioning of the California Library Association through districts, as provided in Article IV, Section 1, of its Constitution, shall be observed by each President. In case he deems it advisable that the boundaries of any district be changed, with the approval of the *Executive Board*, he shall submit the question and his suggestion to the district, or districts, concerned.
- B. Boundary Changes.
 1. Method. Action regarding re-organization of existing districts, suggested by the President of the California Library Association or an interested member, shall be taken at the annual meeting of the district, or districts, concerned. If the change is approved by two-thirds of those present, request to this effect then shall be submitted in writing to the *Executive Board* for approval. No change shall become final, except in the case of special provisions noted below, until it shall be ratified by two-thirds of those present at the next annual meeting of the district, or districts concerned to which it has been referred by the *Executive Board*.
 2. Special Provisions. In addition to the general provision whereby there is a new alignment among existing districts, the following special provisions shall apply:
 - a. Any county may withdraw from a given district and join a contiguous district provided the *Executive Board* has received and approved a written request from two-thirds of the members of the California Library Association residing in the county.
 - b. Establishment of a new district shall be considered by the *Executive Board* upon this written request of twenty-five members of the California Library Association residing in the territory for which the district is desired. Before establishing a new district the *Executive Board* shall obtain the written approval of two-thirds of the members forming the proposed new district.

Section 2. **Officers.**

- a. *The district officers shall consist of a District President, a Vice-President who shall serve as President-elect, and a Secretary. The President-elect and the Secretary shall be elected by the members of the district in accordance with the provisions in Article VII, Section 3 of these by-laws.*

Section 3. **Nominations and Elections.**

- a. *District Nominating Committee. The District President shall appoint a nominating committee whose duty it shall be to prepare a report which shall constitute the district's official ballot. This report shall include the names of candidates for the positions of Vice-President*

who shall be President-Elect and Secretary and state nominator or nominators. The committee shall name one or more persons for each office. No person shall be nominated who is not a member of the State Association, who is not a resident of the district and whose consent has not been obtained.

- b. *District Ballot. Report of the nominating committee shall be made to the district president who in turn shall file this ballot with the Executive-Secretary at least forty-five (45) days prior to the annual meeting of the Association. Balloting shall be conducted by mail as provided for in Article VII, Section 3 of the By-Laws.*
- c. *Method. Ballots for district officers and state nominator or nominators shall be cast at the same time as those for state officers and all voting shall be conducted by mail as provided for in Article VII, Section 3 of the By-Laws. District candidates receiving the largest number of votes in the respective districts shall be elected. In case of a tie vote the successful candidate shall be determined by lot.*
- d. *District Committee on Elections. Each district shall be represented on the state election committee as provided for in Article VII, Section 2 of the By-Laws.*

Section 4. **Duties of Officers.**

- a. *District President. The District President shall perform those duties usually devolving upon the office, appointing any other necessary officers and committees corresponding as nearly as is feasible to the state standing committees. Each President shall arrange for and hold an annual meeting. He shall endeavor to enlist the interest of all library workers in his district in special projects of a professional nature.*
- b. *Vice-President. The Vice-President of each district who is also President-elect shall perform those duties usually devolving upon the office and assist the President in the arrangements for the district meetings.*
- c. *Secretary. The Secretary of each district shall perform those duties usually devolving upon the office, keeping careful reports of all meetings and assuming the responsibility for the transmittal of all district records to the new officers. He shall keep record of the funds allocated to the District for its expenses.*

Section 5. **Term of Office.** All officers and members of committees shall hold office for one year or until their successors are elected (or appointed) and qualified for office. Officers shall assume their duties immediately following the close of the annual meeting of the state association.

Section 6. **Nominators.**

- a. *Number Allowed. Each district shall be represented on the state Nominating Committee by at least one nominator, to provide a fair representation for the entire membership. Districts having more than one hundred members shall be allowed one nominator for each additional one hundred members, using the latest official count of the Executive Secretary of the Association.*
- b. *Representation. When a district is entitled to more than one Nominator it shall elect people who represent not only different localities, but also various types of library work.*
- c. *Election. The election of the Nominator (or Nominators) shall be conducted by mail as provided for in Article VII, Section 3 of the by-laws and the result announced at the annual meeting of the state association.*

Section 7. **Finances.** Twenty-five (25) percent of the total dues received from individual members shall be set aside for allocation back to the Districts for support of District activities and expenses. Apportionment of these funds, which shall be under the supervision of the Executive Secretary of the California Library Association, shall be annually made by the Executive Board. No District shall receive less than \$25.00 for each fiscal year for purposes set forth in the first paragraph hereof. The Executive Board may make additional allocations to Districts for specific projects or purposes. Unexpended District funds, as herein provided for, shall be returned to the general fund at the end of the fiscal year, except such special funds allocated for projects still in progress and other funds raised within the District.

Section 8. **Meetings.**

- a. *Annual. Each district shall hold an annual meeting, at the place designated by the District President.*
- b. *Special. Each district may hold special meetings whenever the District President sees fit to call them.*
- c. *Quorum. Twenty percent of the membership of any district shall constitute a quorum at a meeting.*

Section 9. **Reports.** An annual report of the meetings and work of the District shall be submitted in writing to the President and to the Executive Secretary by each District President before the annual meeting of the California Library Association.

ARTICLE V—SECTIONS

Section 1. **Organization.** Members of the Association who are engaged in similar work or have special interests in common may organize into sections (as indicated in Article IV, Section 2, of its Constitution), upon complying with the procedure outlined in the following sections:

Section 2. **Petition.** A petition for establishment of a section, signed by not less than ten members of the California Library Association who signify their intention to become charter members of the section, shall be submitted to the Executive Board of the California Library Association.

Section 3. **Action of Executive Board.** After investigation as to the desirability of any section the Executive Board shall make recommendations regarding its establishment, which recommendation shall be presented for approval at the next annual meeting of the Association.

Section 4. **Membership.** Any California Library Association member, engaged in the work or interested in the purpose of the section as described in the petition for establishment, may be accepted for membership in a given section, upon conforming to the rules of the section.

Section 5. **Dues and Activities.** Sections may, if they so elect, charge annual dues, limit their own memberships, issue publications, and in general carry on activities along the lines of their own interests, accounting for their funds solely to their own members.

Section 6. **District Sections.** Sections may form district groups in the following manner: *A petition for establishment of a district section group signed by not less than five members of the section, who signify their intention to become charter members in a district section, shall be submitted to the Section Council. The Council shall then make a recommendation regarding its establishment, which recommendation shall be presented for approval at the next annual meeting of the section. Section members in each district so organized may, within two months following the annual meeting of the C. L. A., elect a district chairman who shall represent the district section on the Section Council of the state.*

Section 7. **Officers.**

a. **Chairman and Secretary.** At the last session of its annual meeting provision for which shall be made in connection with the annual meeting of the C. L. A., each section shall elect its own Chairman and Secretary, who shall serve through the next annual meeting of the group. These officers shall perform the duties customary to their offices. In case a section fails to choose a Chairman or Secretary, or a vacancy occurs before the next meeting, the President of the California Library Association shall appoint these officers.

b. **Council.** The section shall be governed by a council consisting of five members: The Chairman, Secretary, and three appointed members. The first year the section is organized the Chairman shall appoint three members who shall draw lots for terms of one, two, and three years respectively. Each year following, the incoming chairman shall appoint one new member to the Council who shall serve a term of three years. Chairmen of like district sections shall serve as ex-officio members of this council without voting privileges.

Section 8. **Reports.** A report of the proceedings of the section meetings shall be submitted to the President of the California Library Association in writing in time for inclusion in the Handbook and Proceedings.

ARTICLE VI—NOMINATIONS

Section 1. **Chairmen.** The Nominating Committee shall be composed of the elected nominators from each district. Chairmanship shall rotate in alphabetical order among the districts. Upon those occasions when alphabetical order allots the chairmanship to a district served by more than one nominator, the nominator receiving the largest vote in the district's election shall serve as chairman. The President shall forward to the chairman for the year the names of the committee members. Functioning of this committee may be carried on by mail.

Section 2. **Candidates.** The report of the nominating committee shall be filed with the Executive Secretary not later than forty-five (45) days before the annual meeting. The committee shall name one or more persons for the offices of Vice-President who shall be President elect, Second Vice-President and Treasurer and a delegate to the council of the American Library Association as indicated in Article IV, Section 3 of the Constitution. A member's consent must be obtained before his name may be placed on the ballot by the nominating committee.

Section 3. **Ballot.**

a. **Majority and Minority Ballot.** If Nominators representing twenty-five (25) percent of the membership shall dissent from the nominations proposed by the majority, the Committee shall present a majority and minority ballot. These nominations shall constitute the official ballot and shall be sent to each paid-up member at least thirty (30) days before the annual meeting.

b. **Nominations by Petition of Members.** Additional nominations may be placed upon the ballot upon the petition of five (5) percent of the members of the Association, accom-

panied by the written consent of the nominees, to be presented to the Executive Secretary at least forty-five (45) days before the election.

Section 4. Voting Power.

- A. Official Count of Membership. No person joining the Association and no member whose dues are unpaid later than sixty (60) days prior to the annual meeting shall be included by the Executive-Secretary in the count which shall determine the voting power of nominators at the meeting of the Nominating Committee.
- B. Allotment of Votes.
 1. If only one Nominator. In the selection of candidates, a Nominator shall have as many votes as there are active and life members in good standing in the district which he represents.
 2. If more than one Nominator. If there is more than one Nominator for a district the voting power of the Nominators shall be divided in equal proportion among the nominators of the district.

Section 5. Quorum. A quorum of the Nominating Committee shall consist of the representatives of three-fourths of the membership of the Association as governed by Section 4 of this Article.

ARTICLE VII—ELECTIONS

Section 1. Time. Elections of the State and District officers, the district nominators and the delegate to the Council of the American Library Association shall be announced at the last regular session of the annual meeting of the Association at which time the election committee, appointed by the President, shall present the report.

Section 2. Committee on Elections. The President shall appoint a committee on elections which shall have charge of the counting and tabulating of the votes cast. This committee shall be composed of a representative from each of the Districts.

Section 3. Method. The official ballot together with the district ballot proper to each member shall be mailed by the Executive-Secretary to each paid up member at least 30 days prior to the annual meeting of the Association. Ballots for district officers and nominators, for delegate to the Council of the American Library Association and for state officers, shall be cast at the same time and all voting shall be conducted by mail. Ballots shall be marked and returned to the Executive-Secretary, in a plain sealed envelope, the outside wrapper of which shall bear the name and professional address of the voter, to arrive at least 5 days prior to the first session of the annual meeting. The candidates receiving the largest number of votes shall be elected. In case of a tie vote the successful candidate shall be determined by lot.

ARTICLE VIII—DUTIES OF OFFICERS

Section 1. President. In addition to his regular duties and those mentioned in Articles V, Sec. 2 and VI, Sec. 1, of the Constitution, the President shall:

- A. Arrange the program for the annual meeting;
- B. Make an annual report at the annual meeting on the condition and affairs of the Association.

Section 2. Vice-President (President-elect). In addition to his regular duties, the Vice-President shall act as Chairman of the Membership Committee.

Section 3. Second Vice-President. In addition to his regular duties the Second Vice-President shall act as Chairman of the Resolutions Committee.

Section 4. Treasurer. The Treasurer shall keep record of and disburse the funds of the Association in accordance with the mandates of the Executive Board upon orders drawn by the Executive Secretary and approved by the President. He shall make a statement of his accounts annually, and at such other times as the Association, the Executive Board or Finance Committee may require. He shall serve as chairman of the Finance Committee.

Section 5. Executive Secretary. The Executive Secretary shall perform the following duties:

1. Keep minutes of the general meeting of the Association and of those of the Executive Board;
2. Keep a record of all business transacted in the name of the Association;
3. Give due notice of any election, appointment, meeting, or any other business requiring the personal attention of any member;
4. Have charge of the books, papers, and correspondence of the Association and its Executive Board;
5. Collect dues and present bills authorized by the Executive Board;
6. Assign a serial number to each member, upon payment of dues, entering the same number upon his receipt;
7. Notify members of delinquencies;
8. Furnish the Nominating Committee with exact data regarding the voting power of each district, assigning to each Nominator the quota of votes to be cast by him.

Section 6. **Parliamentarian.** It shall be the duty of the parliamentarian to aid the President in the conduct of all meetings of the Association. The rules contained in Robert's Rules of Order shall govern the Association in all cases to which they are not inconsistent with the By-Laws of the Association.

ARTICLE IX—DUTIES OF COMMITTEES

Section 1. **Education.** *The Committee on Education shall be composed of the Chairmen of the Education Committees of each district, augmented, if less than five, by appointments by the President of persons representing varied library interests to bring the total membership to at least five. Four of the Committee should be library school graduates, each of a different school. If the District Committee Chairmen members do not present this variety, sufficient additional members shall be appointed by the President to fulfill this requirement.* In addition each library school in the state may name a representative graduate who is engaged in library work as an advisory member of the Committee. These advisory members should be given notice of all meetings, agenda and proceedings. *The Committee shall study problems relating to education for librarianship, in-service training, institutions, forums, extension courses and special study in particular subjects and shall make recommendations relative to these matters.*

Section 2. **Finance.** *With the Treasurer as Chairman and two other members appointed by the President, the Finance Committee shall submit an estimate of the income for the fiscal year to the Executive Board who shall prepare annual and supplementary budgets which shall be within the income estimated by the Finance Committee. No expense shall be incurred in behalf of the Association by any officer, District, or Committee in excess of the total accounts of the Treasurer. The Finance Committee shall arrange to have all accounts of the Association audited annually by a certified public accountant.*

Section 3. **Legislative.** The Legislative Committee shall study and keep the Association informed of the legal aspect of library affairs. Any legislation contemplated by the Association or any impending legislation affecting libraries, shall be submitted to this Committee before the Association shall take action upon it.

Section 4. **Library Standards.** The Committee on Library Standards shall be composed of five librarians from various types of libraries, representing at all times the State Library, municipal and county libraries among others. The first committee shall classify itself by lot so that the term of one of each of the five members shall expire every year. After the first year each new member appointed by the President to fill vacancies thus created shall serve for five years. The Committee shall study conditions essential for adequate library service and shall endeavor to establish standards by which personnel, salaries and other factors governing library service in general, may be evaluated.

Section 5. **Membership.** *In addition to the district chairmen, the Membership representatives of the American Library Association shall be ex-officio members of this committee, which shall endeavor to enlist a large and active membership in the California Library Association.*

Section 6. **Nominating.** Duties of the Nominating Committee are stated in the By-Laws, Article VI.

Section 7. **Public Relations.** The Public Relations Committee shall establish contacts with other organizations and shall endeavor to keep before the public the value and importance of libraries.

Section 8. **Publications.** The Committee on Publications shall take charge of the publication of the Handbook and Proceedings of the Association, and any other publications authorized by the Executive Board or the Association at large. *The Executive Secretary shall act as an ex-officio member of this committee.*

Section 9. **Resolutions.** The Resolutions Committee, consisting of the Second Vice-President, as Chairman ex-officio, and two other members appointed by the President, shall make recommendations regarding all resolutions submitted to the Association and shall prepare other necessary resolutions, including obituaries.

All resolutions to be presented shall be submitted in duplicate, one copy being posted by the Executive Secretary on the official bulletin board for the information of the membership.

ARTICLE X—REPORTS OF COMMITTEES

Section 1. **Annual.** It shall be the duty of all standing and special committee chairmen to submit reports in writing to the President and the Executive Secretary at some time previous to the annual meeting. *It is also desirable that a copy be placed in the committee's file for the benefit of succeeding committee chairmen.*

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PUBLICATIONS

Publications may be ordered from the Secretary-Treasurer. The price of all issues of the *Handbook and Proceedings of the Annual Meeting* is fifty cents a copy. The price of other publications is indicated as necessary. Publications No. 1-7, inclusive, No. 23 (*Handbook and Proceedings of the Annual Meeting, 1922*) and *Classification and Pay Plans* are Out of Print.

Numbered Publications

No. 1. The relation of libraries to the higher education, by Prof. Arley Barthlow Show. San Francisco, May, 1897.

No. 2. Magazine publishing in California by Charles S. Greene; The relation of libraries to righteousness, by Prof. Edward Alsworth Ross. San Francisco, May, 1898.

No. 3. Libraries of California in 1899. San Francisco, April, 1900.

No. 4. California library laws, 1850-1903. San Francisco, 1903.

No. 5. Book reviews and the librarian (Dodge); Notes about bulletin work (Whitbeck); Small library plans; Selections of books for a small library (Clark); A State Library publication; What a town can do for a library (Greene); News and notes (Kimball); Two important meetings; Twenty-five good books on California; List of members. San Francisco, July, 1904.

No. 6. Suggestive list of library aids for the librarian in the small town (Graves); The essentials in classifying and cataloguing (Haines); The Santa Cruz meeting of the California Library Association (Sturges). San Francisco, December, 1904.

No. 7. List of California periodicals issued previous to the completion of the transcontinental telegraph (August 15, 1846—October 24, 1861), by Katherine Chandler. San Francisco, March, 1905.

No. 8. Handbook and proceedings of annual meeting, 1908. Sacramento, April, 1908.

No. 9. C. L. A. Picture list, compiled by the Committee on Pictures for Libraries. Anna McC. Beckley, chairman; Los Angeles, August, 1908.

No. 10. Handbook and proceedings of the annual meeting, 1909. Reprinted from *News Notes of California Libraries*, v. 4, No. 2, April, 1909. Sacramento, 1909.

No. 11. Handbook and proceedings of the annual meeting, 1910. Reprinted from *News Notes of California Libraries*, v. 5, No. 3, July, 1910. Sacramento, 1910.

Nos. 12-23, 25-25-A. Handbook and proceedings of the annual meetings, 1911-1925.

(Note. As the Handbook for 1924 was incorrectly numbered 25, there is no number 24 in the list of publications. The Handbook for 1925 bears the notation Number 25-A.)

No. 26. Handbook and proceedings of the annual meeting, 1926. Sacramento, 1926.

No. 27. Proceedings of first joint meeting of the California Library Association and the Pacific Northwest Library Association, 1927. Longview, Wash., 1927.

No. 28. Handbook and proceedings of the annual meeting, 1928. San Francisco, 1928.

No. 29. Handbook and proceedings of the annual meeting, 1929. Los Angeles, 1929.

No. 30. California Library Association. Proceedings, 1897-1907. The Historical Committee. Stanford University, 1930. Price, \$.50.

No. 31. Handbook and proceedings of the annual meeting, 1930. Stanford University, 1930.

No. 32. Handbook and proceedings of the annual meeting, 1931. San Francisco, 1931.

No. 33. Handbook and proceedings of the annual meeting, 1932. Sacramento, 1932.

No. 34. Index to Handbook and proceedings, 1895-1932. Sacramento, 1933. Price, \$1.00.

No. 35. Handbook and proceedings of the annual meeting, 1933. Los Angeles, 1933.

No. 36. Handbook and proceedings of the annual meeting, 1934. Santa Monica, 1934.

No. 37. Handbook and proceedings of the annual meeting, 1935. San Diego, 1935.

No. 38. Handbook and proceedings of the annual meeting, 1936. Santa Monica, 1936.

No. 39. Handbook and proceedings of the annual meeting, 1937. Whittier, 1937.

No. 40. Handbook and proceedings of the annual meeting, 1938. Whittier, 1938.

Bulletin

Publication No. 40 closed the original plan of issuing annual *Handbooks* by number. The *Bulletin* of the California Library Association, of which Vol. 1, No. 1 was for September, 1939, is issued quarterly (September, December, March, June). The *Handbook and Proceedings* is issued as one number of each *Bulletin* volume. The price of the complete volume is \$1.00. Single copies of the *Handbook* are \$.50, and other issues are \$.25 each.

Special Bulletins

1. March, 1922. Announcement of the annual meeting; Notes from the districts; Some garden books for California, by Sydney B. Mitchell.

2. May, 1922. Announcement of the annual meeting; Report of Salaries Committee.

3. February, 1923. Report of Executive Committee meeting, December 30, 1922; Notes from the districts; Information supplementary to Handbook, 1922.

4. April, 1923. Announcement of the annual meeting; Notes from the districts.

5. January, 1924. Preliminary bulletin of the annual meeting.

6. March, 1924. Announcement of annual meeting; Notes from the district meetings.

7. March, 1925. Announcement of annual meeting; Notes on the district meetings.

8. September, 1931. Announcement of annual meeting, officers and committees.

Reprints

1. Henry Bradshaw, librarian and scholar, by Dr. Ewald Fluegel. San Francisco, 1904. (Reprinted from *Library Journal*, August, 1904.)

2. Library Associations of Washington, Oregon, and California; papers read at the Pacific meeting. (Reprinted from *Library Journal*, November, 1905.)

3. Book selection and purchase for small libraries, by Mabel E. Prentiss. (Reprinted from *Public Libraries*, February, 1906.)

See also Publications Nos. 10-11.

Miscellaneous

Officers, 1895; Constitution of the Library Association of Central California; List of members; Programs of meetings, April 12, 1895, to February 14, 1896. (1896).

Officers, 1895; Constitution of the Library Association of Central California; Constitution of the Library Association of California, amendments; List of members; Officers, 1895-1903. (1903).

Proposed revised constitution of the California Library Association. (1906).

Salary Committee. Report adopted April 30, 1920, at the 25th annual meeting, Riverside.

Certification Committee. Circular of information on certification, May, 1922. Revised February, 1923; Revised January, 1926; Revised February, 1930.

World vistas in foreign fiction; a short list of foreign novels in English translation. Compiled by Helen E. Haines, April, 1928.

A study of the salaries, education and experience records of library employees in the State of California, as of May 1, 1930. Made by the Bureau of Public Administration of the University of California, for the California Library Association, 1931. Price, \$.50.

Classification and pay plans for the municipal libraries of California, proposed by the Certification and Salaries Committees of the California Library Association. Sacramento, 1934. A few copies are available for inter-library loan service. Address the California State Library, Sacramento.

Library Standards Committee. Circular of information on certification. Revised, April, 1935.

Library Standards Committee. Librarians' Certification Law (proposed). April, 1936.

Southern (Sixth) District Publications

No. 1. A union list of local documents in libraries of Southern California. Compiled under the direction of the Local Documents Committee. Los Angeles, 1935. Price, \$2.00.

No. 2. A union list of newspapers in offices of publishers and in libraries of Southern California. Compiled under the direction of the Newspaper section of the Coordinating Committee for the Union List of Serials in the Libraries of Southern California. Los Angeles, 1936. Price, \$2.50.

No. 3. Union List of Serials in libraries of Southern California. Compiled for the Southern District of the California Library Association by S. E. R. A. and W. P. A. Workers, with the advice and direction of Dorothy H. Thompson. Los Angeles, 1939. \$5.00.

C. L. A. PIN

The California poppy design was selected by a committee of the Association and worked out by Shreve and Company, San Francisco. Members may secure pins by first requesting an order from the Executive Secretary and then sending the order, together with \$4.00 to Shreve and Company, stating which style pin is desired—stick pin or clasp pin. An illustration of the pin has appeared in Handbooks previous to that of 1928.

PRE-PUBLICATION ANNOUNCEMENT UNION LIST OF PERIODICALS IN LIBRARIES OF SOUTHERN CALIFORNIA

Compiled by
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ABBREVIATIONS

*—registered at annual meeting.

access.—accession
admin.—administration
assoc.—associate
assn.—association
asst.—assistant
attend.—attendant
bd.—board
br.—branch
cat.—catalog
chge.—charge
child.—children's
circ.—circulation
class.—classifier
cler.—clerical
co.—county, company
col.—college
comm.—commission
ctgr.—cataloger
custd.—custodian
dept.—departmental
dir.—director
dist.—district
div.—division
docs.—documents
econ.—economics
educ.—education
elem.—elementary
exper.—experimental
ext.—extension
f.—free
found.—foundation
gen.—general
grad.—graduate
hd.—head
jr.—junior

juv.—juvenile
l.—library
legis.—legislative
lit.—literature
ln.—librarian
mgr.—manager
ord.—order
p.—public
period.—periodical
philol.—philology
philos.—philosophy
pres.—president
prin.—principal
profess.—professional
ref.—reference
region.—regional
regis.—registration
relig.—religion
repr.—representative
rm.—room
sch.—school
sec.—section
secy.—secretary
sociol.—sociology
spec.—special
sr.—senior
stat.—station
stud.—student
sub.—substitute
supv.—supervisor-ing
temp.—temporary
treas.—treasurer
trus.—trustee
u.—union
univ.—university

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- Clark, Walter J., Repr. G. & C. Merriam Co., Webster's Dictionaries, Berkeley. 4312.
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- *Coy, Mabel Elizabeth, Ln. Wilson Jr. High Sch. L., Pasadena. 1961.
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- *Crosby, C. S., Western Repr. Edwin Allen Co. of Chicago, Berkeley. 5217.
- *Cross, Mrs. Mabel Ponder, Bibliographer Stanford Univ. Ls., Stanford University. 4760.
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- *Crozier, Virginia, Sr. Asst. P. L., Pasadena. 4125.
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- Curran, Julia Claire, Ctlgr. Co. L., Fresno. 5245.
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- *Custer, Benjamin A., Ctlgr. Univ. of Calif. L., Los Angeles. 5246.
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- Daly, Mrs. Florence A., Asst. Ref. Dept. P. L., Riverside. 3502.
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- *Davis, Earl H., Ref. Ln. P. L., Long Beach. 2627.
- *Davis, Edna D., Ln. Humboldt Co. L., Eureka. 1918.
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- Davis, Mrs. Frances S., Ln. Power & Light Div. Municipal Ref. Dept. P. L., Los Angeles. 2971.
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- Davis, Georgia A., First Asst. Humboldt Co. L., Eureka. 1919.
- *Davis, Louise, Asst. Catlgr. Co. L., San Bernardino. 4356.
- Davis, Margaret B., Ln. Senior High Sch. L., Eureka. 3297.
- *Davis, Mrs. Pearl Riegel, Ln. Readers' Aid P. L., Long Beach. 1870.
- *Davison, Elizabeth Taylor, Ln. P. L., Oroville. 4796.
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- Dodge, Melvin G., Printer-Publisher, Utica, N. Y. 128.
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- Trustees: Mrs. W. M. Doty, J. A. Foster, Mrs. Vera M. Harry, E. J. Spense, Mrs. C. H. Johnson.

- Burlingame Public Library, Burlingame (Irene E. Smith, Ln.) 3464.
Trustees: Mrs. Robert Dodd, F. T. Colby, W. T. Van Voris, G. B. Miller, C. M. Cheney.
- Butte County Library, Oroville (Ida M. Reagan, Ln.) 1959.
Supervisors: Schuyler Bennett, Frank Meixner, R. E. Fields, C. W. Toland, Walter J. O'Neill.
- California State Library, Sacramento (Mabel R. Gillis, Ln.) 274.
- Carmel. Ralph Chandler Harrison Memorial Library, Carmel (Elizabeth M. Niles, Ln.) 3222.
Trustees: Mrs. Karl Rendtorff, Kent Clark, Paul Prince, Alfred Matthews, Mrs. Talbert Joselyn.
- Chico Public Library, Chico (Laura A. Sawyers, Ln.) 419.
Trustees: S. P. Robbins, Mrs. Thos. Richards, P. M. Barceloux, Mrs. N. T. Enloe.
- Chico State College Library, Chico (Alice Anderson, Ln.) 4990.
- Chula Vista Public Library, Chula Vista (Lucile Yunker, Ln.) 3436.
Trustees: Mrs. Alice Sumner, Mrs. Louise Pray, Frank H. Lane, W. S. Phillips, Don C. Dickinson.
- Coalinga District Library, Coalinga (Howard M. Rowe, Ln.) 1253.
Trustees: F. V. Falenzer, H. H. Dievendorff, Robert Dunsmuir, P. F. Jensen, W. C. Wallace.
- Contra Costa County Library, Martinez (Jessie A. Lea, Ln.) 682.
Supervisors: W. J. Buchanan, H. L. Cummings, Jas. N. Long, Richard Trembath, Ralph Bollman.
- Corona Public Library, Corona (E. Leone Fink, Ln.) 1354.
Trustees: Mrs. Dorothy M. Vaile, Mrs. Ethelyn H. Tilson, A. M. Roof, Jr., Dr. D. G. Nelson, Geo. E. Stanley.
- Coronado Public Library, Coronado (Gabrielle Morton, Ln.) 1762.
Trustees: C. R. Hope, Mrs. Alice Von Tesmar, Fred A. Boyer, Eleanor L. Harlow, Capt. V. R. Vestal.
- Dean Hobbs Blanchard Memorial Library. See Santa Paula.
- El Centro Public Library, El Centro (Mrs. Agnes F. Bigelow, Ln.) 3455.
Trustees: A. H. Keller, D. B. Roberts, Mrs. A. B. Hanson, R. P. Moore, Norman C. Deaton.
- Eureka Free Library, Eureka (Henry A. Kendal, Ln.) 470.
Trustees: Joanna A. Allard, Walter J. Crane, Eugene L. Pratt, Jeannette Rankin, P. R. Patten.
- Fresno County Library, Fresno (Sarah E. McCordle, Ln.) 666.
Supervisors: Will A. Collins, P. H. McMurtry, C. Todd Clark, T. C. Efrid, M. S. Meeker.
- Fullerton Public Library, Fullerton (Carrie Shepard, Ln.) 1177.
Trustees: *Dr. W. H. Wickett, *Dr. Jesse Chilton, Mrs. G. W. Sherwood, *Mrs. F. M. West, R. B. Carey.
- Gilroy Public Library, Gilroy (Pearl G. Lavin, Ln.) 394.
Trustees: Mrs. H. R. Chesbro, Mrs. H. F. Lord, H. E. Robinson, Mrs. C. T. Ryan, Mrs. C. W. Schemel.
- Glendale Public Library, Glendale (Mrs. Bess R. Yates, Ln.) 4199.
Trustees: *Mrs. Lucille Gewinner, Dr. Edward Donohue, *Mrs. Madison B. Fowler, W. Claire Anspach, Dr. Elmer Worthy.
- Glenn County Library, Willows (Thyra Grace Morgue, Ln.) 4989.
Supervisors: J. W. Monroe, M. G. Haigh, Henry McMahon, Darwin Picknell, Perry Mulford.
- Goodman Library. See Napa. Goodman Library.
- Hanford Public Library, Hanford (Mrs. Tempie S. Robinson, Ln.) 331.
Trustees: Dr. C. H. Duffy, J. M. Bowman, W. C. Tarr, C. G. Demme, F. R. Lemmon.
- Hemet Public Library, Hemet (Mrs. Alice Caldwell Mathers, Ln.) 5002.
Trustees: H. B. Wells, H. C. Grinager, Mrs. John E. King, Mrs. H. H. Spaulding, Mrs. A. Louise Hamre.
- Henry E. Huntington Library and Art Gallery. See San Marino. Henry E. Huntington Library and Art Gallery.
- Humboldt County Library, Eureka (Edna D. Davis, Ln.) 1213.
Supervisors: George Lindley, Leonard Yocum, George J. Cole, Lloyd J. Brown, R. W. Dearling.
- Imperial County Library, El Centro (Lois P. Cosand, Acting Ln.) 669.
Supervisors: A. Y. Preble, Isaac Schlatter, Hugh Osborne, Dave Vencill, B. M. Graham.
- Kern County Library, Bakersfield (Gretchen D. Knief, Ln.) 668.
Supervisors: W. R. Woolloames, Stanley Abel, Chas. W. Wimmer, C. W. Hart, Ralph Lavin.
- Kings County Library, Hanford (Mrs. Harriet S. Davids, Ln.) 699.
Supervisors: Sherman Railsback, Grant Garner, J. H. McGlashan, Russell E. Troutner, Jesse M. Hansen.
- La Jolla. Library Association of La Jolla, La Jolla (Alice V. Carey, Ln.) 4672.
Trustees: Katharine J. Smith, C. F. Atkinson, W. C. Crandall, H. W. Shelton Sibley Sellow, Mrs. J. R. Hutchinson, Mrs. Roger Revelle, Rev. W. M. Forshaw, Mrs. Laurence B. Dixon.
- Larkspur Public Library, Larkspur (Mrs. Helen S. Wilson, Ln.) 2839.
Trustees: Belle C. Brown, Mrs. Louise de Veuve, Mrs. George Eckert, Mrs. Marie Fleming, Raymond Muller.
- Lassen County Library, Susanville (Lenala A. Martin, Ln.) 3921.
Supervisors: J. H. Godman, Pete Gerig, Jim Leavitt, W. J. Tunnison, Jim McClelland, T. Emerson.
- Library Association of La Jolla. See La Jolla. Library Association of La Jolla.
- Lincoln Public Library, Lincoln (Mrs. Hope A. Grey, Ln.) 2503.
Trustees: W. Franklin Farnsworth, Raymond Goodenough, Harriet B. Bayless, Bertha Clinger.
- Lodi Public Library, Lodi (Amy L. Boynton, Ln.) 1230.
Trustees: Wilson H. Thompson, Dr. W. J. Coffield, H. F. Ellis, Geo. L. Meissner, Robert H. Rinn.
- Long Beach Public Library, Long Beach (Mrs. Theodora R. Brewitt, Ln.) 279.
Book Committee: Judge Walter Desmond, Mrs. H. L. Harrison, Llewelyn Bixby.

- Los Angeles. Library and Textbook Section, City Schools, Los Angeles (Jasmine Britton, Director.) 4297.
- Los Angeles. University of California at Los Angeles Library, Los Angeles (John E. Goodwin, Ln.) 4993.
- Los Angeles. University of Southern California Library, Los Angeles (Christian R. Dick, Ln.) 3438.
- Los Angeles County Public Library, Los Angeles (Helen E. Vogleson, Ln.) 698.
Supervisors: Roger Jessup, Gordon L. McDonough, John Anson Ford, Oscar Hauge, Wm. A. Smith.
- Los Angeles Public Library, Los Angeles (Althea Warren, Ln.) 353.
Commissioners: Dr. Rufus B. von Kleinsmid, Reynold E. Blight, Rev. Francis J. Conaty, E. N. Martin, Mrs. Otto J. Zahn.
- Madera County Library, Madera (Blanche Galoway, Ln.) 713.
Supervisors: L. R. Adell, R. H. Yates, Clay Daulton, Virgil Gordon, Neil McDougald.
- Marysville City Library, Marysville (Ella Danielson, Ln.) 399.
Wallace Fetron, Councilman, Chairman of Library Committee.
- Mechanics' Institute Library. See San Francisco. Mechanics' Institute Library.
- Merced County Library, Merced (Minette L. Stoddard, Ln.) 1336.
Supervisors: Frank Henderson, Frank Pebley, W. E. Bunker, J. L. Toscano, J. C. Maddux.
- Mill Valley Public Library, Mill Valley (Flora Elizabeth Reynolds, Ln.) 5017.
Trustees: Oren E. Lovett, Winona Douglas, Allan J. Penfield, Roy R. Huffman, Mrs. Louis Moretti.
- Mills College Library. See Oakland. Mills College Library.
- Monterey County Library, Salinas (Ellen B. Frink, Ln.) 683.
Supervisors: A. B. Jacobsen, Moses S. Hutchings, Geo. Dudley, Earl McHarry, W. J. Redding.
- Monterey Public Library, Monterey (Mrs. Bertha Dubinski Hellum, Ln.) 447.
Trustees: Ted K. Clark, Mrs. Jean Large, Mrs. C. A. Metz, Jack Williamson, Mrs. M. M. Gragg.
- Napa. Goodman Library, Napa (Ella M. Whittle, Ln.) 397.
Trustees: Mrs. Margaret Ferguson, Robert S. Holden, D. T. Davis, Elizabeth Robinson, Herbert G. Sawyer.
- Napa County Library, Napa (Elizabeth Paterson, Ln.) 1570.
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- National City Public Library, National City (Rachel Davida Dent, Ln.) 605.
Trustees: Mrs. H. Hallett, Rev. P. Jones, *Mrs. C. T. Short, Fred Tonge, Mrs. Darsie Anderson.
- Oakland. Mills College Library, Oakland (Dr. Evelyn Steel Little, Ln.) 382.
- Oakland Public Library, Oakland (John Boynton Kaiser, Ln.) 283.
Directors: Dr. Walter M. Taylor, P. J. Kramer, Mrs. Minna McGauley, Mary Creech, Jesse R. Holmes.
- Orange County Library, Santa Ana (Mrs. Carma R. Zimmerman, Ln.) 1962.
Supervisors: Willard Smith, Steele Finley, Harry D. Riley, N. E. West, Willis Warner.
- Oroville Public Library, Oroville (Elizabeth T. Davison, Ln.) 354.
Trustees: Mrs. Elizabeth Hughes, Mrs. R. G. Stapleton, Mrs. Walter W. Reece, Mrs. John Myers, Ida Huganey.
- Oxnard Public Library, Oxnard (Frances Woodworth, Ln.) 1176.
Trustees: Leon Lehmann, Henry C. Downes, W. D. Bannister, R. B. Haydock, Carl H. Whipple.
- Pacific Grove Public Library, Pacific Grove (Joseph A. Belloli, Ln.) 391.
Trustees: Col. Chas D. Daly, Mrs. E. Cooke Smith, Mrs. A. B. Ingham, Helen Davis, Roudi Partridge.
- Palo Alto Public Library, Palo Alto (Anne Hadden, Ln.) 430.
Trustees: Mrs. F. D. Cathcart, Jr., H. A. Mason, Dr. M. K. Bennett.
- Pasadena Public Library, Pasadena (Doris Hoyt, Ln.) 295.
Trustees: Walter S. Adams, Ernest A. Batchelder, Judge Edwin F. Hahn, Grace Henley, Mrs. Katharine C. Watson, Edward O. Nay, ex-officio.
- Petaluma Public Library, Petaluma (Mrs. Louane Leech Newsome, Ln.) 413.
Trustees: E. A. Nisson, Dr. S. Z. Peoples, Mrs. Clyde E. Robertson, Tessie B. Sweed, George C. Ingelow.
- Placentia District Library, Placentia (Mrs. Madeline Cochran, Ln.) 2028.
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- Plumas County Library, Quincy (Joy Belle Jackson, Ln.) 2265.
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- Porterville Public Library, Porterville (George G. Young, Ln.) 435.
Trustees: Mrs. W. E. Burford, Charlotte Colcord, Lester J. Skidmore, Mrs. W. E. Sprott, J. Frank Wright.
- Ralph Chandler Harrison Memorial Library. See Carmel. Ralph Chandler Harrison Memorial Library.
- Redlands. A. K. Smiley Public Library, Redlands (Mabel Inness, Ln.) 314.
Trustees: Chas. H. Clock, Lyman M. King, J. J. Prendergast, Joseph K. Choate, Dr. M. J. Sweeney.
- Redlands. University of Redlands Library, Redlands (Dr. Fulmer Mood, Ln.) 4107.
Trustees: Dr. Elam J. Anderson, Dr. C. H. Abbott, Dr. Fred J. Sales, Prof. Edith Hill, Walter Hentschke, Rev. Frank Kepner.
- Redwood City Public Library, Redwood City (Wilhelmina Harper, Ln.) 4992.
Trustees: Dr. N. C. Cummings, Mrs. A. S. Kalenborn, Sanford B. Dole, Mrs. Z. T. Thorning, O. K. Whittenburg.
- Riverside Public Library, Riverside (Charles Franklin Woods, Ln.) 296.
Trustees: Loyal C. Kelley, Dr. Ezra J. Egly, C. L. McFarland, Mrs. T. L. Lorbeer, Mrs. Mary H. Winship.
- Sacramento City Free Library, Sacramento (Grace R. Taylor, Ln.) 350.

- Sacramento County Library, Sacramento (Cornelia D. Provines, Ln.) 1541.
Supervisors: Henry A. Senf, Chas. S. Alvord, Chas. V. Bartholomew, Donald McDougall, Clarence Champlin.
- San Bernardino County Library, San Bernardino (Caroline S. Waters, Ln.) 1554.
Supervisors: C. E. Grier, A. L. Doran, Will L. Fowler, Frank H. Mogle, John Andreson, Jr.
- San Bernardino Free Public Library, San Bernardino (May Coddington, Ln.) 3452.
Trustees: Chas. J. O'Connor, Mrs. Marion L. Goodcell, R. H. Neddersen, Mrs. V. E. Johnson, Rabbi Norman Feldheym.
- San Diego County Library, San Diego (Marjorie H. Kobler, Ln.) 701.
Supervisors: Walter Bellon, T. LeRoy Richards, John P. Faddis, Harvey D. Hicks, B. A. Sweet.
- San Diego Public Library, San Diego (Cornelia D. Plaister, Ln.) 425.
Commissioners: Charles W. Wilson, Mrs. Willard H. Newman, Thos. O. Scripps.
- San Francisco Mechanics' Institute Library, San Francisco (Mary O. Carmody, Ln.) 412.
Trustees: Dr. Jos. D. Hodgen, Geo. U. Hind, Wm. N. Rolph, R. F. Allen, Constant J. Auger, Lewis F. Byington, Jos. M. Cumming, Wm. Penn Humphreys, Wm. G. Merchant, Wynn Meredith, Harry F. Rethers, H. L. Slosson, Jr., Elgin Stoddard, John H. Wood, Chas. D. Steiger.
- San Francisco Public Library, San Francisco (Robert Rea, Ln.) 377.
Trustees: Maurice E. Harrison, R. B. Hale, Mrs. Clarence P. Cuneo, Laurence J. Clarke, Albert M. Bender, Eustace Cullinan, George W. Kemper, Eugenie Lacoste, Daniel J. Murphy, Edward F. O'Day, Thomas Rolph, John J. Ryan.
- San Jose Free Public Library, San Jose (Mrs. Edith Daley, Ln.) 384.
Trustees: H. G. Hill, Mrs. Selma B. Olinder, Mrs. Kathryn Wise, Dr. J. Edward Spoon, Earl A. Moorehead.
- San Leandro Public Library, San Leandro (Marie E. Tinsley, Ln.) 4991.
Trustees: Mrs. George J. Helms, Mrs. J. H. Garcia, Harold D. Hendricks, F. H. Case, Chas. Fahey.
- San Luis Obispo Free Public Library, San Luis Obispo (Mrs. Abbie S. Kellogg, Ln.) 392.
Trustees: Grace Barneberg, Mrs. Harry Childs, Edna Finney, Mrs. Hubbard Hollister, Dr. Dorsey Kelley.
- San Marino. The Henry E. Huntington Library and Art Gallery, San Marino (Dr. Max Farrand, Research Director; Leslie E. Bliss, Ln.) 2622.
Trustees: Robert Andrews Millikan, Herbert Clark Hoover, Edwin Powell Hubble, Archer Milton Huntington, William Bennett Munro.
- San Marino Public Library, San Marino (Mrs. Louise W. Blinkhorn, Ln.) 4220.
Trustees: Leslie E. Bliss, Herbert D. Ivey, Mrs. W. A. Martin, Mrs. Hancock Banning, Jr., Lawrence E. Shepard.
- San Mateo Public Library, San Mateo (Kathleen M. Bartle, Ln.) 379.
Trustees: F. J. McConville, Elinor L. Falvey, Emil Zwiernlein, Rev. Lindley H. Miller, Mrs. P. J. Hanzlik.
- San Rafael Public Library, San Rafael (Margaret MacDonald, Ln.) 329.
Trustees: Robert H. Menzies, Judge Edward I. Butler, C. C. Webb, Judge Edgar T. Zook, Mrs. W. F. Murray.
- Santa Ana Public Library, Santa Ana (Ethel Walker, Ln.) 523.
Trustees: Dr. John Ball, Harry L. Hanson, Chas. D. Swanner, E. M. Sundquist, Thos. Glenn.
- Santa Barbara Free Public Library, Santa Barbara (Mrs. Frances B. Linn, Ln.) 297.
Trustees: John M. Howard, Mrs. Harry M. Whitney, Wm. Maxwell, Robert E. Easton, Herbert F. Orriss.
- Santa Cruz Public Library, Santa Cruz (Minerva H. Waterman, Ln.) 414.
Trustees: Sampel Leask, Sr., Emmet Rittenhouse, Jos. Riordan, Rev. Heber St. Clair Mahood, George Cardiff.
- Santa Monica Public Library, Santa Monica (Katherine M. Whelan, Ln.) 2331.
Trustees: C. C. Crawford, D. C. Freeman, W. W. Milliken, Advisory Board: Geoffrey F. Morgan, John S. Frazer, Mrs. A. A. Weber.
- Santa Paula. Dean Hobbs Blanchard Memorial Library, Santa Paula (Mrs. Gladys B. Kennedy, Ln.) 4748.
Trustees: Sarah E. Blanchard, Freeman Eakin, C. E. Beckley, Mrs. Roy Wilson, Everett Smith.
- Santa Rosa Free Public Library, Santa Rosa (Ruth Hall, Ln.) 2110.
Trustees: Harry T. Kyle, Dr. David P. Anderson, Dr. E. E. Ingram, Mrs. R. M. Barrett, Mrs. Frank H. Reid.
- Seattle, Wash. University of Washington Library (C. W. Smith, Ln.) 5320.
- Sierra Madre Public Library, Sierra Madre (Lulu M. Moore, Ln.) 3453.
Trustees: W. W. Alley, P. P. Sheean, Mrs. Edith Bowen, Mrs. Cecily Allen, W. L. Burr.
- Siskiyou County Library, Yreka (Edith E. Gray, Ln.) 3443.
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- Solano County Library, Fairfield (Frederick Wemmer, Ln.) 1180.
Supervisors: J. B. Danielson, Carl Schmeiser, Chas. W. Brown, Geo. C. Demmon, Dan Foley.
- South Pasadena Public Library, South Pasadena (Georgia A. Diehl, Ln.) 4797.
Trustees: John C. Jacobs, Mrs. W. E. Burke, Mrs. H. B. Kelley, Dr. Thomas G. Pictou, David H. Lane.
- Stanford University Libraries, Stanford University (Dr. Nathan van Patten, Director.) 4772.
- Stanislaus County Library, Modesto (Bessie B. Silverthorn, Ln.) 673.
Supervisors: C. C. Crowell, F. R. Raines, Hartwell Summers, Leo Hammett, J. G. Veneman.
- Stockton Free Public Library, Stockton (Ida E. Condit, Ln.) 440.
- Sutter County Library, Yuba City (Frances M. Burket, Ln.) 2490.
Supervisors: Harold Moore, George Howsley, E. S. Wadsworth, W. R. Channon, Dan Kinch.
- Tulare County Library, Visalia (Eleanor N. Wilson, Ln.) 697.
Supervisors: Robert E. Oliver, Jay G. Brown, Roscoe C. Patterson, Charles B. Allumbaugh, Arthur Patterson.

- Tulare Free Public Library, Tulare (Elizabeth La Cell, Ln.) 2661.
Trustees: F. E. Anderson, T. C. Hampson, Glenn L. Moran, J. A. Elkins.
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- University of California Library. See Berkeley. University of California Library.
- University of Southern California Library. See Los Angeles. University of Southern California Library.
- University of Washington Library. See Seattle. Wash. University of Washington Library.
- Upland Public Library, Upland (Mrs. F. H. Man-ker, Ln.) 3427.
Trustees: J. E. Sargent, Mrs. Helen W. Dougherty, H. W. Cooke, Eugene G. Nisbet, Wm. R. Mason.
- Vellojo Public Library, Vallejo (L. Gertrude Doyle, Ln.) 393.
Trustees: Mrs. Nate E. Hanson, John Pogue, M. W. Bowker.
- Ventura County Library, Ventura (Elizabeth R. Topping, Ln.) 1064.
Supervisors: Percy Dennis, Robert W. Lefever, S. D. Butts, Russell Cook, L. A. Price.
- Ventura Public Library, Ventura (Elizabeth R. Topping, Ln.) 3428.
Trustees: May Henning, J. F. Hirschfelder, Judge Merle J. Rogers, Mrs. Frances M. Wise, Mary Cunnane.
- Visalia Public Library, Visalia (Annasue Hughes, Ln.) 473.
Trustees: M. H. Iseman, C. B. Lillie, LeRoy McCormick, Mrs. DeWitt Montgomery, Earl Westcott.
- Watsonville Public Library, Watsonville (Muriel Mitchell, Ln.) 3465.
Trustees: Mrs. Roy Eaton, Oda Redman, Charlotte Bockius, John Gardner, Mrs. Harry Ashcraft.
- Whittier Public Library, Whittier (Ruth Ellis, Ln.) 346.
Trustees: Miss M. E. Grippen, Mrs. Frank Swain, Dr. Paul S. Smith, Will Braucht, Wm. H. Harrison.
- Woodland Public Library, Woodland (Mrs. Katherine Dombough, Ln.) 378.
Trustees: Mrs. W. K. Lowe, F. L. Stening, Neal Chalmers, Mrs. H. E. Coil, N. F. Dougherty.
- Yolo County Library, Woodland (Nancy C. Laugenour, Ln.) 684.
Supervisors: W. O. Russell, Alan R. Berkeley, Frank B. Edson, T. C. Cummins, Welland Naismith.

ASSOCIATE MEMBERS (COMMERCIAL)

- California School Book Depository, 149 New Montgomery St., San Francisco. 1136.
- Foster & Futernick Company, Library Bookbinders, 444 Bryant St., San Francisco. 607.
- Los Angeles News Company, 301-307 East Boyd St., Los Angeles. 4794.
- New Method Book Bindery, Inc., Kosciusko St. at Morgan, Jacksonville, Ill. 4828.
- Pacific Library Binding Company, 770 East Washington Blvd., Los Angeles. 333.
- Sather Gate Book Shop, 2271 Telegraph Ave., Berkeley. 1576.

PROCEEDINGS

Forty-Fifth Annual Meeting

AND

Public Relations Institute

APRIL 17 - 20, 1940

LONG BEACH, CALIFORNIA

Headquarters: Hilton Hotel

CALIFORNIA COUNTY LIBRARIANS

Thirty-first Annual Convention

April 16-20, 1940

Joint Meeting of National Special Libraries Association, San Francisco
Bay Region and Southern California Chapters, April 20, 1940

PROGRAM

TUESDAY, APRIL 16, 1940

The County Librarians held their customary business sessions at 10:00 A. M. and 2 P. M., in the Marine Room of the Hilton Hotel, with Chairman Mabel R. Gillis presiding. The sessions from April 17-20 were held in conjunction with the California Library Association.

WEDNESDAY, APRIL 17, 1940

**Public Relations Within
the Library**

9:30 A.M.—First Institute Session. Concert Hall, Municipal Auditorium.

Chairman: Mrs. Bess Ranton Yates.

Discussion Leader: Mrs. Mary Duncan Carter.

"Discussion Techniques" — Samuel L. Fick, Assistant Supervisor, Trade and Industrial Teacher Training, Division of Vocational Education, University of California.

"The Effect of Personnel Administration Upon Public Relations"—A. R. Albouze, Supervisor of Welfare Personnel Standards, Department of Social Welfare, State of California.

11:00 A.M.—Discussion Groups. College and University Libraries Section. Room Three, Municipal Auditorium.

Topic: Public Relations on the Campus.

Discussion Leader: Fanny Alice Coldren.

Municipal Libraries Section. Concert Hall, Municipal Auditorium.

Discussion Leader: Helen Seymour.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium. Discussion Topic: The Art of Handling People.

Discussion Leader: Rosemary E. Livsey.

12:30 P.M.—College and University Libraries Section. Luncheon. Hotel Lafayette. Price, seventy-five cents. Address by Ward Ritchie on John Gutenberg.

2:00 P.M.—Second Institute Session.

Concert Hall, Municipal Auditorium.
Introductory Relations with Library Patrons.

Chairman and Discussion Leader:
Mrs. Mary Duncan Carter.

"Service for Sale"—Robert L. Philippi, Director of Public Relations and Advertising, Union Oil Company of California.

"Why We Sound That Way"—Dean T. Smith, Supervisor of Public Relations, Southern California Telephone Company.

3:40 P.M.—Discussion Groups.

Municipal Libraries Section. Concert Hall, Municipal Auditorium.

Discussion Topic: Public Relations Within the Library.

Discussion Leader: Cornelia Plaister.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium.

Discussion Topics: Contacts Over the Desk and Over the Telephone.

Discussion Leaders: Zada F. Taylor and Leone Garvey.

4:30 P.M.—Meeting of the Nominating Committee. Rm. 202, Hilton Hotel.

8:00 P.M.—First General Session, California Library Association. Concert Hall, Municipal Auditorium.

President Bess Ranton Yates presiding.

Address of Welcome, Honorable Frances H. Gentry, Mayor, City of Long Beach, California.

Music by the Women's Symphony Orchestra of Long Beach, California.

Reports of Officers:

President, Mrs. Bess Ranton Yates.
First Vice-president and Chairman of Membership Committee, Coit Coolidge.

Second Vice-president and Chairman of Resolutions Committee, John E. Goodwin.

Secretary-Treasurer and Chairman of Publications Committee, Mrs. Hazel Gibson Leeper.

Presentation of District Presidents:

Amy L. Boynton, Golden Empire District.

Joy Belle Jackson, Mt. Shasta District.

Joseph A. Belloli, Portola District.

Henry A. Kendal, Redwood District.

Lolita L. Carden, San Francisco Bay District.

John Paul Stone, Southern District.

Gretchen D. Knief, Yosemite District.

Reports of Committees:

California State Documents Committee, Edwin T. Coman, Jr., Chairman.

Education for Librarianship Committee, Eleanor Stephens, Chairman.

Finance Committee, Althea Warren, Chairman.

Index to Publications Committee, Mrs. Gwendolyn E. Hamilton, Chairman.

Legislative Committee, Thomas S. Dabagh, Chairman.

Library Standards Committee, Mabel R. Gillis, Chairman.

Professional Relations Committee, Edith Schofield, Chairman.

Public Relations Committee, Cornelia D. Plaister, Chairman.

Regional Cooperation Committee, Muriel Mitchell, Chairman.

Constitutional Revision Committee, Mrs. Thelma Clark Jackman, Chairman.

Panel Discussion on the Proposed Constitution and By-Laws of the California Library Association.

Panel Members: Frances M. Burket, Thomas S. Dabagh, John D. Henderson, Gretchen D. Knief, Rosemary E. Livsey, and Cornelia D. Plaister. Chairman: Mrs. Dorothy E. Rosen.

THURSDAY, APRIL 18, 1940

Public Relations Outside the Library

9:30 A.M.—Third Institute Session. Concert Hall, Municipal Auditorium.

Public Relations through Group Contacts.

Chairman: First Vice-President Coit Coolidge.

Discussion Leader: Mrs. Mary Duncan Carter.

"The Migratory Worker" — Robert Hardie, Manager, Tulare Migratory Labor Camp, Visalia.

"Adult Education Groups" — Leo Jones, Supervisor of Social-Civic Education, W. P. A., State of California.

11:10 A.M.—Discussion Groups.

College and University Libraries Section. Room Three, Municipal Auditorium.

Topic: Public Relations off the Campus.

Discussion Leader: Dr. Evelyn Steel Little.

Municipal Libraries Section, Concert Hall, Municipal Auditorium.

Discussion Topic: The Migratory Worker and the Adult Education Group.

Discussion Leaders: Elza M. Blanchard and Gretchen D. Knief.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium.

Discussion Topic: Community Contacts and Organizations.

Discussion Leader: Irene Branham.

12:00 Noon — Junior Members, Luncheon. Villa Riviera. Tickets, eighty-five cents, including sales tax and service charge.

2:00 P.M.—Fourth Institute Session.

Concert Hall, Municipal Auditorium.

Chairman and Discussion Leader: Mrs. Mary Duncan Carter.

What is News? Panel Discussion.

Discussion Leader: Virginia Marvin.

Participants: Homer K. Johnston, Feature Editor, Long Beach Press-Telegram.

Harry B. Frishman, Instructor in Journalism, Junior College, Long Beach, California.

Mrs. Theodora R. Brewitt, City Librarian, Long Beach, California.

The Radio: "Meet the Author."

Susan Wells, author of "Murder Is Not Enough."

Anthony Boucher, author of "The Case of the Seven of Calvary," etc.

Film Book Club of the Air: "Rebecca," directed by Mrs. Mary Duncan Carter, assisted by Mary Elizabeth Nichols and Herman Smith, School of Library Science, University of Southern California.

3:40 P.M. — Discussion Groups. Municipal Libraries Section. Concert Hall, Municipal Auditorium.

Discussion Topic: Radio and Newspaper.

Discussion Leader: Faith Holmes Hyers.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium. Discussion Topic: The Radio and The Newspaper.

Discussion Leader: Doris Gates.

7:00 P.M.—Banquet. Pacific Coast Club. Margaret B. Gledhill, Chairman.

"Library Shelf to Motion Picture Screen" — Howard Estabrook, Screen Writer and Member, Board of Governors, Academy of Motion Picture Arts and Sciences. Tickets,

one dollar and seventy-five cents, including sales tax and service charge.

FRIDAY, APRIL 19, 1940

Public Relations with the Representatives of City, County and State Government

9:30 A.M.—Fifth Institute Session. Concert Hall, Municipal Auditorium.

The Library and Legislative Bodies.

Chairman: Thomas S. Dabagh.

Discussion Leader: Mrs. Mary Duncan Carter.

"The Library and Local Government"—J. W. Charleville, City Manager, Long Beach, California.

"The Library and the State Legislature"—Senator John Phillips, Banning, California.

11:00 A.M.—Discussion Groups.

College and University Libraries Section. Room Three, Municipal Auditorium.

Topic: Relations with Sources of Revenue.

Discussion Leader: Dr. Nathan van Patten.

Business Session.

Municipal Libraries Section. Concert Hall, Municipal Auditorium.

Discussion Topic: The Library and Legislative Bodies.

Discussion Leader: Grace R. Taylor.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium.

Discussion Topic: Living and Learning: the Significance of the Library in the Modern Educational Program.

Discussion Leader: Jasmine Britton.

12:00 Noon—Trustees' Section Luncheon and closed business session.

The Tavern (Wayside Colony.)

Mrs. Madison B. Fowler, Chairman, Trustees Section, presiding.

"Why is a Trustee"—Virginia Marvin.

Luncheon, seventy-five cents.

12:00 Noon—Catalogers' Luncheon.

Lafayette Hotel.

Marguerite L. Seager, Chairman, Los Angeles Regional Group of Catalogers, presiding.

"Current Practice in the Teaching of Cataloging"—Hazel Dean, School of Library Science, University of Southern California.

Luncheon, seventy-five cents.

12:00 Noon — Book Order Librarians Luncheon. Tower Room, Villa Riviera Hotel. Luncheon, eighty-five cents.

Mrs. Elsie P. Lee, presiding.

2:00 P.M.—Sixth Institute Session. Concert Hall, Municipal Auditorium.

Chairman and Discussion Leader: Thomas S. Dabagh.

Panel Discussion: The Library and the Taxpayer.

Leader: Dr. John M. Pfiffner, Professor of Public Administration, University of Southern California.

Participants: Pierce H. Fazel, Chief Assistant, Department of Budget Records and Research, City of Los Angeles, California.

L. D. Gifford, Director of Research, California Taxpayers Association.

Mrs. Edwin S. Fuller, District Chairman of Legislation, California Federation of Women's Clubs.

John W. Donner, Manager-Secretary, Department of Pensions, City of Los Angeles, California.

3:40 P.M.—Discussion Groups.

Municipal Libraries Section, Concert Hall, Municipal Auditorium.

Business Session.

Section for Library Work with Boys and Girls in and out of School. Room One, Municipal Auditorium.

Business Session.

4:30 P.M. — General Tea, sponsored by the Junior Members. Pacific Coast Club. Tickets, sixty-five cents.

7:00 P.M.—Friends of the Library Dinner. Hilton Hotel. Althea Warren, Toastmistress.

Music: Imperial Trio from the Women's Symphony Orchestra of Long Beach, California.

"Women and Children First"—Mrs. Richard W. White, State Chairman, Motion Picture Committee, California Federation of Women's Clubs.

"Reading for Pleasure"—Jean-Marie Consigny (Mrs. George Palmer Putnam).

"Reading for the Man in the Street"—Eddie Albright, Radio Commentator, Glendale, California.

"How Reading Helps to Earn a Living"—A. L. Albouze, Supervisor of Welfare Personnel Standards, Department of Social Welfare, State of California.

Tickets, one dollar and twenty-five cents, including sales tax and service charge.

SATURDAY, APRIL 20, 1940

9:30 A.M.—Final General Session, California Library Association.

Concert Hall, Municipal Auditorium.

President Bess Ranton Yates, presiding.

Report on Cooperation with California Society of Secondary Education, Margaret V. Girdner.

Report of Resolutions Committee, John E. Goodwin, Chairman.

Unfinished business.

New business.

"Judging Modern Literature"—Dr. Mildred Struble, Professor of Comparative Literature, University of Southern California.

Report of Nominating Committee. Election and Installation of Officers. Adjournment.

1:00 P.M.—Section for Library Work with Boys and Girls in and out of School. Luncheon. Pacific Coast Club. Seumas MacManus spoke on "Irish Folklore." Tickets, \$1.25.

2:30 P.M.—Boat trip through the Long Beach-Los Angeles Harbor. Advance registration required.

PROGRAM

Fifth Annual Luncheon and Joint Meeting San Francisco Bay Region and Southern California Chapters Special Libraries Association Pacific Coast Club, Long Beach Saturday, April 20, 1940

12:00 Noon—Luncheon. Emma G. Quigley, President, Southern California Chapter, presiding.

"Today's Public Relations Job"—Merle L. McGinnis, Educational Director, Braun and Company, Public Relations Counselors.

2:00 P.M.—Discussion Group Conferences. Margaret Hatch, President, San Francisco Bay Region Chapter, presiding.

Josephine B. Hollingsworth, Chapter Liaison Officer, Special Libraries Association, Technical Director.

1. Conference on Standards and Personnel:

Question: What is a professional position under the Wages and Hours Law?

Participants: Michel Levine, Public Administration Service, Chicago. Mrs. Anne Fraser Leidendeker. Margaret M. Miller. Mrs. Frances D. Larkin.

2. Conference on Public Relations: Question: How can the special library keep management informed about its services?

Participants: Mrs. Mary Duncan Carter, Helen Seymour, Vera-Mae Slaughter, Mrs. Esther C. Waldron.

3. Conference on Methods in Special Libraries:

Question: What methods can be used to promote the best inter-library loan relations?

Participants: Frances C. Richardson, Josephine B. Hollingsworth, Rose Marie Purcell, Edith Schofield.

MINUTES

The forty-fifth annual meeting of the California Library Association was held in Long Beach, California, April 17-20, 1940. The Hilton Hotel was headquarters, and sessions were held in the Municipal Concert Hall. President Bess Ranton Yates presided. The California County Librarians held their thirty-first annual convention at the same time, with special county library sessions April 16, Chairman Mabel R. Gillis, presiding. The San Francisco Bay Region and the Southern California Chapters, National Special Libraries Association, held their fifth annual luncheon and joint meeting April 20, presided over by the respective chapter presidents, Margaret Hatch and Emma G. Quigley.

The California Library Association meeting was in the form of a Public Relations Institute of six sessions followed by discussion groups, plus two business sessions to care for the year's work.

The Institute sessions were under the direction of Mrs. Mary Duncan Carter, Chairman of Institute Program and General Discussion Leader. The Discussion Groups were in charge of the Section chairmen, namely, Lawrence Clark Powell (College and University Libraries Section), Ethel Walker (Municipal Libraries Section), Mrs. Madison B. Fowler (Trustees Section), and Elizabeth Owen Williams (Section for Library Work with Boys and Girls in and out of School.)

The stenotyped record of the Institute proceedings is on file with the Executive Secretary.

The Institute theme for the first day was Public Relations Within the Library.

The FIRST INSTITUTE SESSION was held Wednesday morning, April 17, at 9:30, with Mrs. Bess Ranton Yates as Chairman and Mrs. Mary Duncan Carter as Discussion Leader. There were

two speakers. Samuel L. Fick, Assistant Supervisor, Trade and Industrial Teacher Training, Division of Vocational Education, University of California, spoke on "Discussion Techniques."

Referring to the discussion method as a conference, Mr. Fick defined the term as 'a pooling of thought of two or more persons for the purpose of solving a common problem!' Of course, the word **common** probably is a very essential thing. In the event of discussion in which the people are not sufficiently interested, of course, there will not be very much of a discussion. . . . If you can picture three circles, we'll say those three circles are representing different individuals, and we'll label them A, B, and C. We'll bring these circles together and you will not find a complete overhanging of those circles; but you will find that by joining them together so that they will not overlap, there are certain portions in which they will all unite. Therefore, certain sections of A and B unite, and B and C. There is a picture of just what all takes place in a conference. All people do not agree 100 per cent. This is uniting of opinion and some thought emerges from the discussion from which united action may take place.

"...The problem discussed in a conference must be one in which the group members have had previous experience, one in which they are spiritually interested, that the problem is of a common nature. . . . Say that you had a group of twenty-five people who attended that meeting. Perhaps they have had an average number of years experience in the occupation or similar occupations, say of 10 years. You could multiply that, you see, by 10 and you have a splendid background to draw on of approximately 250 years. It is not possible that any one individual could have all that experience, of course, but there is a varied experience, that varied knowledge to draw on which is going to make a meeting of this nature very valuable. As I say, it doesn't make any difference whether it is supervisors, or managers—just take a group of people who have a common problem in mind. . . .

"...The conference is carried on through this method—first, check the problem; second, assemble the facts; third, list and check the permanent facts; fourth, draw conclusions and test, execute the plan. . . . The value of a conference is that it is a democratic procedure. One of those things in which group action is taking place, in which each member feels that he has a definite responsibility towards the thing you are trying to do and he is more willing to attempt to put the plan into operation. . .

"Now, the conference leader has certain duties which he ought to do in a sensible and comprehensive way and be very concise. Logical and vital points must not be withheld by anyone. He must teach the members how to analyze; further, he should assist the members of the group in the technique of giving; he should keep his feet on the ground, use concrete examples, insist upon them and not deal in generalities... You will notice all through these duties I have given you the leader is not an instructor, he is not a teacher. He is a leader and many times it is just as well he doesn't know very much about the problem to be discussed. The important element is that he doesn't have an axe to grind, he doesn't have a definite opinion formed before he goes there.

"The conference members have some duties. They should take an active part in the discussion. Often times people hesitate thinking their opinions are worthless and yet they have very valuable things to offer. They should present their opinions practically without prejudice and with a sincere effort to be of service without intentionally causing argument. They should respect the opinions of others—they should recognize that one individual should not monopolize all the time. They should always be willing to apply the discussion to their own work. Too many conferences talk about it but no one does anything about it, and they should cooperate with the conference leader and carry out all the work assigned to them. This implies naturally that the conference is not a debate... but a discussion for the common good of all...

"In summarizing the advantages of a conference, I think these five or six statements I am going to give you are important. It takes a pool of experience to solve any problems. It stimulates a vivid desire to think, talk and discuss problems which group members have in common. It provides a means of better interpretation of its key persons. It presents a democratic understanding of workers and management. It tends to develop unified thought and acting from hazy, diverse ideas."

A. R. Albouze, Supervisor of Welfare Personnel Standards, Department of Social Welfare, State of California, spoke on "The Effect of Personnel Administration upon Public Relations."

Mr. Albouze reviewed the definition of public relations given by Dr. Leonard D. White in his book on *Introduction to the Study of Public Administration* as "the composite of all the primary and secondary contacts between the bureaucracy and citizens and all the interaction of influences and attitudes established in these contacts. It is in large part the stuff out of which prestige is won or lost for public service."

He developed his subject "from the point of view of **you** as an employee, not **you** as an administrator" in order to show how good personnel administration develops better public relations.

"Among the principal functions of the central personnel agency or civil service board or commission are (1) to attract suitable, well-trained personnel to fill positions of the public service, (2) to examine candidates through competitive examinations, (3) to certify the names of eligibles to appointing authorities, (4) to install and maintain an adequate system of position-classifications and service ratings, (5) to maintain a central roster of all employees, (6) to make rules and regulations governing the operation of the civil service system, and (7) to hear appeals.

"The important responsibility of the operating department, however, is to prescribe the duties of each employee and assign him to his particular tasks; to supervise and direct the employees work; to develop in-service training; to handle problems involving employee discipline; to make out service ratings of each employee; and to develop programs of employee safety and welfare. It is clear, therefore, that the operating department still retains full authority in the more intimate aspects of personnel management. If personnel management is human and sound, it will build for greater morale among its employees; but when management is unmindful of its duties and responsibilities toward its staff of employees, it then fails to maintain or develop employee 'morale' without which neither management nor administrator may ever hope to obtain an effective public relations program. The importance of public relations can not be overstressed because the final index of success of any branch of a democratic government is to be found in the approval of the citizens served..."

"... Experience has shown that there is no surer way of destroying favorable relations with the public than the retention of unfit, inefficient, and incapable personnel on the public payroll. Another contribution which public personnel administration has made for better public relations has been the development of sound pension systems for the retirement of superannuated employees.

"One of the most highly significant trends in public personnel administration within recent years has been the great development of in-service training programs for the public employee..."

"In closing we must call attention to the fact that progress has been made through the years and gradually the old unfavorable attitudes toward the government service have been changing and we should continue to see these changes continue as long as we, as public servants, are ever mindful of our obligations, duties and responsibilities toward the public which we

serve. Let us not overemphasize our rights to this or rights to that. Let us forget our so-called 'rights' and instead let us earn our privileges as a reward for efficient, conscientious, honest, courteous service to the public. Let us work toward improving our knowledges, skills, and techniques in order that the level of performance of the public service may be raised. Let us by our daily contacts be ever mindful of the duties and respect which we owe to our ultimate boss,—the public. Yes, public personnel administration will do its part in safeguarding the interests of the public relations for its public servants. But personnel administration does not mean a 'one way street.' You as public employees are the living organism of the personnel system. The future of the public service and prestige that it shall earn is described by the words of one of our prominent civil service commissioners, Samuel H. Ordway, Jr., who said: 'Effectiveness of government function depends even less upon the directing abilities of its small and ever changing executive personnel, than it does on the morale and efficiency of its far greater and more permanent operating force of civil employees.'

The following DISCUSSION GROUPS closed the morning:

College and University Libraries Section.

Topic: Public Relations on the Campus.

Discussion Leader: Fanny Alice Coldren.

Municipal Libraries Section.

Discussion Leader: Helen Seymour.

Section for Library Work with Boys and Girls.

Discussion Topic: The Art of Handling People.

Discussion Leader: Rosemary E. Livsey.

At noon the COLLEGE AND UNIVERSITY LIBRARIES SECTION¹ held a luncheon at the Hotel Lafayette. The speaker was Ward Ritchie, who discussed John Gutenberg.

The SECOND INSTITUTE SESSION was held that afternoon, with Mrs. Mary Duncan Carter presiding. The subject was Introductory Relations with Library Patrons. First speaker was Robert L. Philippi, Director of Public Relations and Advertising, Union Oil Company of California, whose topic was "Service for Sale." The address given

by Mr. Philippi is printed in full in the June, 1940, issue of the C.L.A. Bulletin. Dean T. Smith, Supervisor of Public Relations, Southern California Telephone Company, spoke on "Why We Sound That Way."

He talked of the importance of taking thought about using one's voice to the best advantage for maintaining pleasant relations with the public.

"How important is it, this matter of speech over the telephone? It is rather important from our standpoint, but it is from yours that I would like to talk for a little while this afternoon. We have certain qualities of instrumentalities in our vocal system. We have a certain size lung capacity. We have a certain shaped trachea through which that column of air must pass. We have a certain form of language. We have resonating cavities. We have flexible or non-flexible palates. We have rigid or pliant lips. We have teeth or we lack teeth. There are rarely any two voices that sound alike. There are many things that we can do about unsatisfactory conditions in our voice and that is the cause I have for demonstrating just a few minutes what actually can be done.

"A man said to me, not so long ago when I was criticizing his manner of speech, 'Oh, but Mr. Smith, you don't know! This is all the voice I have! This is the voice I was born with!' I corrected him immediately. No one was ever born with a voice like that. No one was ever born with any voice. The new-born child comes into the world with the ability to produce sound, the wail of that baby is all the voice any of us began with..."

At the conclusion of his talk was shown a motion picture, "New Voice of Mr. X," to demonstrate that we can really do anything we please with our voices.

"Our own personality is expressed by our voices... Public relations is pleasing people. Our own ability to please people comes from this little attribute of ours, this voice..."

The following DISCUSSION GROUPS closed the afternoon:

Municipal Libraries Section.

Topic: Public Relations within the Library.

Leader: Cornelia D. Plaister.

Section for Library Work with Boys and Girls.

Topics: Contacts over the Desk and over the Telephone.

Leaders: Zada F. Taylor and Leone Garvey.

¹See p. 84

The NOMINATING COMMITTEE² met that afternoon at 4:30, with Second Vice-President John E. Goodwin presiding until the election of the chairman, Bessie B. Silverthorn.

The FIRST GENERAL SESSION was held that evening at 8 o'clock, with President Bess Ranton Yates presiding. An address of welcome was given by the Honorable Frances H. Gentry, Mayor, City of Long Beach. The Women's Symphony Orchestra of Long Beach gave a short program.

The report of the President³ was read and accepted upon motion of Muriel Mitchell and Frances M. Burket.

The Minutes of the Forty-Fourth Annual Meeting, held in San Francisco June 18-24, 1939, as printed in the C.L.A. Bulletin, Volume I, Number 2, were approved.

Coit Coolidge, First Vice-President and ex-officio chairman of the Membership Committee,⁴ gave his report and awarded the district membership gavel to San Francisco Bay District. Lolita L. Carden, president of the district, accepted the gavel in the name of the district. The report was accepted upon motion of Cornelia D. Plaister and Edith Schofield.

The Secretary-Treasurer summarized the financial report⁵ for the incomplete fiscal year, stating that it would be posted on the Bulletin Board for study. The report was accepted upon her motion, seconded by Eleanor Stephens. The report of the Publications Committee⁶ was presented by the chairman, Mrs. Hazel Gibson Leeper, and accepted, and the recommendation therein adopted upon her motion, seconded by Gretchen D. Knief.

The President then presented the district presidents, as follows: Amy L. Boynton (Golden Empire District⁷); Joy Belle Jackson (Mt. Shasta District⁸);

Joseph A. Belloli (Portola District⁹); Lolita L. Carden (San Francisco Bay District¹⁰); John Paul Stone (Southern District¹¹); and Gretchen D. Knief (Yosemite District¹²). Edna D. Davis represented the Redwood District¹³ in the absence of H. A. Kendal, president.

The reports of the California State Documents¹⁴ and the Education for Librarianship¹⁵ Committees, Edwin T. Co-man, Jr., and Eleanor Stephens, respectively, were read and accepted upon motion of the chairmen, seconded by Miss Jackson and Mr. Belloli.

The report of the Finance Committee¹⁶ was read by the chairman, Althea Warren, who moved its acceptance and the adoption of the recommendations. The motion was seconded. Charles F. Woods presented as a substitute motion, "That the committee be thanked, the Secretary-Treasurer be commended, and that the recommendations be referred to the incoming Executive Board." Miss Warren explained that the single year audit, recommended in the report, would be just as inexpensive as the five year audit now in force, and that the accountant who made the five year audit had pointed out that bonding companies are not responsible for discrepancies in funds discovered after two years. Also, an annual audit would keep the books of the Association in step with changes in the finances. For example, the new scale of dues and the allotment back to districts could have been handled more easily if an accountant had set up forms the year the new scale went into effect. She explained that the proposed increase in the bond of the Secretary-Treasurer was necessary because of the growing amount of Association funds handled each year.

The Secretary-Treasurer said that she had met with the Finance Committee to frame the recommendations which

²See p. 105

³See p. 97

⁴See p. 104

⁵See p. 98

⁶See p. 107

⁷See p. 92

⁸See p. 92

⁹See p. 93

¹⁰See p. 94

¹¹See p. 94

¹²See p. 96

¹³See p. 93

¹⁴See p. 99

¹⁵See p. 101

¹⁶See p. 99

were routine and in line with the accountant's report, and that although she would appreciate being commended by the Association, the accountant had already commended her in his report and that would seem sufficient.

Parliamentarian Anne F. Leidenderker was asked to pass on the action necessary for the two motions. Miss Warren withdrew her motion. The vote on the substitute motion was taken, and the motion lost.

In discussing the original motion to accept the report and adopt the recommendations, someone asked if the approval of the motion would mean installing the new procedure. The President said that the report and recommendations, if adopted, would be passed on to the Executive Committee for action; that the question before the house was merely the acceptance of the report and the adoption of the recommendations.

Mr. Woods said that the matters of the size of the bond and the frequency of the audit should be decided by the Executive Committee.

The question was put on the original motion to accept the report and adopt the recommendations, and the motion carried.

The reports of the Index to Publications Committee¹⁷ (Mrs. Gwendolyn E. Hamilton, chairman), the Legislative Committee¹⁸ (Thomas S. Dabagh, chairman), the Library Standards Committee¹⁹ (Mabel R. Gillis, chairman), the Professional Relations Committee²⁰ (Cornelia D. Plaister, chairman), and the Regional Cooperation Committee²¹ (Muriel Mitchell, chairman) were presented by the respective chairmen and accepted upon their motion, duly seconded and carried.

The report of the Constitutional Revision Committee²² was read by the chairman, Mrs. Thelma Clark Jackman, who moved its acceptance. The motion

was seconded by Mrs. Leidenderker. It was asked if the acceptance of the report carried with it the adoption of the new Constitution and By-Laws, and the answer was "no." The motion of acceptance was carried.

President Yates presented Mrs. Theodora R. Brewitt, General Convention Arrangements Chairman, and thanked her for the fine local arrangements which had been made. Mrs. Brewitt responded that she had not worked alone; that she had been ably helped by librarians of the Long Beach City Schools and by the staff of the Long Beach Public Library. Mrs. Yates acknowledged the beautiful basket of flowers on the platform, the gift of the Long Beach Public Library Staff Association.

RECESS TO ARRANGE FOR THE PANEL DISCUSSION ON THE PROPOSED CONSTITUTION AND BY-LAWS.

The Panel Members were Frances M. Burket, Thomas S. Dabagh, John D. Henderson, Gretchen D. Knief, Rosemary E. Livsey, and Cornelia D. Plaister. Chairman, Mrs. Dorothy E. Rosen. During the Panel Discussion it was brought out that the proposed constitution would strengthen the districts, thereby strengthening the whole association. The following topics were discussed: the democratic spirit of the new constitution; the Education for Librarianship Committee; the advisability of a larger Executive Board, with members elected; the duties of the treasurer; and the machinery for election.

THURSDAY, APRIL 18, 1940

The subject for Thursday was Public Relations Outside the Library.

THE THIRD INSTITUTE SESSION opened that morning at 9:30 o'clock, to consider Public Relations Through Group Contacts, with First Vice-president Coit Coolidge as chairman and Mary Duncan Carter as discussion leader. Robert Hardie, Manager, Tulare

¹⁷See p. 107

¹⁸See p. 103

¹⁹See p. 104

²⁰See p. 106

²¹See p. 108

²²See p. 100

Migratory Labor Camp, Visalia, spoke on "The Library's Relations with the Migratory Worker." The complete text of Mr. Hardie's talk is in the June, 1940, issue of the C.L.A. **Bulletin**. Leo Jones, Supervisor of Social-Civic Education, W.P.A., State of California, spoke on "Adult Education Groups."

Extracts from his paper follow:

"Libraries and public schools in many respects have had a similar history. Both in the beginning were private institutions reserved for the use of the few. Both have felt the impact of the growth of democracy and the scientific spirit. The concept of universal free education has gone hand in hand with the idea of the free public library, although neither ideal has been completely achieved. Great areas of our country are still inadequately served by either schools or libraries. Yet the goal is there . . .

"An examination of two recent publications of the Advisory Committee on Education, both published in 1938, entitled 'Report of the Committee' and 'Library Service,' shows a striking parallel between school and library services throughout the nation. Current expenditures per pupil in schools correspond roughly with per capita expenditures for public libraries, and the map showing the former could be superimposed on the map indicating the latter without much disagreement between them. There are the same far Eastern and far Western states with high expenditures for both schools and libraries, the same middle and northern states with moderate expenditures and the same southern belt states with low expenditures for both . . .

"These facts are significant for our study of adult education in relation to libraries, for it is only by the achievement of a reasonable degree of equalization throughout the nation in school and library facilities that the country as a whole can go forward. Ignorance and illiteracy like poverty and unemployment are national problems transcending state lines. And these problems are further complicated by the ease with which whole populations may migrate from one state or area to another which seems to promise better economic conditions.

"Federal aid both to libraries and schools would appear to be the best method to upgrade the weaker states and improve the condition of the stronger states. It would help too in the establishment of many new library services of which aid to adult education is one of the most important.

"Libraries used to confine their activities to the collecting, storing and lending of books. Now they conduct lectures, forums, discussion groups, book review clubs, art exhibits, book exhibits, classes, movies, radio and phonograph concerts, reader's advisory services, and library

extension to rural areas—to mention only a few of the adult educational services furnished by the progressive modern library . . .

"The library can take a position of leadership in the movement to improve the style, content and form of books and pamphlets intended for popular reading. The printed materials available for adult education have striking deficiencies. Most of the text-book material for high school and college students is pretty deadly even for the youthful students who are compelled to read it. Wise teachers are reaching out beyond the text-book and drawing on the large body of really vital material which is contained in periodical literature, government reports, non-academic books and pamphlets, publications of private foundations, and the like. The adult teacher must do likewise. Student interest must be the first consideration of adult teaching. So the materials must be interesting and understandable. The librarian can assist the teacher in discovering such materials . . .

"Librarians are in a key position in passing on the readability for adults of the thousands of books which pour annually from our printing presses. They know which books are popular, which ones repel; they could carry great weight with authors and publishers if they would bring their combined knowledge and influence to bear on this problem. Libraries and schools should cooperate in determining the standards of readability and in encouraging the writing of interesting, readable books . . .

"How can the library utilize such instruments as the radio, motion picture, and sound-recording devices to serve the needs of adult education? The possibilities are enormous. These new instruments of communication and recording are probably as significant for education as the invention of printing. May we not envision the library of the future as the depository and lender of films and recordings in much the same manner as it now collects and utilizes printed material? . . . The radio too—and television—are potential instruments for adult education which the library, the school and all adult education agencies must utilize if they are to meet the challenge of the needs of today.

"In a world in which the forces of evil seem about to triumph in many areas of human affairs, there is an especially heavy responsibility on all educational institutions that are striving to preserve the hard-won values of civilization and to direct our thinking and acting toward constructive and humane solutions of our problems. In this situation we must revise and extend our concept of the purposes of adult education. We must think of it as no longer engaged merely with the personal enrichment and adjustment of the individual. It must reach deeper and grapple with those problems on whose solution depends the very continuance

of our democratic way of life. The growth in human knowledge, tolerance and fundamental social morality in all men and women is the only magic key to progress. And this growth is an educational process with which adult education must increasingly concern itself. We look to the library to do its part in this common task."

At noon the Junior Members²² had a luncheon meeting at the Villa Riviera, with chairman Anne L. Leigh presiding.

The FOURTH INSTITUTE SESSION convened that afternoon at 2:00 o'clock, with Mary Duncan Carter as chairman and discussion leader. There was a Panel Discussion, "What is News?" conducted by Virginia Marvin. Participants were Homer K. Johnston, Feature Editor, Long Beach Press-Telegram; Harry B. Frishman, Instructor in Journalism, Long Beach Junior College; and Mrs. Theodora R. Brewitt, City Librarian of Long Beach.

To Mrs. Brewitt's question about getting publicity or interpretation of activities into newspapers, Mr. Frishman answered that "...fundamentally basic with all interpretation work is to find a newspaperman, probably a reporter or editor in your community, and make a friend of that man. I am thinking when I was a little smaller and wanted a chocolate cake made at home... I always helped wash the dishes and probably cut the lawn. I went out of my way to make a good friend there. That is probably the thing for you to do, make some contact with the newspaperman."

Mr. Johnston added that "...the library should be a regular store house of interesting news, and by news I mean happenings that are of interest to the average reader. I think the librarian should remember that the editor wants principally what he believes that the majority of his readers are interested in reading. He prefers to print a story that will have a wide general appeal rather than simply a little plug for the library for a booster. A good newspaper story can be of wide and general appeal."

Mrs. Marvin told about one of her pet library news stories, something that happened when she was conducting a small library. "...A very hurried gentleman came in and asked for a copy of 'Paul Revere's Ride.' He just took one look in it and said 'Thanks' and started out. My assistant said, 'Don't you want it?' And he said, 'No, I just wanted to see when my wife's birthday was. It is in there.' Well, we took that little incident and we made a little box on the front page of our local paper because it was a catchy little story. We told about the poor hurried husband who wanted to remember his wife's birthday and in his hour of distress he turned to the library."

Good news stories illustrate that the library is not just a place where you can get a book to read, but that the library can be used in many valuable ways. Mrs. Marvin continued, "...Librarians insist upon wanting to tell the public about their technique and their ideals and their standards. What the public wants to know is 'what does it mean to me', and what newspapers want to print is what it means to the people who read the newspapers. Librarians are going to have to get the idea in their heads that the indirect publicity is really the most valuable publicity because it is read by more people and not just librarians."

Care must be taken that human interest stories do not violate the confidence of the public, by printing items in bad taste just for the sake of humor. Mr. Frishman illustrated the idea that news stories must be simple, and that pictures must show action and tell a story to be effective.

"The people of Long Beach were very much worried. They decided the schools did not teach their children anything about the 3 r's, they did not teach them reading, writing and 'rithmetic. So the problem was to acquaint the people of Long Beach with the fact

²²See p. 86

that they still teach these. The superintendent could have issued a statement: 'We do teach reading, writing, and 'rithmetic,' but no one would read it. What they did was to take a chubby little boy, kind of fat, big round eyes, rather a mischievous one who didn't like arithmetic very much; and he was shown struggling with an arithmetic problem. He had a worried look of 'I don't see why they have all this arithmetic. We don't need to learn all this arithmetic. They have adding machines.' Next figure showed him at the adding machine scratching his head. Third figure showed him reading his arithmetic problems and the idea that they still teach arithmetic was put in the paper. If you take someone and jamb something down his throat, he won't take it; but if you offer it on a platter he will take it."

A story relating to two community activities will be more interesting than if it just represents one (e.g. Boy Scouts learning how to bind books in the library for their merit badge in book binding.)

To the question about making a statistical story interesting Mr. Frishman suggested: "...A new telephone book came out and we had to make a story out of that so we counted all the Jones and Smiths and let it read 'Jones Wins.' Get some little handle that will attract attention, arouse their interest with that and then give them their statistics and they will eat them up."

And to illustrate the effectiveness of making simple comparisons, Mr. Johnston said "...It takes so much, a ton and a half of paper, to print one edition of a newspaper. That seems like a lot of paper, but one doesn't visualize that would be a ribbon of paper that would reach half way around the world. To point out that makes it interesting. Make simple comparisons."

Questions from the floor concluded the discussion.

The radio and news was represented by "Meet the Author," interviewing Susan Wells and Anthony Boucher, authors, and by the Film Book Club of the Air's presentation of "Rebecca", directed by Mrs. Mary Duncan Carter, assisted by Mary Elizabeth Nichols and Herman Smith of the School of Library Science of the University of Southern California.

The following DISCUSSION GROUPS closed the afternoon:

Municipal Libraries Section.

Topic: Radio and Newspaper.

Leader: Faith Holmes Hyers.

Section for Library Work with Boys and Girls.

Topic: The Radio and the Newspaper.

Leader: Doris Gates.

The ANNUAL BANQUET was held that evening at the Pacific Coast Club, with Margaret B. Gledhill as chairman. The speaker of the evening was Howard Estabrook, screen writer and member of the Board of Governors of the Academy of Motion Picture Arts and Sciences, who spoke on "Library Shelf to Motion Picture Screen."

FRIDAY, APRIL 19, 1940

The subject for Friday was Public Relations with the Representatives of City, County and State Government.

The FIFTH INSTITUTE SESSION opened at 9:30 o'clock that morning to consider the Library and Legislative Bodies.

The chairman was Thomas S. Dabagh. The discussion leader was Mrs. Mary Duncan Carter. J. W. Charleville, City Manager of the City of Long Beach, spoke on "The Library and Local Government."

Extracts from Mr. Charleville's speech follow:

"We in public service are sales people, just as definitely as those in other commercial fields. It is, therefore, important that our work become a part of our daily living and that we express our enthusiasm and our interest in everything we do. It is also important that you study the commercial value of your service and keep it constantly before the public..."

"I would also stress my public relations with my employees. Have them plan and study continuously methods of service to the public and ways and means of selling your service. The word **selling** I must admit does not have the refinement that generally goes, or should go, with educational institutions such as library service. However, we are faced with realities, therefore, we must deal with them very definitely...

"Keep the merchant and the manufacturer informed on special services available to them through your libraries. You should make use of all available books and literature dealing with public relations and be ever alert to use the most acceptable methods in your community. Keep the public informed. Study the housewife's problems. Send out publicity on helpful publications available on different subjects. Let the business man, the manufacturer, the professional man and the housewife know the dollar and cent value of your organization. Do not be modest about your work. Find out your community need and then cater to that need...

"Regardless of the form of government it is essential that you study your community needs. Stress the things that meet with public popularity and keep your organization in front. Remember that you are the leader and not the driver. You will succeed only as your employees succeed. Let your deputies feel their importance and let them have the credit for some of the work which you are doing and you will find that your task is much easier...

"Most of our libraries are largely controlled by women and while some of you may still feel that this is a man's world I challenge you to find a man who will refuse to listen to the average woman if she will properly present herself. Therefore, I contend that you have the power and the control in your own hands...

"Public service is a continuous selling job and, in my judgment, there is entirely too little of it done. Do not isolate yourself, you cannot get anywhere running in a circle. Mix with all city officials, study their problems and be alert to supply the needs of the community... Your worth to the community individually, or collectively, depends upon the public knowledge of your service. Make sure you study your community need and then serve that need."

Senator John Phillips of Banning, California, then discussed "The Library and the State Legislature." He talked particularly of the role of the Legislator in a government of and for the people of California and pointed out that:

"...The job has been taken little by little out of our hands and put into the hands of these representatives of what we call 'third

house' [lobbyists], or the departments themselves have taken over little by little the functions of government by building up of... bureaus and departments and divisions... with a rapidity which today gives you some 350 functions of government in California as compared with the very few functions of government that were contemplated in the Constitution. And then we have these two movements away from the making of laws by the legislature... I do think that into that picture could come first of all an influence on your part by increasing the interest in legislative procedure of the people who come to you, so that people may realize that until something is done about that, we will, little by little, lose free government.

"No matter by what term you call it it is dictatorship, and step by step we in California are going down the same road as people in other countries: first by apathy; second, unemployment; and third by need of coming to know their problems of government; and finally, well, we are in such a mess that we need a strong hand. That is the first thing I say to you. Where does dictatorship strike first? It strikes first at the school, but it strikes second at the libraries. You would no longer have free libraries in a state in which there was strictly totalitarian or central government. It is a very far fetched idea that I suggest to you this morning, but don't forget I sit right at the side lines and watch the play and take part in the game, too. We see this just as definitely moving down the line of centralized government and control as any of you people could see it you made a comparable study. Make a study.

"...You librarians are not teachers and yet you are teachers; you are not propagandists and yet you are propagandists... You are teachers only in that you place opportunity for people to learn. You are not propagandists because that word is in ill repute, but you are propagandists, not for a cause or a beneficial use but for disinterested discussion of a subject... Libraries should have money in an educational propaganda fund... You call it something like propaganda or education or political education when really you mean nothing but to put money into the budget for a specific function of a library, which is to take the library to the people or to make it possible for them to know it is there..."

He concluded with the opinion that it is the duty of librarians to sift propaganda and see that the public gets good reading material.

The following DISCUSSION GROUPS met at the close of the Institute session:

College and University Libraries Section.

Topic: Relations with Sources of Revenue.

Leader: Dr. Nathan van Patten.
Business Session.

Municipal Libraries Section.

Topic: The Library and Legislative Bodies.

Leader: Grace R. Taylor.

Library Work with Boys and Girls Section.

Topic: Living and Learning; the Significance of the Library in the Modern Educational Program.

Leader: Jasmine Britton.

At noon the Trustees Section² held a luncheon and business session at the Wayside Colony, with Mrs. Madison B. Fowler presiding. Virginia Marvin spoke on "Why is a Trustee."

The Catalogers held a luncheon at the same time, with Marguerite L. Seager, Chairman, Los Angeles Regional Group of Catalogers, presiding. Hazel Dean of the School of Library Science of the University of Southern California spoke on "Current Practice in the Teaching of Cataloging." The group met at the Lafayette Hotel.

The Book Order Librarians also held a luncheon that day at the Villa Riviera, with Mrs. Elsie P. Lee presiding.

The SIXTH INSTITUTE SESSION was held that afternoon, with Thomas S. Dabagh chairman and discussion leader. There was a panel discussion on The Library and the Taxpayer, led by Dr. John M. Pfiffner, Professor of Public Administration of the University of Southern California. Participants included: Pierce H. Fazel, Chief Assistant, Department of Budget Records and Research, California Taxpayers' Association; Mrs. Edwin S. Fuller, District Chairman of Legislation, California Federation of Women's Clubs; and John W. Donner, Manager-Secretary, Department of Pensions, City of Los Angeles.

There were no Discussion Groups that afternoon other than business sessions held by the Municipal Libraries Section and the Section for Library Work with Boys and Girls.

At 4:30 P. M. there was a tea, sponsored by the Junior Members and held at the Pacific Coast Club.

That evening the Friends of the Library Dinner was held at the Hilton Hotel, with Althea Warren as toastmistress. Music was furnished by the Imperial Trio from the Women's Symphony Orchestra of Long Beach. Speakers of the evening were: Mrs. Richard W. White, State Chairman, Motion Picture Committee, California Federation of Women's Clubs, who spoke on "Women and Children First"; Jean-Marie Consigny (Mrs. George Palmer Putnam), who discussed "Reading for Pleasure"; Eddie Albright, Radio Commentator of Glendale, California, who told of "Reading for the Man in the Street"; and A. L. Albouze, Supervisor of Welfare Personnel Standards, Department of Social Welfare, State of California, who outlined "How Reading Helps to Earn a Living."

SATURDAY, APRIL 20, 1940

The SECOND BUSINESS SESSION opened at 9:30 A. M. with President Bess Ranton Yates presiding. Announcement was made of the election of the following Section chairmen: College and University Libraries Section, Robert L. Gitler; Section for Work with Boys and Girls, Nanette Morgan; Municipal Libraries Section, Ethel DeWitt; and Trustees Section, P. J. Kramer.

Greetings were read from Ralph Munn, President of the American Library Association, Edith V. Titcomb, President of the School Library Association of California, and Flea E. Smith, State Chairman, Committee on Home Economics in Education through Libraries Co-operative Extension Work in Agriculture and Home Economics, State of California.

²See p. 91

Announcement was made that publicity for the meeting had been handled by Mrs. Elsie P. Lee and Virginia Marvin, and that the extensive publicity obtained so far was on display in the Contact Bureau of the Hilton Hotel.

The report on Cooperation with the California Society of Secondary Education²⁵ was given by Margaret Girdner who moved the acceptance of the report and the adoption of its recommendation. The motion of acceptance and adoption was seconded by Mabel Thomas and the motion was carried.

The report of the Resolutions Committee²⁶ was presented by its ex-officio chairman, John E. Goodwin, First Vice-president and accepted upon his motion, seconded by Lawrence Clark Powell. The members then stood during the reading of the year's necrology²⁷.

President Yates presented Mrs. Mary Duncan Carter, Chairman of the Institute Program Committee, and thanked her for the splendid Institute program.

Charles F. Woods and Thomas S. Dabagh were appointed a committee on elections.

Junior Members Petition. The Secretary-Treasurer read the petition of the Junior Members to be established as a C.L.A. Section, as submitted to the September 30, 1939, meeting of the Executive Committee and approved by that committee for submitting to the 1940 annual meeting. It was moved by Mrs. Anne L. Leigh, seconded by Joseph A. Belloli, and carried, "that the petition of the Junior Members be granted and that the Junior Members Section be established in the California Library Association."

ADOPTION OF THE PROPOSED CONSTITUTION AND BY-LAW CHANGES

The President stated that the next order of business was the consideration of the proposed Constitution and By-

Law²⁸ amendments as prepared by the Constitutional Revision Committee in compliance with the general recommendations of the 1937-38 Organization Committee. (See Minutes of the Los Angeles Meeting, May 18-21, 1938, p. 9).

It was ruled that it would not be necessary to read the changes, inasmuch as preliminary drafts had been mailed to the members and the final draft, containing minor changes, had been handed to members upon registering at the present meeting.

It was moved by Mrs. Thelma C. Jackman and seconded by Mrs. Dorothy E. Rosen, that "the constitution and by-law changes as prepared by the Constitutional Revision Committee be adopted."

DISCUSSION: Mrs. Jackman said that they were voting on the changes only. Miss Plaister said that the panel discussion of Wednesday evening had been disappointing because there was no discussion from the floor. Susan T. Smith said the same, adding that she was not opposed to changes, but she felt that these changes were important enough to have thorough discussion. It was pointed out that there had been opportunity at the district meetings for discussion. There was discussion of the separation of the office of Secretary-Treasurer into two offices, a Treasurer and an Executive Secretary, participated in by Edwin T. Coman, Jr., Thomas S. Dabagh, Dr. Fulmer Mood, and Mrs. Theodora R. Brewitt. The matter of the voting power of the Executive Secretary was considered, the committee stated that it had not been the purpose to give the Secretary a vote, but the committee had not realized that "ex-officio" board member voted. It was pointed out that although the bond protects the Association, it is more efficient to have the second officer. The Secretary-Treasurer said that she favored the change, especially now that

²⁵See p. 110
²⁶See p. 108

²⁷See p. 109
²⁸See p. 101

the Association funds are increasing so rapidly through raised dues and **Bulletin** advertising.

The motion as given above was put to vote and the motion carried.

The President said that the vote thanked the committee for the great amount of work needed for the revision.

The Constitution and By-Laws of the Association,²⁹ as amended at this meeting, April 20, 1940, are as printed in the September, 1940, issue of the **Bulletin**.

The session then enjoyed an address by Dr. Mildred Struble, Professor of Comparative Literature, University of Southern California, "Judging Modern Literature."³⁰

The report of the Nominating Committee³⁰ (Bessie B. Silverthorn, chairman) was presented by Mrs. Carma R. Zimmerman, committee member. The following officers were nominated for the year 1940-41: President, John D. Henderson; First Vice-president, Mabel Inness; Second Vice-president, Dr. Evelyn S. Little. Mrs. Bess Ranton Yates was nominated delegate to the May-June, 1940 meeting of the A.L.A. It was moved by Edwin T. Coman, Jr., and seconded by Mrs. Zimmerman, that the nominations be closed. The motion carried. Mr. Henderson and Miss Inness

were escorted to the platform and the election was postponed until Dr. Little might be brought to the meeting room.

The Secretary-Treasurer read invitations for the 1941 meeting from Del Monte, Sacramento, San Jose and Stockton. An invitation for the 1942 meeting was received from San Diego. These invitations were automatically referred to the incoming Executive Board.

Election. Since Dr. Little was not yet present, the election continued without her. It was moved by Mr. Belloli, seconded and duly carried that the Secretary-Treasurer cast the unanimous ballot of the Association for the officers named in the report of the Nominating Committee and for the delegate to the American Library Association named therein.

Mr. Henderson accepted the presidency with an expression of appreciation to the members, and remarked that the new corps of officers would be faced with the adjustments incidental to having two constitutions guiding Association activities.

The Meeting adjourned at 12 noon.

The register shows an attendance of 881.

HAZEL GIBSON LEEPER,
Secretary-Treasurer.

1940 CONVENTION COMMITTEES

Public Relations Institute Program Committee:

Mary Duncan Carter, chairman, Bess Ranton Yates, and Theodora R. Brewitt, assisted by Thomas S. Dabagh, Mrs. Madison B. Fowler, Margaret B. Gledhill, Doris Hoyt, Faith H. Hyers, Elsie P. Lee, Hazel Gibson Leeper, Anne L. Leigh, Rosemary E. Livsey, Eugene McKnight, Virginia Marvin, Helen O'Connor, Cornelia D. Plaister, Lawrence C. Powell, Emma Quigley, Edith Schofield, Helen Seymour, Ethel Walker, Elizabeth O. Williams, and Hazel Zimmerman.

Arrangements: Theodora R. Brewitt, chairman, assisted by Edna Anderson, Louise Bidwell, Fay Tunison, and Hazel Zimmerman.

Commercial Exhibits: William A. Hodges, chairman.

Decorations: Blanche W. Collins, chairman.

Floor and Pages: Leile H. Seward, chairman, assisted by members of Kappa Phi Zeta and students of the School of Library Science, University of Southern California.

Hotels: Florence M. Freeman, chairman.

Meals (Group): Gwendolyn Shakeshaft, chairman.

Professional Exhibits: Eugene C. McKnight, chairman.

Publicity: Mrs. Elsie P. Lee, chairman.

Registration and Information: Mrs. Annetta S. Wood, chairman, assisted by the Junior Members and members of the Long Beach Public Library Staff.

Transportation: Louise Bidwell, chairman.

²⁹See p. 21.
³⁰See p. 105.

*Will be printed in a later issue of the Bulletin.

College and University Libraries Section

DOROTHY M. DRAKE, *Secretary*

An oft-voiced criticism that the college and university section is a weak sister was met this year by a plan which gave the academic members three meetings in which to discuss their problems. In keeping with the technique of the Public Relations Institute, the discussion method was followed.

Public Relations on the Campus was the first day's topic. Discussion was led by Fanny Alice Coldren, Reference Librarian at the University of California, Los Angeles. Following the meeting a luncheon was held at the Hotel Lafayette, attended by 75 members of the section. Secretary Dorothy M. Drake, Librarian of Scripps College, introduced the speaker, Ward Ritchie, printer and lecturer on the graphic arts, who talked on John Gutenberg.

On the second day Dr. Evelyn Steel Little, Librarian of Mills College, led a discussion of Public Relations off the Campus.

The final session was devoted to the

Relations of libraries with their sources of revenue. Discussion was led by Dr. Nathan van Patten, Director of Libraries at Stanford University.

Robert L. Gitler, of San Jose State College Library, was unanimously elected chairman for 1940-41.

The response to this enlarged schedule of activities was decidedly favorable. The three days' attendance numbered 161. The main criticism was that the discussion period of one hour was too short. It is evident that the academic section will play a role in C.L.A. affairs to the extent that its special interests are recognized and adequately planned for at all general meetings. Unusually detailed minutes of this year's meetings were kept by the secretary, copies of which may be borrowed from the chairman. The energetic cooperation of Mrs. Yates, Mrs. Carter and the discussion leaders was a large factor in the success of the meetings. Lawrence Clark Powell was Section chairman for the year.

Junior Members Section

EVELYN BENAGH, *Secretary*

The annual meeting of the **Junior Members** Round Table of the California Library Association was held in Long Beach April 18, 1940 during the C.L.A. Institute. Mrs. Anne Leigh, chairman, presided at the business meeting that followed a luncheon at the Villa Riviera. Chairman Anne Leigh's call to order at 1:00 p. m. of the 103 persons who were present included a welcome to the Long Beach convention, a progress report on the pending petition to the C.L.A. for Sectionship for Juniors, and a reminder of the responsibility of each Junior for

making the General Tea on April 19 a widely known, successful Junior activity. District Chairmen throughout the state were presented, each of whom introduced the Chairmen-elect for 1940-41.

District reports, now appearing in printed form in the Junior's publication the "Deadline", were omitted from the program. Minutes of the 1939 meeting held at the Palace Hotel in San Francisco were read, approved, and accepted. Because of limited time, the Treasurer's report (on file) was omitted.

Constituting an enlightening and interesting survey of the year's progress, the chairman of the committees reported as follows:

Elizabeth Reid, chairman of the Membership Committee, announced that a roster of Junior members in California is being completed with information gained from the 1940 convention registration.

Edwin Castagna's oral report as chairman of the Policies Committee crystallized the *raison d'être* of the Junior organization, that of formulating progressive ideas for meeting the challenges of our practice.

Marie Wild, chairman of the Publications Committee reported the issue of the second number of the "Deadline." "Its form and size were similar to the first issue and the contents were presumably pertinent to the pending convention."

Yette Applegate, chairman of the Activities Committee, reported on the accomplishments of the "Local Index" project, that, "due to various difficulties encountered in some districts the project can not be finished until 1941."

It was moved by Evelyn Benagh and seconded by Yette Applegate that the Juniors undertake the A.L.A. Cost of Living survey as a state activity for 1940-41. The motion was passed.

News from Irene Fetty, Juniors' chairman for A.L.A. for 1939-40, was read by Norma Ireland.

Expression of opinions on the question of section dues resulted in the following proposals that led to the final motion:

Lloyd Jorgensen's original motion, seconded by Marie Wild, was, that in view of our pending sectionship in C.L.A., that dues be collected through C.L.A. and reallocated to the districts. Motion was withdrawn.

James Moon's motion to amend the constitution and to charge 35c per member, 25c per member to be returned to the district, and 10c per member to be used for the Junior's governing body, was seconded by Howard Rowe. Motion was withdrawn.

Robert Gitler made a motion that, instead of stating the exact figures, give the power to fix the rate of dues to the executive committee and eliminate constitutional amendment when necessary changes occur. Motion was withdrawn.

Settlement of the question of section dues became a problem for the new executive board to solve by a motion made by Lloyd Jorgensen and seconded by Robert Gitler.

The report of the Nominating committee was accepted without any additions and Edwin Castagna, Librarian of Ukiah Public Library, became chairman* for 1940-41 by a unanimous vote.

Helen Haines, lecturer, teacher, and friend of the Juniors reminded us that our organization is the life line for the lesser and fewer youths in contemporary civilization. Although Shakespeare wrote, "Her voice was ever soft, gentle, and low, an excellent thing in woman..." Miss Haines prompted us to speak up; for, she believes, we have interesting things to say.

Robert Gitler reviewed the purposes of an organization, of which he is a member, that functions as a reviewing agency for banned books. The members attempt to formulate opinions that will maintain the library's Bill of rights and contribute to the librarians' comfort. The group, which parallels the American Association of University Professors, functions satisfactorily in Northern California and is composed of men within a short geographical radius of San Francisco.

*Mrs. Marie Wild, Oakland Public Library, was appointed chairman when Mr. Castagna moved from California.

Municipal Libraries Section

FRANCES WOODWORTH, *Secretary*

The first Institute Session of the Municipal Libraries Section was held on Wednesday, April 17, 1940. Ethel Walker was chairman; Helen Seymour, discussion leader. The topic discussed was "How can the Public Library help the Personnel for Better Public Relations." At the end of the talk it was concluded that any library is good, bad, or indifferent, because of its personnel. If we expect to establish good public relations with tax payers, we must give our staff every consideration within our means. A happy, contented staff makes for best service and satisfied customers.

Cornelia D. Plaister led a discussion, the subject of which was "Public Relations Within the Library." A library patron's first contact over the desk or telephone should be with a trained librarian. Training employees is important. Each new employee should be given detailed instruction. Let the public know what you are doing. Some libraries budget from 2% to 30% of their gross incomes for the work.

On Thursday, April 18, Mrs. Elza M. Blanchard led a discussion on "Public Relations Outside the Library." Some of the plans for establishing this relationship were through public forums, book clubs, P.T.A.'s., Family Relations Conferences and evening schools. Other groups responsive to library help are art and garden clubs, foreign born and parental education groups.

Faith Holmes Hyers was the leader of the discussion on "Publicity through Radio and Newspaper." For radio publicity there are two things necessary—the urgent desire for it and then, some part of the budget set aside for this use. Newspaper publicity may be obtained by asking a reporter to

call at the library or you may take in your own article and stop for a friendly chat with the editor. Skill is required in presenting old books but this should be encouraged.

On Friday, April 19, Grace R. Taylor led a discussion on "The Library and Legislative Bodies." The discussion was centered around the method of presenting information concerning the budget to the apportioning board. It was agreed that a year round educational program for the community, a knowledge of city government, proper budget preparation, and a convincing method of presentation of the actual budget were all vital factors.

Gretchen Knief was the leader of discussion concerning the extension of library service to migratory labor groups within the state. Miss Knief, in summarizing the discussion, remarked that, "...these migratory peoples are not entirely irresponsible, but are appreciative. We should give them the best we can afford, for soon they will be California citizens like the rest of us, and not just 'Okies.' If we do not give them the best in our power to give, we are missing an opportunity—a great challenge to adult education..."

A business meeting was held Friday afternoon at which Miss Walker expressed the gratitude of the section for the success of the discussion group and the able leadership which they had enjoyed. She paid tribute to the various secretaries for their detailed reports.

Frances Woodworth was secretary of the section; assisting her were Elizabeth Calnon, Mrs. Clara Louise Forman, and Mabel Inness. Ethel De Witt was elected chairman for 1940-41.

Section for Library Work With Boys and Girls

HELEN R. FULLER, *Secretary*

The annual business meeting of the Section for Library Work with Boys and Girls In and Out of School, was called to order by the Chairman, Elizabeth Williams, Friday afternoon, April 19th, 1940, in the Municipal Auditorium at Long Beach, California.

The meeting was late in opening due to a delay in the preceding general session. Therefore a motion was made by Gladys English, seconded and carried that the reading of the minutes of the last annual business meeting be dispensed with as they are available in printed form in the C. L. A. **Bulletin**.

The treasurer's report was given by Helen Fuller, who made the motion the report be accepted. It was seconded and carried. The exact balance on hand to be turned over to the new administration could not be given since two more issues of the **Roundabout** are still to be published. But the estimate was placed at \$85.00.

PUBLICITY COMMITTEE

Marion Horton gave the following report of the Publicity Committee:

"The Publicity Committee reports the publication of eight numbers of the **Roundabout of Books**, with two others in preparation. New books were reviewed in the numbers from August through November. The December number was devoted to music. For January a committee of children's librarians in the Los Angeles Public Library prepared a list of Modern standards, with standards for their selection. This statement of basic principles has attracted attention from writers and editors of children's books all over the country. In February a list of biographies and historical fiction was published and in March a list of outdoor books for California. A list for story tellers, based on suggestions from the children's librarians in Los Angeles is planned for April

and new books will be reviewed in May.

"The Library and Textbook Section of the Los Angeles Board of Education subscribed to 500 copies of each issue at five cents a copy. This made it possible to print the numbers during the year. Copies have been sent to the 255 members of the Section and to 59 subscribers who are not members of the Section: librarians, teachers' and principals in Massachusetts, New York, Connecticut, Ohio, Texas and Minnesota as well as in California. Complimentary copies are sent to the publishers whose books are reviewed, and to the editors of the **Horn Book**, **Wilson Bulletin** and **Library Journal**. Several librarians gave a year's subscription as a Christmas gift to their friends.

"The Committee recommends that some stable method of financing the publication be evolved, and that the dates of publication be changed from August to May, to September to June. Because of summer vacations and the scarcity of books in the summer, it is difficult to publish a number in August.

"The Committee thanks the publishers who have provided books for review, cuts for the covers and permission to quote extracts from various books. We wish to express our appreciation to the Director of the Library and Textbook Section who made the printing of the **Roundabout** possible, to the Chairman of the Section for her unfailing help, to the children's librarians who have contributed reviews, and to the members of the Section for their support.

"Respectfully submitted,
Mercer W. Lucas
Sherrill McMillan
Mildred Clyde Armstrong
Mary Elizabeth Bond
Ruby DeKlotz Edenquist
Marion Horton, Chairman.

Miss Horton moved the acceptance of the report. It was seconded by Margaret Girdner and carried.

Miss English moved that we express our appreciation to Miss Horton and her committee for their work and the improved appearance of the bulletin by a vote of thanks. Unanimously carried.

Miss English introduced the question of financing the **Roundabout** by a more stable and permanent means for the coming years. Several suggestions were made: Having four subject lists printed by California Library Association **Bulletin**; have six issues devoted to new books printed separately, these six issues to be sold for 50c to non-section member subscribers; the four lists included in the C.L.A. **Bulletin** also to be printed as a separate broadside for subscribers who are not members of C. L. A.

Miss Girdner suggested that all of these ideas be passed on to the Publicity Committee to be used or rejected as they see fit.

CONSTITUTION

Claire Nolte, gave the report of the Committee on Constitutional Amendment as follows:

Change Article I—NAME TO READ:

The name of this Section of the California Library Association shall be the Section for Library Work with Boys and Girls.

The motion was made, seconded and carried that the constitution be so amended.

The chairman reported on the recommendations made to the committee for revision of the Constitution and by-laws of the California Library Association as to procedure affecting the Section for Library Work with Boys and Girls. The recommendations were approved by the Section council members and accepted by the committee. Two additional corrections not included in

the mimeographed copy of the proposed revision were agreed upon by the committee and will appear in the final copy. (1) They will add a statement to the effect that the method of determining the appointment of the council members of each section shall be governed by the constitution and by-laws of the section. This will provide for the functioning of the plan with Boys and Girls. (2) They will add "ex officio" to Article V, Section 6 to make this statement consistent with the approved revision of Article V, Section 7b.

OTHER BUSINESS

The chairman next reported that she had received many requests for copies of "Choosing the right book" which had been forwarded to Mildred Batchelder of the American Library Association Headquarters who still has available for free distribution, copies of the reprint of the list as it appeared in the **Elementary English Review**. In accordance with a motion at the last annual business meeting, the reprinting of a revised edition of this list was referred to the Book Evaluation Committee of the Section for Library Work with Children of the American Library Association. They replied that they would consider the matter at the annual business meeting in May.

Miss English explained the Children's Crusade and made a plea to all children's librarians to take an active part in it. It is a movement to aid child refugees of the world by asking American children to give a penny for each year of their age. Anne Carroll Moore is the chairman of the library committee in charge of library cooperation and publicity. April 22-30 is the date of the special plea. Miss English gave out two lists prepared by the Los Angeles Public Library. She further mentioned a list prepared by the St. Louis Public Library in 1938 available at 3c a copy.

The chairman presented the request from Mrs. Bess Yates, President of California Library Association, that we as a section go on record as approving Randolph Hearst's campaign to expel all salacious literature from the news-stands. Since the libraries are working with the coordinating councils on this very problem, a motion was made by Miss Girdner that the question be laid on the table. Seconded and carried.

The chairman asked for expression from the group as to how profitable and satisfactory members felt the Institute program had been for our section. These are the suggestions:

Interest was expressed in the Institute type of program though it was suggested that other topics might have greater interest for both school and children's librarians. At least one session might be devoted to some discussion of books.

This opportunity for participation by the members was commended though it was felt that a smaller, more informal group would have permitted a better exchange of ideas.

The discussion leaders felt that some advance training or experience in the conference technique would have been helpful.

The greatest criticism expressed was the time was too short and the group too large (78-180.) Time was lost in going from the main auditorium to the conference room. It was suggested that

rooms should be adjacent for this type of meeting.

Speakers at a morning session followed by discussion groups in the afternoon might be a solution of the time problem.

The method of writing down the points was artificial for a group of this size and the writing could not be read from the back of the room. It slowed down discussion. More time was needed for discussion of topics after they were placed on the board.

Panels are more provocative some believed.

It was suggested that a questionnaire might be sent out before another Institute to ascertain the type of program the group desires.

Doris Gates, chairman of the nominating committee, reported that Nanette V. Morgan, Chief Children's Librarian of the Oakland Public Library, had been selected as nominee for the chairman of the Section, 1940-41.

It was moved, seconded and carried that the nominations be closed.

Miss Williams then turned the gavel over to Miss Morgan, first expressing her thanks to the group for their loyal support and especially to the Roundabout Committee for their continued hard work and to the committee chairmen also. Miss Morgan expressed her appreciation for the honor thus bestowed upon her both by the nominating committee and the entire section in electing her.

Trustees Section

LUCILE L. GEWINNER, *Secretary*

The forty-fourth annual meeting of the Section was held April 19, 1940, at the Wayside Tavern Inn, Long Beach, California. Luncheon was served pre-

ceding the business meeting at which Mrs. Madison H. Fowler, chairman, presided. Twenty-three persons were present.

The first order of business was the election of a chairman to hold office during the ensuing year. Upon motion of E. Kate Rea, seconded by Mrs. J. H. Gewinner, P. J. Kramer of Oakland was unanimously elected chairman.

Mrs. Fowler then read a communication from the chairman of the By-Laws Committee of the C.L.A. requesting that action be taken on Section 7 of the by-laws, which would provide for the election of the secretary, instead of appointment by the chairman, the customary procedure.

Opinion was unfavorable to the election of a secretary; and Thos. S. Dabagh, chairman of the Legislative Committee of the C.L.A., was requested to convey this decision to the Legis-

lative Committee at its meeting April 20th.

The questioning of appointing a council of three members by the chairman was then discussed and it was the consensus of opinion that such a council could be very helpful if the members were appointed from the southern, central and northern districts. Harry G. Newman, trustee from Oakland, was requested to inform Mr. Kramer of the suggestion.

Mrs. Virginia Marvin, guest speaker, presented the topic "Why is a Trustee?" Her remarks were very timely, containing much humor and a number of very pertinent facts relevant to a trustee's position as the interpreter of the library to the public.

District Meetings 1939-1940

GOLDEN EMPIRE

The annual meeting of the Golden Empire District was held at the Woman's Club House in Lodi on Saturday, February 24, 1940. Amy Boynton presided at the day's sessions and Annie McKenzie was secretary. Frances Burket discussed proposed changes in the constitution and asked for recommendations from individual members. A committee composed of John D. Henderson, Mrs. Faye K. Russell and Ethel DeWitt was appointed to study the constitution with a view to making suggestions to the state committee. Emma Bierwagen and Mr. Henderson talked on membership in C.L.A. and A.L.A. Plans for the annual convention and institute were outlined by State President Mrs. Yates. Amy Boynton was elected nominator, and Ethel DeWitt alternate.

State Librarian Mabel R. Gillis spoke of the "growing pains" of the organization as manifested in new trends. The public, formerly mystified because it

was not conscious of the inner workings of the library, is now questioning the why and how of it. J. C. Waddell, rehabilitation coordinator from the State Department of Education, outlined the history of vocational rehabilitation in California beginning with 1927.

At the afternoon session L. R. Frembling of the local high school faculty spoke on "The How and Why of Consumer Education." Augmenting his talk were bibliographies for distribution and an exhibit of books he recommended. Dr. Tully C. Knoles, president of the College of the Pacific, spoke on "Hearing, Reading and Believing."

MT. SHASTA

The Mt. Shasta District met at Quincy, March 23, 1940, in the Superior Court Room. After a few introductory remarks and welcome by Joy Belle Jackson, the district president, the librarians were formally welcomed by Judge J. O. Moncur of Quincy. The secretary, Mrs. A. J. Watson, read a

telegram of greetings from Mrs. Bess R. Yates, State President. Vice-president Coit Coolidge led a discussion on changes in the constitution of the Association. He also related early history of the California Library Association and California libraries.

Joy Belle Jackson was elected nominator and Lenala Martin was elected alternate.

Grace R. Taylor talked on "The Library and the Community" and later led a discussion on the subject. This meeting was followed by tea at the home of Miss Jackson. Following the dinner at the Hotel Quincy, Mabel R. Gillis told of the work of the State Library, and especially of its service to State prisoners and to the blind. C. L. Peckinpah of the administrative staff of the United States Forest Service of the Plumas National Forest explained the work of the United States Forest Service. Members met for an Easter breakfast on March 24.

PORTOLA

The annual meeting of the Portola District was held at Asilomar near Pacific Grove, December 9-10, 1939, with Joseph Belloli as president and Julia Percy as secretary. The meeting opened with a luncheon at which the members were welcomed by Helen Davis, trustee of the Pacific Grove Public Library. The address of the afternoon was given by Ralph Brady, associate professor of Economics at the University of California, on the subject of Democracy.

The business meeting opened with an address by Mrs. Bess R. Yates, president of the C.L.A., describing the work done by various committees of the C.L.A. during the year.

The report of the Membership Committee was heard and an appeal was made for regular A.L.A. memberships. Ed Castagna, president of the Junior C.L.A. reported on their activities and asked for new members.

Muriel Mitchell reported on a special mimeographed joint index of **Young Wings** and the **Hornbook** made by the Palo Alto Public Library under the direction of Dorothy Hamilton, which is to be sold for ten cents a copy. It was also stated that Ella Whittle of the Napa Public Library had just completed a poetry index by title and author.

Joseph Belloli of the Pacific Grove Public Library and Mrs. Bertha Hellum of the Monterey Public Library were elected as nominators of the State convention; and Muriel Mitchell of the Watsonville Public Library and Edna Broner of the South San Francisco Public Library were elected as alternates.

Coit Coolidge called attention to the changes to be made in the new Constitution and asked all members to read the sample copies carefully before the State convention.

Mrs. Bertha Hellum reported on the new work carried on in the libraries of the Monterey peninsula. She discussed the radio program carried on during Book Week, its possibilities and its disadvantages due to lack of time on the part of librarians.

Muriel Mitchell requested that any material on cooperative library publicity be sent to Dorothy Wents, Solano County Librarian.

The evening meeting was a banquet followed by an interesting talk by Mrs. Anne Fisher, author. The following morning the Junior C.L.A. held a round table and breakfast under the leadership of President Ed. Castagna, to which all members were invited.

REDWOOD

Fifty members and guests of the Redwood District enjoyed a dinner meeting Saturday evening, February 17th, in the Fern Room of the Eureka Inn.

The meeting was opened with a group of solos by Mrs. J. M. Garrison. Mayor H. R. Simmonds gave the address of welcome and Henry A. Kendall, City Librarian and District Presi-

dent, presided at the meeting. Mrs. Bess Ranton Yates gave a most interesting talk on the library of the future and the services it will embrace. Warren Ayer, Superintendent of City Schools, talked on the "Cooperation and Coordination of Schools and Libraries."

At a short business meeting held in the Eureka Free Library earlier that day, Edna D. Davis was elected as nominator to represent this district at the State Convention. C. Edward Graves was named as alternate. Helen Bartlett served as district secretary.

SAN FRANCISCO BAY

The annual meeting of the San Francisco Bay District was held at International House in Berkeley on March 9, 1940, with Lolita L. Carden as President and Ottilia C. Anderson as Secretary. At the morning session, Susan T. Smith and Mabel R. Gillis extended words of welcome. Representing President Bess Yates, Coit Coolidge, First Vice-president of the C.L.A., outlined plans for the coming Institute meeting. Following the reports of committee chairmen and a summary by Coit Coolidge of the proposed C.L.A. revised Constitution, Samuel T. Farquhar, Manager of the University of California Press, spoke on "The Making of Scholarly Books."

After the luncheon, Dr. Ferdinand Lessing, Chairman of the University of California Department of Oriental languages, told of his "Experiences While Gathering Materials in China for the University Oriental Collection." Following this, John B. Kaiser presided over a panel discussion on the topic: "How May Libraries Give Better Service to Their Communities?" Speakers on the panel included Mrs. Elizabeth Lossing, Head of the Crime Prevention Division of the Berkeley Police Department, Mrs. James E. Wales, Lecturer and Civic Leader, and Dr. Vere V. Loper, Pastor of the First Congregational Church of Berkeley.

The Bay District Library Discussion Group for the year included as Committee members: Helen Bruner, Katherine Brose, Laurence Clarke, Nanette Morgan, Hazel Levy, Jeannette Hitchcock, editor of the Discussion Group News, and Glen Burch, Chairman. Four meetings were scheduled during the year, with the topics for discussion determined by a ballot vote of the district members. At the first meeting held on November 14 in Berkeley, Mrs. Leon Carnovsky spoke on "Professional Education for Librarians"; at the second meeting in San Francisco on December 13, Mrs. Frances Clarke Sayers and Jens Nyholm spoke on "Controversial Books and Magazines: Problems of Propaganda and Censorship"; the third meeting held in Berkeley, February 13 consisted of a discussion on "Unions and Staff Associations" with Miss Elizabeth Norman, Secretary of the Pacific School for Workers, as speaker. At the final meeting, held in San Francisco on April 14, the topic for discussion was "Library Publicity and Public Relations."

SOUTHERN

The annual meeting of the Southern District was held at El Cortez, San Diego, December 2, 1939. John Paul Stone served as president and Evelwyn Gordon as secretary. Dr. Walter Hepner, president of San Diego State College, welcomed the large assemblage of members and guests. During the business session, reports were made by the following committees: Coordinating Committee on Union Lists, Regional Cooperation, Institute Bibliography, Constitution Revision, Membership. Greetings were presented from the Special Library Association, State President Mrs. Yates, and Mabel R. Gillis, State Librarian. "The Potential Role of the American Public Library" was the subject of an address by Dr. Leon Carnovsky of the Graduate School of the University of Chicago, at present lec-

turing at the School of Librarianship at Berkeley.

Author guests at the luncheon were Charles G. Booth, George Cherrie, Mrs. Winifred Davidson, Roland S. Hoyt, Robin Lampson, Mrs. Melicent H. Lee, Lewis B. Lesley, Mrs. Una Prentiss Mournian, Abraham Nasatir, Mrs. Stella Nida, Margaret B. Pumphrey, Mrs. Dorothy Warnes Reilly, Edwin L. Sabin, Franklin D. Walker, Wilkins W. Wheatly. Speaking on "Behind the Scenes in Writing 'Death Loses a Pair of Wings'" Mr. Lampson outlined the life of William Gorgas and some of his own experiences in securing material for the book. Dr. Walker, Chairman of the Department of English at San Diego State College, spoke on "Frontier Influences on California Literature."

Frances Christeson presented the report of the Nominating Committee for election of district nominators: Eugene McKnight, Anna Allsebrook, Eleanor Homer, Marjorie Kobler, Hortense Mitchell, Olive Ryder, Elizabeth Opal Stone, Mrs. Carma R. Zimmerman, Helen Cowles; alternates: Edith Taylor, Gladys Coryell, Ruth Perry, Florence Hovey, Winifred Coffin, Edith Crandall, Ruth Lewis, Evelyn Benagh, Stella White. The report of the Resolutions Committee was made by chairman Doris Hoit.

A new edition of the **Union List of Periodicals in the Libraries of Southern California** has been compiled by the Southern California Chapter of the Special Libraries Association under the direction of Mrs. Frances Davis. The Southern District, through its Coordinating Committee on Union Lists (Mrs. Anne F. Leidendeker, chairman) provided money to assist in the final preparation for its printing as Publication No. 4 of the Southern District. The C.L.A. has been asked to stand as guarantor for the expense of printing pending sale of the publication.

The report of the Regional Cooperation Committee (John Paul Stone, chair-

man), outlined the first of a series of important studies of the resources of the libraries of Southern California as revealed by the holdings recorded in various union lists prepared under the sponsorship of the district. Two studies based upon the Union List of Local Documents in the Libraries of Southern California and made by a subcommittee of the Regional Cooperation Committee resulted in the appointment of a permanent subcommittee composed of Fannie Alice Coldren, Mrs. Dorothy E. Rosen and Josephine Hollingsworth, chairman, to (1) encourage public libraries to maintain files of their own city, county, and district documents, (2) assist them in building up their files, (3) advise them in their care and preservation, (4) serve as an intermediary in the disposition of materials discarded by libraries in the ordinary manner, (5) consider the possibilities of establishing some exchange center for local documents offered by various libraries, pending that time when a complete exchange center may be devised for the region. A further major study outlined by the Committee on Regional Cooperation during the past year and ready to be developed with the necessary W.P.A. help is the compilation of a chronology of newspaper files based on holdings as shown in the **Union List of Newspapers in Offices of Publishers and in Libraries of Southern California**. Other projects recommended for future study by the Regional Cooperation Committee were: (1) the establishment of a center for the exchange of duplicates in Southern California libraries; (2) the establishment of a cooperative purchasing center in Southern California under the sponsorship of the libraries themselves; (3) a study of the serial holdings of Southern California libraries as reported in the new Union List of Serials in Libraries of Southern California; (4) further studies which might serve to complete the survey of the resources of Southern California libraries.

YOSEMITE

The annual meeting of the Yosemite District was called to order by the President, Gretchen Knief, March 2, 1940 in the Spanish Ballroom of the Hotel El Tejon, Bakersfield. Mary B. Kenan acted as secretary.

The President extended greetings to all visitors and expressed the wish that they would have a good time, more especially since there had been a lapse of fourteen years since the last district meeting was held in Bakersfield. Miss Knief explained that the philosophy of the meeting was to become better acquainted, to exchange ideas and not be burdened with business.

Gretchen Knief and Bessie Silverthorn were elected nominators, and Sarah McCardle and Gretchen Flower were elected alternates.

State President Mrs. Bess R. Yates told of plans for the annual meeting and institute.

The meeting was adjourned to small sections for discussion of library problems.

Following the panel discussion held later in the afternoon on the proposed amendments to the C.L.A. constitution, John D. Henderson spoke on membership in the A.L.A. and George Young spoke on belonging to the C.L.A.

Reports of Officers and Committees

PRESIDENT

MRS. BESS RANTON YATES

At the end of a very busy year your president can truly say with past presidents that any credit for accomplishments during the year of incumbency has been due to the fine cooperation of committee members and of the entire membership.

There have been some very concrete accomplishments during the past year and I hope many intangible ones, which may not be evident now but which will bring lasting benefits to our profession.

Your president attended all but two of the district meetings, San Francisco Bay and Shasta. Both of these meetings were attended by your first vice-president, Coit Coolidge. I am sure that Mr. Coolidge will agree with me that the cooperative spirit shown at all of these meetings leaves no room for doubt as to why the California Library Association ranks among the foremost of all of the Associations in the United States. From Eureka to San Diego the same spirit of willingness to work together on problems with which we as a profession are faced in this very uncertain year of 1939-40 was evidenced. Each district meeting expressed the desire of all librarians to work toward a more uniform program; a desire to tackle concrete problems of administration, personnel and public relations in all phases of library work.

This spirit was manifested early in the year when a request came to your Executive Committee for a radical change in type of annual meeting. The project met with their approval and you have already been introduced to the result. We hope that you like it, but if you do not we will not be in the least perturbed if you change your minds and decide to have an entirely different kind of program next year.

The inauguration of a quarterly bulletin

devoted to the work of the California Library Association is probably the most tangible product that your administration has to offer. Here again, and I am sure that I speak for the entire publications committee, if you do not like the policy that they have started, there will be no hard feelings or regrets, but on the contrary a willingness to assist the in-coming committee in every way possible.

The reports which you are about to hear will demonstrate to you the very fine accomplishments of the committees. Each one shows many hours of time and effort that the members have expended in furthering the professional standards of library science in California.

In a recent discussion on the true purpose of education Dr. Gordon Watkins, Dean of the College of Letters and Science at the University of California in Los Angeles, defined the purpose of education as the science of teaching the individual how to spend leisure time profitably and intelligently; how to live with oneself more truthfully and beautifully as well as how to assume civic obligations intelligently; how to rebuild and integrate the syntheses of human knowledge; and finally how to correlate academic and scientific education, religion and ethics. It seems to me that Dr. Watkins throws out a tremendous challenge to those of us who are working in the library field, that we should be able to apply his definition better to our own profession than to any other. May we not be found wanting in this larger field of education and may we continue to grow in service to people in all kinds of endeavor and, with the educator, continue to aid society and rebuild the syntheses of human knowledge for the betterment of social living through books.

Budget, 1939-40*

RECEIPTS		Estimated	Actual
Certification fees	\$	10.00	\$ 5.00
Convention Registration		800.00	800.00
Convention exhibit fees		300.00	511.25
Dues, Individuals		2,900.00	2,749.00
Dues, Institutions		580.00	600.00
Interest			19.89
Sale of publications (exc. South. Dist.)		10.00	29.10
Bulletin advertising		500.00	501.70
Initiation fees		225.00	146.00
Sale of Southern District Publications			184.35
Life Memberships			60.00
Section Work with Boys and Girls (their funds)			76.50

\$5,325.00

\$5,682.79

DISBURSEMENTS

A. L. A. affiliations (Chapter and Sustaining)	\$	150.00	\$ 150.00
Annual meeting, 1940		700.00	607.80
Bulletins (3 issues)		500.00	873.31
Committee expense:			
Constitutional revision		25.00	78.55
Education for Librarianship		75.00	57.45
Finance Committee		50.00	110.00
Job Analysis Committee			3.49
Legislative Committee		10.00	
Library Standards Committee		100.00	
Membership Committee		45.00	2.50
Miscellaneous Committee Expense		10.00	3.25
Public Relations Committee		100.00	11.19
Districts		700.00	446.92
Handbook		700.00	694.23
Miscellaneous		15.00	123.64
President:			
Office		60.00	37.43
Travel		225.00	195.73
Secretary:			
Office supplies		75.00	127.97
Postage		100.00	119.89
Printing		20.00	48.25
Salary		1,500.00	1,778.85
Allowance for Clerical help		300.00	16.00
Society of Secondary Education		5.00	5.00
Telephone and Telegraph Tolls		40.00	33.63
Secretary-Treasurer Traveling			37.06
Executive Board		200.00	288.63
Southern District Union Lists			5.64
Section Work with Boys and Girls (their funds)			75.50

\$5,705.00

\$5,931.91

*Fiscal year Sept. 1, 1939-Aug. 31, 1940.

Bank of America, Savings Account.....	\$1,609.30
Bank of America, Commercial Account.....	307.15
Total Cash on hand	<u>\$1,916.45</u>

FINANCE COMMITTEE

We, the Finance Committee, have examined the books and checked the accounts of the Secretary-Treasurer for the period September 26th, 1939, to April 3rd, 1940, and find them to be correct and in excellent order.

According to the By-Laws, Article II Section 2, "At least every five years the Finance Committee shall have all accounts of the Association audited by a certified public accountant." Since the present Constitution containing this by-law was adopted May 5, 1935, the Finance Committee secured the services of the Harry L. Nourse Audit Company, Suite 226 Holmby Building, Westwood, to audit all accounts of the Association from the presidential year of the new Constitution. The last paragraph of the very practical and complete report prepared by Mr. T. Cedric Browne, certified public accountant of the Harry L. Nourse Audit Company, states:

"As a result of this audit, we hereby certify that, to the best of our knowledge and belief, all cash received by the California Library Association during the period from April 24, 1934 to August 31, 1939 has been correctly accounted for and deposited to the bank account of the Association, and that all cash disbursements have been made by your Secretary-Treasurer for duly authorized expenses of the Association."

The Audit Company suggested in its report that the bond of the Secretary-Treasurer be increased from \$1,000 to \$3,000 to approximate in amount the growing annual income of the Association. It further suggested that the audit by a certified public accountant be hereafter made annually in order to keep our financial records in step with

any changes in the Association. The Finance Committee recommends the adoption of these two changes in our procedure.

EARL H. DAVIS,
ALTHEA WARREN,
Chairman.

(Accepted April 17, 1940.)

CALIFORNIA STATE DOCUMENTS COMMITTEE

It seemed advisable that the Committee get a clear understanding of the distribution of state documents in California. From the discussion of Miss Gillis' paper*, it was evident that the problems facing libraries in acquiring California State documents were: inability to learn of the publication of documents and to make certain that their files were complete, an inadequate distribution of free documents, and an increasing number of documents being placed on the price list.

It was felt that an examination of the present methods of distribution and an attempt to get some reasonably complete checklist published monthly was a good point of departure for the work of the Committee. The distribution of California state documents seems to be handled by the State Library as effectively as possible with the small number allotted to it by the Legislature and the increasing number of documents which must be bought. Since only five libraries outside the state are supplied with documents by the State Library, criticism on this score does not seem justified.

Mr. John R. Richards, Director of Finance, authorized the publication of a monthly checklist of California state documents by the State Supervisor of

* Presented at A. L. A. Annual Convention, San Francisco, 1939.

Documents and sent a memorandum to all state departments requesting them to send two copies of each of their publications to the Supervisor of Documents as published. The Supervisor of Documents agreed to undertake the publication of such a checklist. The first suggestion of the Committee was that this checklist be distributed gratis to libraries within the state. This quickly ran into difficulties of finance. The Supervisor of Documents operates on a revolving fund and therefore must cover his expenses if he is to continue to function. The item of postage alone is a sizeable drain on his resources. It was finally agreed that the checklist be published for an annual subscription of two dollars. In all discussions with the State Supervisor of Documents, the need for an all-inclusive list was emphasized as was the need for frequency and promptness of publication.

After considerable correspondence and several meetings with the State Librarian and the State Supervisor of Documents, the proofs of the first number of the Checklist of California State Documents are in the hands of the Committee. In the development of this checklist and other work of the Committee, the advice and suggestions of the State Librarian have been most helpful. It is planned that this checklist will contain all the publications of the State of California including the University of California.

It has not been possible for the committee to work on the problem of improved distribution of documents.

It is recommended that this Committee be continued in order that it may work further on the problem of distribution and aid in further perfecting the Checklist.

The members of the committee are Alice J. Haines, Minna Stillman, Rachel Thayer, Jerome K. Wilcox.

EDWIN T. COMAN, JR.,
Chairman.

(Accepted April 17, 1940.)

CONSTITUTIONAL REVISION COMMITTEE

Your committee, appointed in 1938 and reappointed in 1939 for the purpose of revising the Constitution and By-Laws of the Association in accordance with the general recommendations contained in the Organization Committee's report of 1938, submits its final report.

Quoting from that same Organization Committee's report:

"During the early days when the pioneers of our profession set up the machinery, and, through their initiative, enthusiasms and vision, created the nucleus of what we have today, the functioning group had of a necessity to be largely an appointed one because professional leadership was generally confined to the few trained persons in the work... The committee believes that the Association is now ready for a larger and more vigorous expression which may be effected only by a more democratic set-up in its internal organization..."*

It is not on account of any glaring defects in the present constitution that those responsible for the appointment of the committee or the committee itself felt that the time had come for a revision, but because changing conditions in the library profession in California indicate that the Association is ready for the wider and more vigorous experience which may be effected by a more democratic organization, one which will assure its adaptability to changing times and the capacity to grow with the tasks before it.

The committee is deeply grateful for helpful comment on the preliminary revisions which have been received during the year from the Executive Committee and from many members. Space will not permit individual acknowledgment. Some of these suggestions have been incorporated into changes in the final revision.

*C.L.A. Handbook, 1938 p. 109-110.

SYNOPSIS OF PROPOSED REVISIONS TO CONSTITUTION AND BY-LAWS CALIFORNIA LIBRARY ASSOCIATION

CONSTITUTION

1. First Vice President automatically becomes President-Elect. (Art. V, Sec. 1).
2. Executive Board is made up of the elected officers, the retiring President and the District Presidents who are also elected, therefore the Executive Board becomes a wholly elected body rather than a partially appointed group. (Art. V, Sec. 2).
3. Personnel of certain state standing committees to be the chairmen of like district committees. President appoints chairman. (Art. VI, Sec. 1).
4. Provision for participation in a regional association in accordance with suggestions of A.L.A. Third Activities Committee. (Art. IV, Sec. 4).
5. Election of a Treasurer to handle the finances of the Association. (Art. V, Sec. 1.)
6. Provision for amendment of Constitution and By-laws clarified. (Art. X and XI).
7. State nominating committee serving under a prescribed chairman (Art. VI, Sec. 1) must file its list of candidates with the Executive Secretary at least 45 days before annual meeting. (Art. VI, Sec. 2).
8. Elected Treasurer to represent Association and Executive Board in financial matters and to have charge of association funds. (Art. VIII, Sec. 4).
9. Representation of district committees provided on state Education and Membership Committees. (Art. IX, Secs. 1 and 5).
10. Annual audit of accounts provided. (Art. IX, Sec. 2).

Members of the committee are Anna Allsebrook, Frances Burket, Gretchen Knief, John Paul Stone, Mrs. Dorothy E. Rosen.

MRS. THELMA CLARK JACKMAN,
Chairman.

(Accepted April 20, 1940, and proposed Constitution and By-Laws, as printed elsewhere in this volume, adopted.)

EDUCATION FOR LIBRARIANSHIP COMMITTEE

Americans are focusing their attention in this April 1940 on two major topics: (1) The Census, (2) The Migrant Problem.

Libraries do not exist in a vacuum. Therefore the activities of the Education for Librarianship Committee of the California Library Association reflect the times, as evidenced in our own particular type of nose counting.

A survey of librarians at work in the 176 municipal and county libraries of the State of California has been made. From this work it is possible, for the first time since the personnel check made by Samuel B. May of the University of California in 1931, to check on the number of library workers engaged in the various classifications of work: professional, subprofessional and clerical.

BY-LAWS

1. Official years formally established to eliminate confusion. (Art. I, Secs. 2 and 3).
2. Provision for installment payment Life memberships. (Art. II, Sec. 3).
3. District officers including a President-Elect and a Secretary elected. (Art. IV, Sec. 2) and take office close of state meeting. (Art. IV, Sec. 5).
4. District nominating committee selects candidates for district officers as well as state nominators. (Art. IV, Sec. 3a).
5. District and state ballots cast by mail. (Art. VII, Sec. 3).
6. Provision made for formation of district sections where interest justifies such a group. (Art. V, Sec. 6).

cal and the training of those employed in the professional and subprofessional groups.

The Committee regretted not attempting to cover all library employees in the state including special libraries, schools, colleges and universities. But it was decided to limit the survey to 176 municipal and county jurisdictions with the hope that future committees may make a complete coverage later.

The much hated questionnaire was not used, but instead the modern device of the photostat. Data was thus computed from exact copies of the Personnel reports as submitted by the librarians themselves in their annual reports to the California State Library.

Even though it appears to be a reflection on the ability of librarians to furnish information the committee would like to warn those attempting to quote the following figures that too great credence should not be given them until a second year's compilation of similar data is made. A spot check indicates that all librarians have not followed instructions correctly.

Librarians stand in the front line trenches of those advancing the cause of Adult Education. However, one of our first needs seems to be to pay greater heed to the educational needs of the masses within our own ranks.

The necessity of some correlation between supply and demand in the field of training for librarianship motivated this survey. A detailed report analyzing the numbers of employees in the various classifications is available. A tally of the 3,655 library employees, exclusive of janitors, in the 176 libraries of the state which serve the public shows that 74% of the 1,336 employed as professional librarians, have training. This training ranges from short courses and summer sessions for 285 people to the 202 who are graduates of library training agencies accredited by the State, and the 500 who are graduates of accredited library schools. Twenty-

six per cent of those holding professional positions (349 persons) have had no training whatever, not even a short course.

To understand these figures it is necessary to know also that they **do not** include librarians of small branches and rural libraries who are ranked generally in the 2,319 library workers grouped as subprofessional and clerical. In this latter group are also found 176 persons with some training.

Thus in the total field of library employees exclusive of janitors, only 32% have any type of library training. Out of the various 2,500 employees only 10% are actually clerical workers. In that area designated as "others" on the personnel sheets are to be found more than 1,500 employees, including pages and custodians of small libraries.

A Survey of Librarians by Classifications

Total number of employees in 176 municipal and county libraries	4,088
Number of janitors . .	433
Total number of employees exclusive of janitors	3,655
1. Professional Grade . . .	1,336
Type A	500
Type B	202
Type C	285
Total number trained	987 (74%)
No library training .	349 (26%)
2. Non-Professional Grades	2,319
Subprofessional (95 trained)	429
Clerical (81 trained)	266
Others	1,587
Book Menders	37

Segregation of Library Workers Totaled Regarding Training

987 Professional plus 176 Non-Professional having training—1,163 (32%).

349 Professional plus 2143 Non-Professional lacking training—2,492 (68%).

Recognizing the large ratio of untrained workers included in library per-

sonnel the Committee makes the following recommendations:

1. That provision be made next year to carry on this survey, in order that comparative figures may be made available.

2. That recognition be given to the training needs of the 351 persons in the professional group and that ratio of the 2,212 in the subprofessional and clerical groups who are engaged in working directly with the public (such as custodians of small municipal and county library branches).

Members of the committee are Dr. Evelyn Steel Little, Beulah Mumm, Elizabeth Neal, and Frances Woodworth.

ELEANOR STEPHENS,
Chairman.

(Accepted April 17, 1940.)

INDEX TO PUBLICATIONS COMMITTEE

The Committee has prepared the card index to the Handbook and proceedings of the annual meeting for the years 1937 and 1938, and the card index for the Executive minutes for the meetings held May 19, 1937, Nov. 12, 1937, May 18, 1938, Oct. 22, 1938, June 20, 1939, Sept. 30, 1939.

As there was no indexing committee appointed in 1937, the proposed five year cumulative index has not been made.

The indexing committee consisted of Lillian Fried and Alice H. Billings.

GWENDOLYN E. HAMILTON,
Chairman.

(Accepted April 17, 1940.)

LEGISLATIVE COMMITTEE

In its last report this Committee discussed the defeat of the Certification Bill, and suggested that an attempt be made this year to lay the foundations for the reintroduction of the Bill in 1941. The trend of legislative interest in this State since the report was written has persuaded the members of the

Committee, however, that this year, at least to date, has not been auspicious for such activity, and accordingly nothing has been done by the Committee to further the adoption of State certification of librarians.

If our successors find a more favorable trend, they may want to resume the battle, and we recommend that the Executive Committee determine the policy to be adopted, when the time comes.

A second matter mentioned in the last report of this Committee was that of state aid for libraries. Two points need to be considered in this regard: first, that direct aid would be impossible, apparently, under present provisions of the State Constitution; second, that the Association has not yet determined upon the bases and methods of State aid most acceptable to the libraries in the State. It is recommended that the matter be referred to the Library Standards Committee for consideration, with the thought that in studying the second point, some way of avoiding the obstacle under the first point may be found.

The subject of restriction of library discounts by American publishers has suddenly come to the fore, and we are asked by the Special Committee on Relations With Publishers, of the A.L.A., to secure an amendment to the California Fair Trade Act to exempt non-profit libraries specifically from its application. This Committee has not reviewed the matter: such points as undesired implications, the cost of failure to secure the amendment if the issue is raised, and the necessity of such an amendment as a legal matter, should be considered before action is taken. In any event, an amendment cannot be offered until the regular session of the Legislature in 1941, so our recommendation is that the matter be referred to the Executive Committee with authority to re-refer to the Legislative Commit-

tee if the policy is approved by the Executive Committee.

Members of the committee are Eleanor Hitt and Grace Taylor.

THOMAS S. DABAGH,
Chairman.

(Accepted April 17, 1940.)

LIBRARY STANDARDS COMMITTEE

At the Executive Committee meeting in September, the Standards Committee was given the task of following up the possibility of a joint state-wide junior librarians' examination, to be given possibly by arrangement with the State Personnel Board. A statement of a plan was secured from the Executive Officer of the State Personnel Board and libraries under Civil Service were circularized as to their opinion and that of their civil service jurisdictions. Six libraries, in addition to the State Library, are interested in taking part in this state-wide examination, either immediately or a little later. Further details will be announced when final arrangements are made.

Job Analysis

Although the Standards Committee is willing to advise on job analysis, no requests for such assistance have been received this year.

Library Tasks: A Classified List

Some work has been done on a revision of "Library Tasks: A Classified List," but as the changes so far suggested are not extensive, the list has not yet been re-issued. A few copies of the present list are still available, and the Committee is considering plans for a new edition. We consider the list particularly useful in connection with a job analysis, but it can be used profitably in many less formal ways.

Certificates Granted

Only four certificates have been granted this year. This may be due to the emphasis in recent years on legal certification. It should be borne in mind, however, that the voluntary certification plan is still in operation.

The members of the committee are: Mrs. Theodora R. Brewitt, John B. Kaiser, Ella Packer Morse, C. Louise Roewekamp.

MABEL R. GILLIS,
Chairman.

(Accepted April 17, 1940.)

MEMBERSHIP COMMITTEE

The Chairman of the Membership Committee extends his thanks and the thanks of the Association to the members of the Committee for their cooperation in soliciting members. The Committee maintained a Membership Booth at the Convention in Long Beach. Each member of the Committee was asked to serve as chairman of a district committee in his district. The cooperation of all is gratefully acknowledged.

The membership gavel was awarded this year to the San Francisco Bay District which showed an increase over last year of 10.2%.

STATISTICAL REPORT OF MEMBERSHIP

JUNE 10, 1939, to APRIL 3, 1940

(Meeting year, but incomplete
fiscal year)

Individual Members

Individual members reported at last annual meeting	1,972
Lapsed since that date	57
Added since that date	167
1939 members reinstated without fee	47
1940 new members	120
Total individual members April 3, 1940	2,082
(including 2 Honorary Members and 10 Life Members)	

Institutional Members

Institutional members reported at last annual meeting	118
Lapsed since that date	1
Added since that date	1
Total institutional members April 3, 1940	118

Grand Total of Membership

April 3, 1940 2,200

(This is not a total of paid up memberships, and many of the 2200, possibly 75 or 100, may lapse May 1, the delinquency date.)

A new life member was added in the above period, Herberta Faithorn of the San Francisco Public Library. Since closing the records for the 1940 meeting, two other life members have joined, Joy Lichtenstein, holder of Membership No. 4, and Edwin T. Coman, Jr.

COMPARATIVE FIGURES ON DISTRICT MEMBERSHIPS

	June 10, 1939	April 3, 1940
Golden Empire Dist.	144	144 (no gain)
Mt. Shasta District	60	57 (minus 3)
Portola Dist.	219	229 (plus 10)
Redwood Dist.	20	22 (plus 2)
S. F. Bay Dist.	450	496 (plus 46)
Southern Dist.	960	1003 (plus 43)
Yosemite Dist.	211	222 (plus 11)

The membership gavel was awarded in 1939 to Redwood District.

The award is on a percentage basis—see 1939 Handbook, p. 111.

The members of the committee are: Ethel De Witt, Irminna Stevenson Hurst, Edwin Castagna, C. Edward Graves, Gladys B. Brown, Katharine M. Whelan, George G. Young.

COIT COOLIDGE,
Chairman.

(Accepted April 17, 1940.)

NOMINATING COMMITTEE

The following District Nominators were elected during the year:

Golden Empire District: Nominator, Amy L. Boynton; Alternate, Ethel DeWitt. Voting power: 106.

Mt. Shasta District: Nominator, Joy Belle Jackson; Alternate, Lenala Martin. Voting power: 39.

Portola District: Nominators, Joseph A. Belloli and Mrs. Bertha D. Hellum; Alternates, Muriel Mitchell and Edna Broner. Voting power: 114.

Redwood District: Nominator, Edna D. Davis; Alternate, C. Edward Graves. Voting power: 13.

San Francisco Bay District: Nominators, Mrs. Karen J. Loynd, Robert Gitler, Helen Kearney, and Willard Youngs; Alternates, Jens Nyholm, Mrs. Marie Wild, Josephine Greisberg, and Vera-Mae Slaughter. Voting power: 269.

Southern District: Nominators, Eugene McKnight, Anna Allsebrook, Eleanor Homer, Marjorie Kobler, Hortense Mitchell, Olive Ryder, Elizabeth Opal Stone, Mrs. Carma R. Zimmerman, and Helen Cowles. Alternates: Edith Taylor (moved from district); Gladys Corryell, Ruth Perry (moved from district), Florence Hovey, Winifred Coffin, Edith Crandall, Ruth Lewis, Evelyn Benagh, and Mrs. Stella G. White. Voting power: 841.

Yosemite District: Nominators, Gretchen D. Knief and Bessie B. Silverthorn; Alternates, Sarah E. McCardle and Gretchen Flower. Voting power: 192.

The committee met the afternoon of •Wednesday, April 17, 1940, at the Hilton Hotel, with Second Vice-President John E. Goodwin as chairman, *protem*. Bessie B. Silverthorn was elected permanent chairman.

The following **officers** for the year 1940-41 were nominated by the committee and elected at the business session held Saturday, April 20, 1940: President, John D. Henderson; First Vice President, Mabel Inness; Second Vice-President, Dr. Evelyn Steel Little.

Mrs. Bess Ranton Yates was nominated and elected delegate to the May, 1940 meetings of the A.L.A. council in Cincinnati, but could not attend. Dr. Evelyn Steel Little represented the Association in place of Mrs. Yates at that time. Gretchen D. Knief had represented the Association at the midwinter meetings of the Council in Chicago, December, 1939.

PROFESSIONAL RELATIONS COMMITTEE

The Professional Relations Committee is formed of representatives of public, university, school and special libraries of the state, with the primary purpose of assisting in the coordination of the various library groups, sections, and associations. There has been no committee meeting during the year, but the chairman has worked with the committee members singly and by correspondence.

A calendar of meetings of the various affiliated associations was prepared for the *Bulletin*, March 1940, as a part of the committee progress report. In the same issue of the *Bulletin* there was also an article on the annual state meeting of the School Library Association of California, by Edith V. Titcomb, President of that Association and member of the Professional Relations Committee.

It was planned to describe briefly various projects being undertaken by the different groups as a "news note" column for the *Bulletin*. A change of its publication schedule made the inclusion of this column unlikely, and so the information was not gathered. Such an undertaking is to be recommended for the future.

Contact Bureau

As a special project, the Committee had charge of the Contact Bureau at the annual meeting this year. This Bureau was patterned after the Clearing House for Library Problems which was featured at the A.L.A. Conference in San Francisco in 1939. It was to provide librarians with the opportunity to discuss their problems with others having similar interests. Because the Bureau was more or less an experiment, it is felt that a detailed account will be helpful if the project is continued another year.

Results Summarized: A total of 60 contacts were consummated, including:

15 involving library problems and written requests for appointments.

10 miscellaneous contacts were handled on the spot without written requests for appointments.

2 requests for interviews regarding possible employment.

2 library problems which were handled by correspondence.

31 contacts made for 18 U.S.C. library school students who wished to meet librarians.

The 8 uncompleted contacts were:

2 for which no consultant could be found.

3 for U.S.C. students when the librarians they wished to see could not be located.

3 appointments made but not kept.

Some Problems Submitted: It was most interesting to see the variety of problems presented. Among the requests for assistance, were the following:

Gathering and preparing local historical material;

Survey technique in small community;

Cost of cataloging and processing on a unit basis;

Wording of municipal charter provisions for appointment of trustees;

Making a small library useful to the community (asked by president and member of a library board);

Problem of high school students using public library as a study place at expense of general public;

Staff associations.

The committee members are: Jessie E. Boyd, Jean H. McFarland, Edith V. Titcomb, Rosemary E. Livsey.

EDITH SCHOFIELD,
Chairman.

(Accepted April 17, 1940.)

PUBLIC RELATIONS COMMITTEE

The opening day of a four-day Institute whose theme is public Relations is

a most auspicious setting for the annual report of the Public Relations Committee. Full credit for the success of the Institute goes to your Officers, Executive Committee and the General Institute Committee. The Public Relations Committee has assisted these groups in planning the sessions wherever possible.

California Library Association Bulletin

The new **Bulletin** of the Association is in itself a definite forward step in cementing the friendly and helpful relationship of its members to each other, to the library profession as a whole, and to friends of libraries throughout the state. The Public Relations Committee assisted the Publications Committee with the second issue, (March 1940) of the **Bulletin**, whose general theme was Public Relations.

Citizens Library Council of California

A challenging task for the Citizens Library Council still needs to be developed. The question has been raised by members of this Committee as to the feasibility of continuing the statewide Council as such.

Would local councils organized to aid individual libraries be more effective in furthering library interests in the state than the State Council whose members are widely separated by distance and a lack of common program?

Copies of the new **Bulletin** have been mailed with a letter to each member of the Council. Enthusiastic and complimentary congratulations were received from six of them.

Members of the committee are: Susan B. Campbell, Christian R. Dick, Gladys English, Eugene C. McKnight, Bessie B. Silverthorn.

CORNELIA D. PLAISTER,
Chairman.

(Accepted April 17, 1940.)

PUBLICATIONS COMMITTEE

This year the Publications Committee has had the pleasure of inaugurating the California Library Association **Bulletin**, as authorized by the members at the June, 1939, annual meeting. Three numbers have been published, quarterly, the first issue that of September, 1939.

The Southern California members of the committee held many meetings during the summer to decide matters of policy. The Northern California members were consulted by correspondence. Letters of inquiry as to current publishing policy and practice were written to editors of other publications, and the answers were very helpful to our committee. Prospective advertisers were contacted, and a scale of advertising rates set up and approved by the Executive Committee.

It was decided to change the size of the **Bulletin** from that of the original **Handbook and Proceedings of the Annual Meeting** to that of the **Bulletin** of the American Library Association and similar organizations.

Basing hopes on the printing bid secured for the first number, the committee felt that the income from the advertising would pay for the printing of the **Bulletin**. However, the printer slowed up the work on the second number so that the printing of the third issue was taken to another firm. But the increased cost indicates that the **Bulletin** will not be self-supporting this first year.

The committee has discussed the possibility of raising the advertising rates, which are very low in consideration of the circulation involved, but has made no recommendation along this line. The committee has also considered the advisability of having the September issue the **Handbook and Proceedings of the Annual Meeting**, but here again no recommendation has been made.

However, the committee does recommend that the committee as now con-

stituted be given authority to edit the final number of volume 1, June, 1940, leaving volume 2 and its policies to be sponsored by the incoming committee.

We are grateful to the Association President, Mrs. Bess Ranton Yates, who attended every committee meeting and was never too busy to give consideration and help to the many problems which arose.

During the year the following publications were sold: 17 copies of the **Handbook and Proceedings of the Annual Meeting** (various years); 4 copies of the Southern District's **Union List of Documents**; 4 copies of the Southern District's **Union List of Newspapers**; and 115 copies of the latest Southern District publication, the **Union List of Serials**.

The members of the committee are: Margaret V. Girdner, Mrs. Margaret B. Gledhill, Bertha Marshall, Mrs. Virginia W. Marvin, and Grace Murray.

HAZEL GIBSON LEEPER,
Chairman.

(Accepted April 17, 1940, and the recommendation adopted.)

REGIONAL COOPERATION COMMITTEE

In addition to activities reported in the March issue of the C.L.A. **Bulletin**, the Regional Cooperation Committee has the following projects to report:

1. Nine county libraries of northern California are cooperating in supplying books for Weimar Sanitarium.

2. The county librarians of Mt. Shasta District have been holding occasional conferences for discussion on current problems, with a view to seeking means of meeting mutual problems better through group discussion.

3. The Regional Cooperation Committee of Southern District is working on a chronology of newspaper files, based on holdings as shown in the Union List of Newspapers which they published in 1936. This will enable persons doing research on a given period

of history to locate all collections of newspapers in Southern California which cover the desired period. It is estimated the work will take about one year to complete.

4. The cards assembled by Mr. Kerr for a Union List of Oriental materials in Southern California Libraries have been interfiled in the catalog of the Claremont Colleges Library, so the materials are accessible.

It is felt by the Regional Cooperation Committee that much more would be accomplished in all districts if each had its own regional cooperation committee whose purpose was to initiate and carry through projects of particular benefit and interest to the district.

The members of the committee are: Frances Burket, Reita Campbell, Dorothy Wents, Laurence J. Clarke, Margaret Davis, Doris Hoyt, and Annasue Hughes.

MURIEL MITCHELL,
Chairman.

(Accepted April 17, 1940.)

RESOLUTIONS COMMITTEE

Be it resolved by the California Library Association:

That we express to the City of Long Beach, personified by its Auditorium and Convention Bureau, our hearty appreciation for the cordial cooperation evidenced by placing requisite facilities at the disposal of the Association.

That we acknowledge to the management of the Hilton Hotel our indebtedness for courtesies contributing to our comfort and convenience.

Likewise to the Recreation Department of the City of Long Beach, the Woman's Symphony Orchestra, and the Harbor Department for providing recreation, entertainment and diversion.

That we acknowledge our indebtedness and express our thanks to Mrs. Theodora R. Brewitt, General Arrangements Chairman and her staff at the Long Beach Public Library for local arrangements.

That to our speakers who so generously gave of their time, members of the Association and guests, we are indebted for aid in producing a thoroughly worthwhile program.

That we acknowledge our appreciation to the Library Bureau Division of Remington Rand, Inc., for the envelopes used at the Registration Desk.

To the Long Beach newspapers, and to KFOX for time on the air we are indebted for generous publicity.

For her enthusiasm and her skill in the conduct of the Institute sessions we extend thanks to Mrs. Mary Duncan Carter of the School of Librarianship at the University of Southern California; and to the Junior members of Kappa Phi Zeta, our thanks for assistance in registration.

Be it resolved that our sympathy be extended to Mr. John B. Kaiser, Librarian of the Oakland Public Library, and past President of the California Library Association in this time of his bereavement.

The members of the committee are: Anne Hadden and Elizabeth J. McCloy.

JOHN E. GOODWIN,
Chairman.

(Accepted April 20, 1940.)

NECROLOGY

The California Library Association dedicates this place in its program to the memory of those who have passed from our midst since the last annual meeting. Let us stand as we name these friends, associates, and librarians who have finished their assignments.

Artieda, Mrs. Helen. May 1, 1938. Oakland, California. Member of the Citizens Library Council of California. Atwood, Mrs. Stella M. May 25, 1939. Trustee, Riverside Public Library.

Blundell, Pearl V. Reference Librarian, Stockton Public Library.

Canning, John H. October 8, 1938. Trustee, Oxnard Public Library.

Cole, Dr. George Watson. October 10, 1939. Librarian Emeritus, Henry E. Huntington Library and Art Gallery.

Collar, Mrs. Ida. November 18, 1939. Librarian, Chula Vista Public Library.

Fowler, Florence. March 10, 1940. Assistant Librarian, Beverly Hills Public Library.

Heiken, John. June 22, 1939. Member, County Board of Supervisors, Sutter County.

Lumbard, Charles. October 1, 1939. Certified Public Accountant, Sacramento, California.

Mosse, Elfie A. June 23, 1939. Librarian, Santa Monica Public Library.

Murray, Anita. November 21, 1939. Department Librarian, Registration Department, San Francisco Public Library.

Thelan, Mrs. Edmund. April 28, 1939. Trustee, National City Public Library, for 35 years.

Tyer, Mrs. Myrtle. February 22, 1940. Custodian, Armona Branch, Kings County Library.

Veazey, Betsey Foye. January 6, 1940. Department Librarian in Charge of Branches and Stations, Los Angeles Public Library.



REPORT ON COOPERATION WITH CALIFORNIA SOCIETY OF SECONDARY EDUCATION

Your representative has served during the past year as associate editor of the **California Journal of Secondary Education**, and in that capacity attended the annual meeting of the staff held in Long Beach on March 19, 1940.

No special articles on library service have been published in the current volume of the **Journal**, but a monograph edited by Elizabeth Neal entitled "Standards and Organization of Library Service in Small Secondary Schools" is in preparation.

This conference marks the close of the third year this affiliation has ex-

isted, and there is reason to doubt just how effective this cooperation has been. Therefore, it is recommended that the incoming president appoint a committee to consider a plan whereby genuine cooperation between the California Library Association and the California Society of Secondary Education may be brought about.

MARGARET V. GIRDNER,
*Associate Editor, California
Journal of Secondary
Education.*

(Accepted April 20, 1940.)

THE OLD RELIABLES

ALL PRICES F.O.B. LOS ANGELES

MENDING STRIPS: Onion Skin—thin and transparent; Map Bond—heavier and scarcely transparent. Both in uniform packages to sell at 45c; 10c disc. on dozen lots. Specify width wanted, 1/2, 3/4, 1, 2, 3 1/2 inches.

BOOKBINDERS PASTE: For all library uses. Well liked.
In tins, Gallons \$2; Quart 60c.
In glass, Gallon \$2.25; Quart 75c.

RED ROPE MANILA: For reinforcing individual magazines for circulation. Carried in two weights and six sizes each. Price list on application.

BOOK LACQUER: Two kinds, both good. Lacquer your book backs.
Pacific Book Lacquer, Gallon \$3; Quart \$1; Pint 60c.
Barco Book Lacquer, Gallon \$5; Quart \$1.50; Pint 85c.

MOROCCO CREAM: Leather restorative and preservative. All leather bindings dry out, deteriorate and decay unless treated at intervals, preferably each year. Gallon—enough for several hundred books—\$10; Quart \$3; 4 ounces \$1.50.

ALL PRICES F.O.B. LOS ANGELES

Pacific Library Binding Co.

770 E. Washington Blvd.

Los Angeles

